WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

February 6, 2017
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Ron Christianson, Kathy Schwantes, Fernando Alvarado, Rick Fagerlie, Andrew Plowman, Shawn Mueske and Julie Asmus. Present 9, Absent 0.

Also present were Interim City Administrator Mike McGuire, Community Education and Recreation Director Steve Brisendine, Finance Director Steve Okins, Police Chief Jim Felt, Public Works Director Sean Christensen, City Clerk Judy Thompson, City Attorney Robert Scott, and City Planner/Airport Manager Megan DeSchepper.

Proposed additions and deletions to the agenda included the addition of the Destination Playground donation, and the Mighty Ducks grant. Council Member Fagerlie moved to approve the amended agenda. Council Member Mueske seconded the motion, which carried.

City Clerk Thompson reviewed the consent agenda.

A. Consider Approval of City Council Minutes of January 17, 2017
B. Consider Approval of Willmar Municipal Utilities Board Minutes of January 23, 2017
C. Consider Approval of Rice Hospital Board Minutes of January 25, 2017
D. Consider Approval of Mayoral Appointment – Maria Garcia to Community Education & Recreation Board
E. ~~Consider Approval of **Ordinance** to Set Hearing for ACMC Rezone from R-2 to GB~~
F. ~~Consider Approval of **Resolution No. 17-01** Setting a Hearing for Petition of Street Vacation of 3rd Street SE~~
G. Consider Approval of Accounts Payable Report through February 1, 2017
H. Consider Approval of **Resolution No. 17-02** to Accept Project No. 1511 and Authorize Final Payment to GM Contracting
I. Consider Approval of **Resolution No. 17-03** to Consider Amendment to Professional Services Agreement 2017 Projects
J. Consider Approval of Purchase of Two Trucks with Snow Removal Equipment
K. Consider Approval of Planning Commission Minutes of January 27, 2017
L. Accept Human Rights Commission Minutes of November 15, 2016
M. Accept Willmar Lakes Area CVB Board Meeting Minutes of December 20, 2016
N. Accept Willmar CER Joint Powers Board Meeting Minutes of January 27, 2017
O. Accept Board of Zoning Appeals Minutes of January 30, 2017
P. Accept Building Inspection Report for January, 2017
Q. Accept Finance Reports

Council Member Mueske offered a motion to approve the Consent Agenda. Council Member Christianson requested to pull items E and F from the consent agenda for discussion. Council Member Nelsen seconded the motion to approve the consent agenda with the removal of Items E and F, which carried on a roll call vote of Ayes 8, Noes 0.

City Planner/Airport Manager DeSchepper gave a brief explanation in regard to items E and F. Following the explanation, Council Member Mueske offered a motion to approve the **ordinance** setting a public hearing for the ACMC Rezone from R-2 to GB for February 21, 2017 at 7:01 p.m., and **Resolution No. 17-01** Setting a Public Hearing to Consider a Petition to Vacate 3rd Street SE for February 21, 2017 at 7:02 p.m. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

At 7:17 p.m. Mayor Calvin opened the hearing for **Ordinance No. 1398** to Amend Municipal Ordinance No. 1060, the Willmar Zoning Ordinance to Rezone RockStep Willmar, LLC Property from SC (Shopping Center) to GB (General Business). There being no one to speak for or against the proposed amendment, the hearing closed at 7:18 p.m.

Following discussion, Council Member Fagerlie offered a motion to adopt, assign a number, and order final publication of **Ordinance No. 1398** Ordinance Amending Municipal Ordinance No. 1060, the Willmar Zoning Ordinance. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Sue Quist, 1451 Hansen Drive SW, spoke during the Open Forum. Ms. Quist spoke in regard to the recent EDC Joint Powers Board meeting and the lack of full attendance by Council members.

City Attorney Scott presented, for Council consideration, the proposed guidelines and procedures in discontinuing City Council subcommittees and establishing City Council work sessions. Per State Statute, the Council is required to accept these guidelines and procedures by resolution. Council Member Mueske offered a motion to approve the resolution as presented. Council Member Asmus seconded the motion. During discussion, Council Member Christianson suggested that Item #1 be amended to read for a period of six months. Council Member Mueske suggested that Item #3e be amended to remove the statement "on tape delay". Following discussion, Council Member Mueske offered a friendly amendment to accept the changes as proposed. Council Member Asmus seconded the friendly amendment.

