

**PUBLIC WORKS/SAFETY COMMITTEE**

**MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Tuesday, November 15, 2016, in the Council Chambers at the Willmar Municipal Utilities Building.

Present: Ron Christianson ..... Chair  
Audrey Nelsen ..... Vice Chair  
Andrew Plowman ..... Member  
Steve Ahmann .....Member

Others present: Interim City Administrator Michael McGuire; Public Works Director Sean Christensen; Chief of Police Jim Felt; Shelby Lindrud "West Central Tribune"; Stephen Deleski.

Item No. 1      Call to Order

The meeting was called to order by Chair Christianson at 4:36 p.m.

Item No. 2      Public Comment (Information)

Citizen Stephen Deleski discussed with the Committee concerns at his business property with his sanitary sewer service underneath Highway 12 at 101 5<sup>th</sup> Street SW. Mr. Deleski had it previously televised and City staff has reviewed the video and concluded per ordinance it was not a City issue as it is a private sewer service. Following discussion, the Committee requested staff contact MnDOT to inquire about their responsibility for repairs.

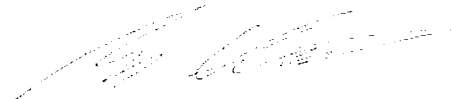
Item No. 3      Engineering/Surveying Professional Services Agreement (Resolution)

Staff brought forth, for approval, the award of the 2017 Engineering/Surveying professional services agreement to Bolton & Menk. Staff solicited proposals from professional civil engineering firms to provide general engineering services, plan preparation, surveying, construction inspections and contract administration. Proposals were reviewed by a committee of four considering both a technical and price score.

A motion was made by Council Member Nelsen, seconded by Council Member Plowman to award the 2017 Engineering/Surveying professional services agreement to Bolton & Menk. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 4:52 p.m. by Chair Christianson.

Respectfully submitted,



Sean E. Christensen, P.E.  
Public Works Director