

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

December 5, 2016
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Steve Ahmann, Denis Anderson, Ron Christianson, Rick Fagerlie, Andrew Plowman, Shawn Mueske and Tim Johnson. Present 9, Absent 0.

Also present were Interim City Administrator Mike McGuire, Police Chief Jim Felt, Fire Chief Frank Hanson, Finance Director Steve Okins, Public Works Director Sean Christensen, Planning and Development Services Director Bruce Peterson, Community Education and Recreation Director Steve Brisendine, Human Resource Director Bridget Buckingham, City Clerk Judy Thompson and City Attorney Robert Scott.

Proposed additions and deletions to the agenda included Council Member Ahmann inquired about whether information made available at meetings regarding proposed housing projects or other projects involving public funds is private or public. Mayor Calvin directed Council Member Ahmann to confer with City Attorney Scott on this matter. Council Member Johnson stated his concern that the Vision 2040 activities report was never received by the Council and felt all recipients of City monetary gifts should report back to the Council as to how the funds were used.

Council Member Anderson offered a motion to adopt the Consent Agenda which included the following items: City Council Minutes of November 21, Willmar Municipal Utilities Board Minutes of November 28, Rice Hospital Minutes of November 17, Mayoral Appointments as follows: Rice Hospital Board

BE IT RESOLVED, that there is a sufficient sum of money in the Debt Service Funds of the City, together with the above Debt Service Fund Tax Levy, to pay principal and interest in 2017 on all outstanding bond issues, and the deferred annual tax levies previously certified to the County Auditor are hereby canceled;

The City Clerk is hereby instructed to transmit a certified copy of this Resolution to the County Auditor of Kandiyohi County, Minnesota.

Dated this 5th day of December, 2016.

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk

Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Christianson, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 2

Item No. 1 Stephen Deleski inquired about his previous request at the November 15th Committee Meeting regarding sanitary sewer service concerns. Public Works Director Christensen noted there has been no response from MnDOT yet on their responsibility for repairs and reiterated per ordinance it was not a City issue because it is a private sewer service off of the main.

Item No. 2 Chief Felt noted the jail census for November 29, 2016 was 121; 24 inmates from the Department of Corrections, 80 inmates from Kandiyohi County and 17 inmates from other counties. The calls for service the previous two weeks totaled 723 and are 1 day ahead of this date last year. The majority of the calls for the previous two weeks were for traffic stops, followed by public assists and abandoned vehicles. The decrease in calls reflects the 3 officers the department is short at this time. 2 new hire officers are currently in field training and are expected to be finished in March. The Committee discussed licensure of various cab services in the City.

Chief Hanson noted total Fire Department total calls for service in the previous two weeks totaled 14. The calls included 8 alarm activations, 5 crashes and 1 smoke in a building. The total calls for service this year is 301, compared to 329 calls in 2015. 4 new firefighters recently started, bringing their total to 40 firefighters for the department. Chief Hanson noted fire safety tips for the winter months including monitoring your Christmas tree if it becomes too dry and being observant of lit candles in your home.

Item No. 3 Members of the Destination Playground committee presented an update on progress of the playground including an updated rendering to detail the different types of equipment and play areas. Ms. Skretvedt noted personalized recycled composite material fence pickets are available for purchase for \$75. They will be placed around the perimeter of the playground and the proceeds of the sales go directly to the project. Jason VerSteege, with Duinck Inc., presented an updated drainage plan of the playground and discussed the drain tile upgrades. Public Works Director Christensen noted staff concerns of the freeze/thaw cycles with the tiling, which could create an issue in the soccer field, and the previous 2 ½ foot proximity to the road which has now been increased to 10 ½ feet. Staff has also spoken to arborists regarding the encroachment of the drip lines of existing trees in the park, with Ms. Skretvedt noting the issue is being addressed.

Item No. 4 Public Works Director Christensen brought forth, for approval, the introduction of the ordinance amending Willmar Municipal Code as required to implement the Delegated Wastewater Pretreatment Program for significant industrial users and set a Public Hearing for December 19th. The Committee was recommending the Council approve the introduction of the ordinance amending Willmar Municipal Code, Chapter 16, Utilities, Article III, Sanitary Sewer System, as required to implement the Delegated Wastewater Pretreatment Program and set a Public Hearing for December 19th, 2016.

Council Member Christianson mov

The Finance Committee Report for November 30, 2016 was presented to the Mayor and Council by Council Member Anderson. There were three items for consideration.

Item No. 1 There were no comments from the public.

Item No. 2 Rice Hospital CEO Michael Schramm and CFO Bill Fenske reviewed the 2017 Forecast

and explained the statistics used in preparation of the Forecast and the methodology followed in developing their 2017 projections. Net Operating Revenue for 2017 is projected with a slight increase to be \$107,406,991 and Net Operating Expenses are projected with a slight increase to be \$103,876,138. The estimated Net Income by the end of 2017 is \$4,014,853. Discussion included Inpatient activity which remains flat, the push towards Outpatient services, the positive effects of the Affordable Care Act, and a projected rate increase of 3% next year. This matter was taken for information.

Item No. 3 Staff explained to the Committee that prior to incurring costs on the 2017 Street Improvement Projects, it is necessary, per bond regulations under the Internal Revenue Code, that the Council adopts a Resolution of Intent to Reimburse. This will ensure the City will be reimbursed for project costs after the date of the resolution.

Resolution No. 3 was introduced by Council Member Anderson, seconded by Council Member Plowman, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 3

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

2. Official Intent Declaration. The Regulations, in the situations in which they apply,

Resolution No. 4 was introduced by Council Member Anderson, seconded by Council Member Mueske, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 4

PRELIMINARY 2017 STREET IMPROVEMENTS BUDGET

ESTIMATED TOTAL COST \$3,450,000.00

*Budget Amounts are Essential

OTHER SERVICES:		RECEIVABLES:	
Mntc. Of Other Impr.	\$2,657,735.00	Assessments Property Owners	\$ 1,513,560.00
Other Services	<u>\$ 265,773.00</u>	Community Investment	\$ 486,440.00
TOTAL	\$2,923,508.00	General	\$ 600,000.00
		State Aid	\$ 750,000.00
		WTP	\$ 50,000.00
		MUC	\$ 50,000.00
		Kandiyohi County	<u>\$ -0-</u>
		TOTAL	\$3,450,000.00
OTHER CHARGES		FINANCING:	
Professional Services	\$ 511,492.00	General	\$ 600,000.00
Other Charges	<u>\$ 15,000.00</u>	Bonds	\$2,000,000.00
TOTAL	\$ 526,492.00	State Aid	\$ 750,000.00
		WTP	\$ 50,000.00
		MUC	\$ 50,000.00
		Kandiyohi County	<u>\$ -0-</u>
		TOTAL	\$3,450,000.00
GRAND TOTAL	\$3,450,000.00	GRAND TOTAL	\$3,450,000.00

Dated this 5th day of December, 2016.

/s/ Marv Calvin
Mayor

/s/ Judy Thompson
Attest: City Clerk

The Finance Committee Report for November 30, 2016, was approved as presented and ordered

Council Member Mueske offered a motion to adjourn the meeting with Council Member Plowman seconding the motion, which carried. The meeting adjourned at 8:03 p.m.

Attest:

MAYOR

SECRETARY TO THE COUNCIL