Council Member Mueske offered a motion to approve **Resolution No. 17-04** Discontinuing City Council Subcommittees and Establishing City Council Work Sessions, as amended. Council Member Asmus seconded the motion which carried on a roll call vote of Ayes 8, Noes 0.

Community Education and Recreation Director Brisendine presented a request to enter into an agreement with Cities Edge Architects for $13,300 and SRF Consulting Group Inc. for $9,726 for professional services related to the development and construction of a concession/restroom facility in Swansson Park near the orange baseball field. Following discussion, Council Member Nelsen moved to approve staff's recommendation. Council Member Schwantes seconded the motion which carried.

At this time, Mayor Calvin acknowledged four members of Boy Scout Troop 227 who are working on their communication merit badges.

Community Education and Recreation Director Brisendine presented information on a grant to the USTA that is available and application is due by February 13, 2017. Mr. Brisendine stated this would support the Miller Park tennis court renovation project and was requesting approval to make application for the grant. Following discussion, Council Member Nelsen offered a motion to approve **Resolution No. 17-05** Approving an Application for, and the Acceptance of, the USTA Grant. Council Member Mueske seconded the motion which carried on a roll call vote of Ayes 8, Noes 0.

Public Works Director Christensen presented the 2017 Improvement Projects Report and stated the estimated total cost for the improvements is $3,450,000, of which the City's share would be $1,936,440 and the assessment amount would be $1,513,560. Following discussion, Council Member Christianson offered a motion to approve **Resolution No. 17-06** Receiving Preliminary Report and Calling Public Hearing on Year 2017 Improvement Projects, and set the public hearing for March 6, 2017 at 7:01 p.m. Council Member Mueske seconded the motion which carried on a roll call vote of Ayes 8, Noes 0.

City Attorney Scott presented a resolution accepting a donation from Willmar Area Community Foundation in the amount of $200,000 for the Destination Playground Project at Robbins Island. Following discussion, Council Member Nelsen offered a motion to approve **Resolution No. 17-07** Accepting Donation from Willmar Area Community Foundation for Robbins Island Destination Playground Project. Council Member Plowman seconded the motion which carried on a roll call vote of Ayes 8, Noes 0.

Community Education and Recreation Director Brisendine stated the City had received a grant from Minnesota Amateur Sports Commission to help to change out the refrigeration system at the Civic Center. The City received notification that we were awarded a grant in the amount of $50,000 per sheet of ice, for a total of $100,000. The grant had timelines that needed to be met and it was Staff's hope that the local option sales tax would have passed and we would have had a funding source for the $2.4 million refrigeration project in which this would offset the total cost of the project by $100,000. Since we don't have the source of revenue, staff is recommending to turn back the grant in hopes to reapply for a future grant when funds have been identified to do the Civic Center refrigeration project. Following discussion, Council Member Mueske offered a motion to return the grant. Council Member Plowman seconded the motion, which carried.

Council Member Christianson offered a motion to adjourn the meeting with Council Member Nelsen seconding the motion, which carried. The meeting adjourned at 8:08 p.m.

Attest:

MAYOR

SECRETARY TO THE COUNCIL

RESOLUTION NO. 17-01

RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER A

PETITION TO VACATE A STREET RIGHT-OF-WAY

BE IT RESOLVED by the City Council of the City of Willmar that the Council conduct a public hearing at 7:02 p.m. on Tuesday, February 21, 2017, in the Council Chambers at the Municipal Utilities Commission Building, 700 Litchfield Ave. SW, Willmar, MN.

BE IT FURTHER RESOLVED that the purpose of the hearing will be to consider a street vacation initiated by Calvary Lutheran Church described as follows:

A portion of 3rd St. SE lying Southerly of the South line of Olena Ave. SE, Northerly of the North line of 11th Ave. SE, East of parcel 95-914-2260 and West of parcel 95-914-4510 and consisting of approximately fifty (50) feet in width and three hundred and sixty-five (365) feet in length, all in the SW ¼ of Section 14, Township 119, Range 35.

BE IT FURTHER RESOLVED that any person having an interest in said matter is invited to appear in person or be represented by counsel to be heard on this matter.

Date this 6th day of February, 2017.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 17-02

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT: Project No. 1511 – Westwood Court Lift Station

CONTRACTOR:	GM Contracting
DATE OF CONTRACT:	March 21st, 2016
BEGIN WORK:	May 2nd, 2016
COMPLETE WORK:	October 2nd, 2016
APPROVE, ENGINEERING DEPT:	January 20th, 2017

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1511 be herewith approved and accepted by the City of Willmar.

2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	$835,318.72
CHANGE ORDER NO. 1:	-$4,773.64
FINAL NET CONTRACT AMOUNT, PROPOSED:	$830,545.08
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	$830,545.08
Less Previous Payments	$766,675.91
FINAL PAYMENT DUE CONTRACTOR:	**$63,869.17**

Dated this 6th day of February, 2017.

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 17-03

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the City Administrator of the City of Willmar are hereby authorized to enter into an amendment to the professional services contract between the City of Willmar and Bolton and Menk, Inc. for the 2017 Improvement Projects. The amendment increases the contract amount by $32,000.

Dated this 6th day of February 2017.

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

CITY OF WILLMAR
RESOLUTION NO. 17-04

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA DISCONTINUING CITY COUNCIL SUBCOMMITTEES AND ESTABLISHING CITY COUNCIL WORK SESSIONS

WHEREAS, the Willmar City Council (city council) has previously operated pursuant to a committee structure, in which four subcommittees (the Finance, Public Works/Public Safety, Labor Relations, and Community Development Committees) comprised of four council members and the appropriate city staff department head met as needed to consider issues relevant to the committee's subject area and bring forth recommendations for final action by the full city council;

WHEREAS, traditionally, the city council made appointments of its members to serve two year terms on its subcommittees by resolution at its biennial organizational meeting following a municipal general election required by Section 2.11 of the City's Charter;

WHEREAS, at its biennial organizational meeting held on January 9, 2017, the city council declined to make appointments to its subcommittees pending a review of its committee structure at a city council retreat to be held on January 13—14, 2017; and

WHEREAS, after discussing alternative options to its existing committee structure at the city council retreat held on January 13—14, 2017, the City Council passed a motion at its regular meeting on January 17, 2017 to discontinue its committee structure and instead participate in work sessions of the full city council preceding every regular meeting of the city council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Unless and until otherwise resolved by the city council, the city council's Finance, Public Works/Public Safety, Labor Relations, and Community Development subcommittees shall be discontinued for a period of six months.

2. In place of its preexisting subcommittee structure, the full city council will meet in work sessions in the city council chambers at the Willmar Municipal Utilities' offices at 700 Litchfield Ave SW, at 5:15 p.m. on each day on which a regular meeting of the city council is scheduled at 7:00 p.m.

3. The city council adopts the following rules and procedures to apply to its work sessions:

    a. Except for routine approvals or uncontroversial matters that may be placed on a consent agenda at a regular meeting pursuant to subparagraph 3.d. below, it is the city council's expectation that all matters requiring city council action shall be first presented to the city council in a work session so that the city council may ask questions of city staff and, if necessary, interested persons, and identify and

request any additional information it will need to make a final decision on the matter at a future regular meeting.

b. Matters presented to the city council at a work session shall not be placed on an agenda for final council action prior to the regular meeting following the next council work session (for example, a matter considered at the work session preceding the first regular meeting of a month will not be placed on an agenda for final action until the second regular meeting in that month at the earliest). Where circumstances exist, which in the city council's discretion, justify taking final action on a matter presented at a work session at the regular meeting immediately following such work session, the city council may dispense with this requirement for such matter by adding the matter to the agenda for such regular meeting by the affirmative vote of six of its members at such regular meeting.

c. The city council shall not take formal action (by motion and vote) in work sessions; matters presented at work sessions are presented for discussion/informational purposes only to facilitate city council members' understanding of the matters presented, allow for input and comment by council members, and identification of additional information needed for the city council to take final action thereon.

d. Routine approvals or noncontroversial matters that may be placed on a consent agenda for a regular meeting by the city administrator and which therefore are not required to be presented at a work session include but are not limited to: meeting minutes of previous city council meetings or of city boards and commissions, approval of routine expenditures, matters pertaining to the scheduling of future meetings, land use approvals previously considered and recommended for approval by the Planning Commission, the final approval of licenses and permits, and such other matters as the city administrator determines are routine or noncontroversial. An item on the consent agenda may be removed therefrom by the request of any one council member at the regular meeting at the time the consent agenda is considered by the city council, prior to the approval of the consent agenda. Items so removed from the consent agenda will be placed on the regular agenda for discussion and consideration, and may be referred to a future work session by a majority vote of the city council.

e. Work sessions shall be video recorded, and recordings of such work sessions shall be made available on the City's official website as soon after the meeting as practicable. To the extent possible, video recordings of work sessions will be cablecast on WRAC-8.

f. Though a distinction is made in this resolution between "work sessions" (referring to the meetings to be held at 5:15 p.m. at which no formal actions will be taken), and "regular meetings" (referring to the meetings to be held at 7:00 p.m. at which formal actions may be taken by the council on any item), upon adoption of this resolution, the schedule of the city council's work sessions shall be kept on file at

the City's primary offices together with the schedule of its regular meetings, and both the city council's work sessions at 5:15 p.m. and regular meetings at 7:00 p.m. shall be considered to be regular meetings for the purposes of compliance with the Minnesota Open Meeting Law, Minn. Stat. § 13D.04, subd. 1, such that individual meeting notices of the city council's work sessions will not be required as the same are not considered special meetings.

Adopted by the City Council of the City of Willmar on February 6, 2017.

Approved:

s/s Marv Calvin

Mayor

Attested:

s/s Judy Thompson

City Clerk

RESOLUTION NO. 17-05

BE IT RESOLVED by the City Council of the City of Willmar to approve an application for, and the acceptance of, the USTA Grant for the Miller Park tennis court renovations.

Dated this 6th day of February, 2017.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 17-06

RECEIVING PRELIMINARY REPORT AND CALLING PUBLIC HEARING ON YEAR 2017 IMPROVEMENT PROJECTS

WHEREAS:

1. The City Council deems it necessary and expedient that the City of Willmar, Minnesota, construct certain improvements to-wit: grading, gravel base, bituminous paving, curb and gutter, sidewalk, signal systems, sanitary sewer, water main, storm pond, in the City as described in and in accordance with the preliminary plans and report prepared by the City Engineer.

2. The Council has been advised by the City Engineer that said Year 2017 Improvement Projects contained in the Preliminary Report are feasible and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by the Council, and filed with the Clerk-Treasurer; and

3. The statute provides that no such improvements shall be made until the Council shall have held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof and the area proposed to be assessed, in accordance with the law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. A public hearing will be held at the time and place set forth in the Notice of Hearing hereto attached to consider said proposed improvements.

2. The nature of the improvements, the estimated cost of each major portion thereof, and the areas proposed to be assessed therefore are described in the form of Notice of Hearing hereto attached.

3. The notice of said public hearing shall be in substantially the form contained in the notice hereto attached.

4. The Clerk-Treasurer is hereby authorized and directed to cause notice of said hearing to be given two publications in the official newspaper. Said publications shall be one week apart, and at least three days shall elapse between the last publication and the hearing. Not less than ten days before the hearing the Clerk-Treasurer shall mail notice of the hearing to the owner of each parcel of land within the area proposed to be assessed as described in the notice. For the purpose of giving such mailed notice, owners shall be those shown to be such on the records of the County Auditor or, if the tax statements in the County are mailed by the County Treasurer, on the records of the County Treasurer. As to properties not listed on the

records of the County Auditor or the County Treasurer, the Clerk-Treasurer shall ascertain such ownership by any practicable means and give mailed notice to such owners.

Dated this 6th day of February, 2017.

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

CITY OF WILLMAR
RESOLUTION NO. 17-07

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF WILLMAR, MINNESOTA ACCEPTING DONATION FROM WILLMAR AREA COMMUNITY FOUNDATION FOR ROBBINS ISLAND DESTINATION PLAYGROUND PROJECT

WHEREAS, the City of Willmar ("City") owns Robbins Island Park and Recreation Area, a 55 acre parcel of real property owned, maintained and operated for public recreational use by the City located on Business Highway 71 North in the City of Willmar, Minnesota (Kandiyohi County Parcel I.D. No. 95-911-0920) ("Robbins Island"); and

WHEREAS, CommunityGiving, a Minnesota nonprofit corporation, doing business as the Willmar Area Community Foundation ("WACF"), is administering the Friends of Robbins Island Park Fund, a fund comprised solely of private donations solicited by community volunteers dedicated to facilitating the construction of a Destination Playground on approximately 19,000 square feet at Robbins Island, as depicted on the site plan attached hereto as Exhibit A (the "playground project"); and

WHEREAS, WACF has engaged the architectural design firm Leathers & Associates, which specializes in the design of playgrounds and other community gathering centers, to offer professional architectural design and engineering services related to the playground project, and WACF and the City agree that the playground project will most efficiently be completed by continuing to utilize Leathers & Associates for professional design, engineering and administrative services related to the construction of the playground project; and

WHEREAS, WACF proposes to donate funds from its Friends of Robbins Island Park Fund to cover 100 percent of the City's cost to purchase all equipment, materials, supplies and services necessary to construct the playground project, and proposes to make an initial donation totaling $200,000.00, or such additional amount as necessary, based upon the accepted bid(s) or quote(s) obtained by the City, to cover 100 percent of the City's cost to purchase equipment, materials, supplies and services including as itemized on Exhibit B, attached hereto; and

WHEREAS, Minnesota Statutes, Section 465.03 provides that the City may accept such donation for the benefit of its citizens in accordance with the terms prescribed by the donor, and that acceptance of such grant is subject to a resolution of the City Council adopted by a two-thirds majority of its members, expressing the terms of the grant in full; and

WHEREAS, the City supports the playground project and WACF's proposal to donate the funds required to construct the playground project to the City and is agreeable to the conditions placed upon the donation as stated herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. The City hereby accepts the donation from WACF totaling $200,000.00, or such additional amount as necessary, based upon the accepted bid or quote by the City to cover

100 percent of the City's cost to purchase equipment, materials, supplies and services necessary to construct the playground project, subject to the following terms and conditions:

a. The donated funds shall be expended by the City only for the purpose of purchasing equipment, materials, supplies and services necessary to construct the playground project, including as itemized on the attached Exhibit B.

b. The City shall comply with the requirements of Minnesota Statutes, Section 471.345 (the "Uniform Municipal Contracting Law") in all respects in purchasing the equipment, materials, supplies and services necessary to construct the playground project including as itemized on the attached Exhibit B.

c. The City shall cooperate with Leathers & Associates to source the equipment, materials, supplies and services necessary to construct the playground project, including as itemized on Exhibit B, and to ensure compliance with the Uniform Municipal Contracting Law in the City's procurement thereof.

d. The City agrees to make every reasonable effort to purchase and accept delivery of all equipment, materials and supplies necessary to construct the playground project including as itemized on the attached Exhibit B in advance of the scheduled community build of the playground project from May 16—25, 2017.

2. The City Council authorizes and directs the Mayor, Council Member Schwantes, the City Administrator, the City Engineer and the Community Education and Recreation Director to communicate with WACF, the Destination Playground Steering Committee and/or Leathers & Associates as necessary to successfully procure all equipment, materials, supplies and services necessary to construct the playground project and coordinate future efforts to complete the playground project.

3. The City Council hereby expresses its and the community's appreciation to WACF and all contributors to the Friends of Robbins Island Park Fund for such donation.

Adopted by the City Council of the City of Willmar on February 6, 2017.

Approved:

s/s Marv Calvin
Mayor

Attested:

s/s Judy Thompson
City Clerk

EXHIBIT A
Destination Playground Site Plan

EXHIBIT B

Itemization of Equipment, Materials, Supplies and Services for Destination Playground Project (First Donation)

1.	30" Spiral Tube slide (72" deck) – Green	Quantity: 1
2.	Long Wave slide (72" deck) – Green	Quantity: 1
3.	Double Slide kit for 3' deck- Yellow	Quantity: 1
4.	Straight Sectional Slide Kit - Green	Quantity: 1
5.	6x6 caps - Green	Quantity: 144
6.	Rock wall hand grips - Green	Quantity: 15
7.	Wavy horizontal ladder - Green	Quantity: 1
8.	Hanging horizontal ladder - Green	Quantity: 1
9.	Ring bridge- Yellow	Quantity: 1
10.	Quad Pods - Green post, Evergreen roping	Quantity: 1
11.	Coil Climber for 60" deck - Green	Quantity: 1
12.	Rubber Mushroom steppers - (2) G/Y, (2) R/G	Quantity: 4
13.	Recumbent Bike (surface mount)	Quantity: 1
14.	Single Lower Back Trainer (surface mount)	Quantity: 1
15.	Torso Bench (surface mount)	Quantity: 1
16.	Log Roll - Green	Quantity: 1
17.	Large Spider Web - Green posts, Evergreen roping	Quantity: 1
18.	360-degree enclosed seat - Green	Quantity: 2
19.	Rubber bumper edge seat - Green	Quantity: 4
20.	Adaptive Swing Seat w/ harness (5-12 years)- Green	Quantity: 2
21.	Adaptive Swing seat with harness (2-5 years) – Red	Quantity: 1

22. Alum. Steering wheel – Blue Quantity: 2

23. Clevis eye connectors Quantity: 86

24. Allen wrench Quantity: 2

25. Swing hangers #Sh-04 Quantity: 8

26. Swing hangers #SH-38 Quantity: 22

27. 10'-0" top bar (swing beam)- Yellow Quantity: 1

28. 11 '-5" top bar (swing beam) –Yellow Quantity: 3

29. 14'-0" top bar (swing beam) –Yellow Quantity: 2

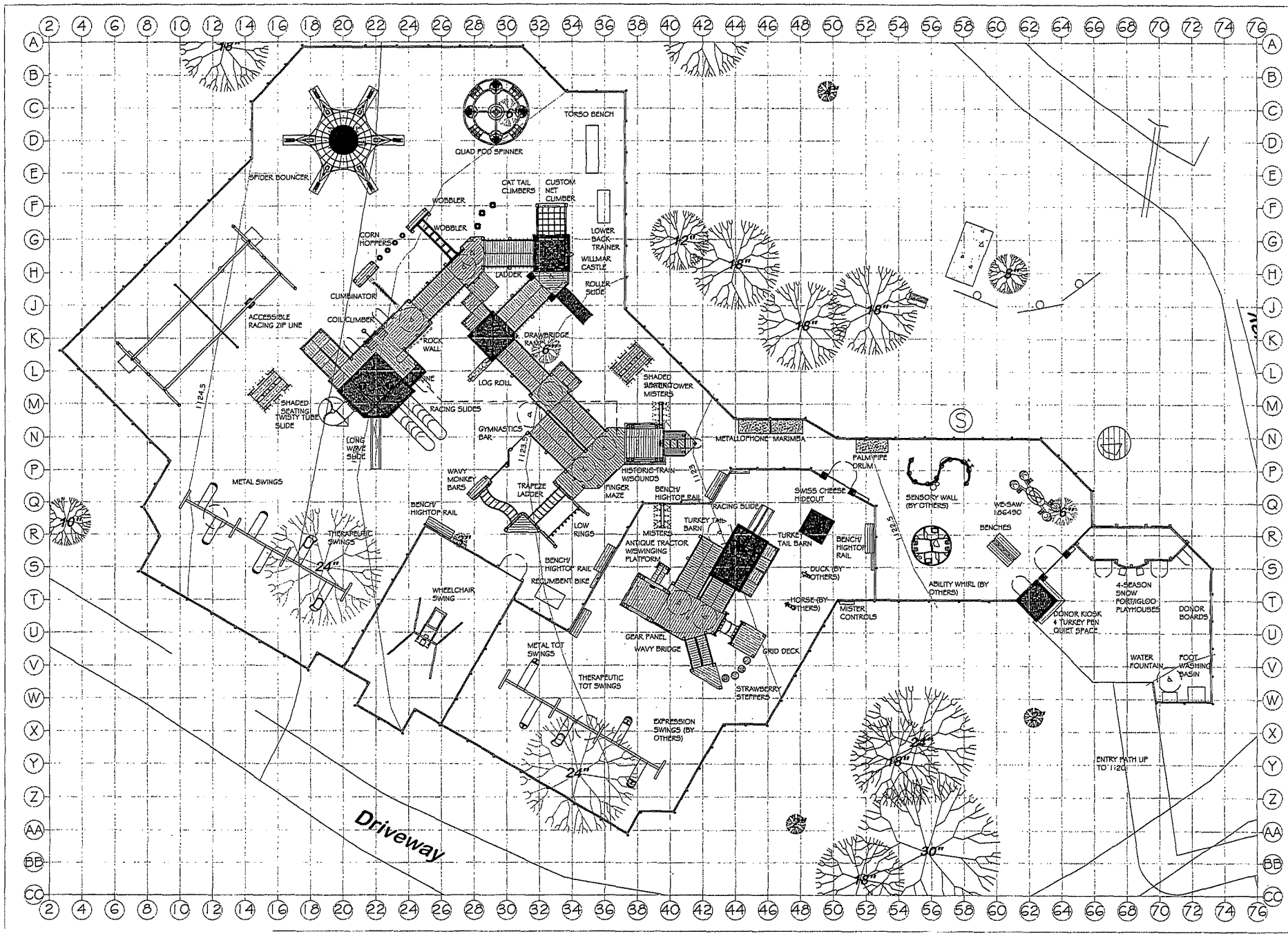
30. Arch swing end support posts 5"- Yellow Quantity: 4

31. Arch swing middle support post 5"- Yellow Quantity: 4

32. 4' crawl tunnel kit – Green Quantity: 1

33. Gear Panel with recycled receivers- Green Quantity: 1

34. Animal Anger Maze Quantity: 1



WILLMAR DESTINATION PLAYGROUND
WILLMAR, MN

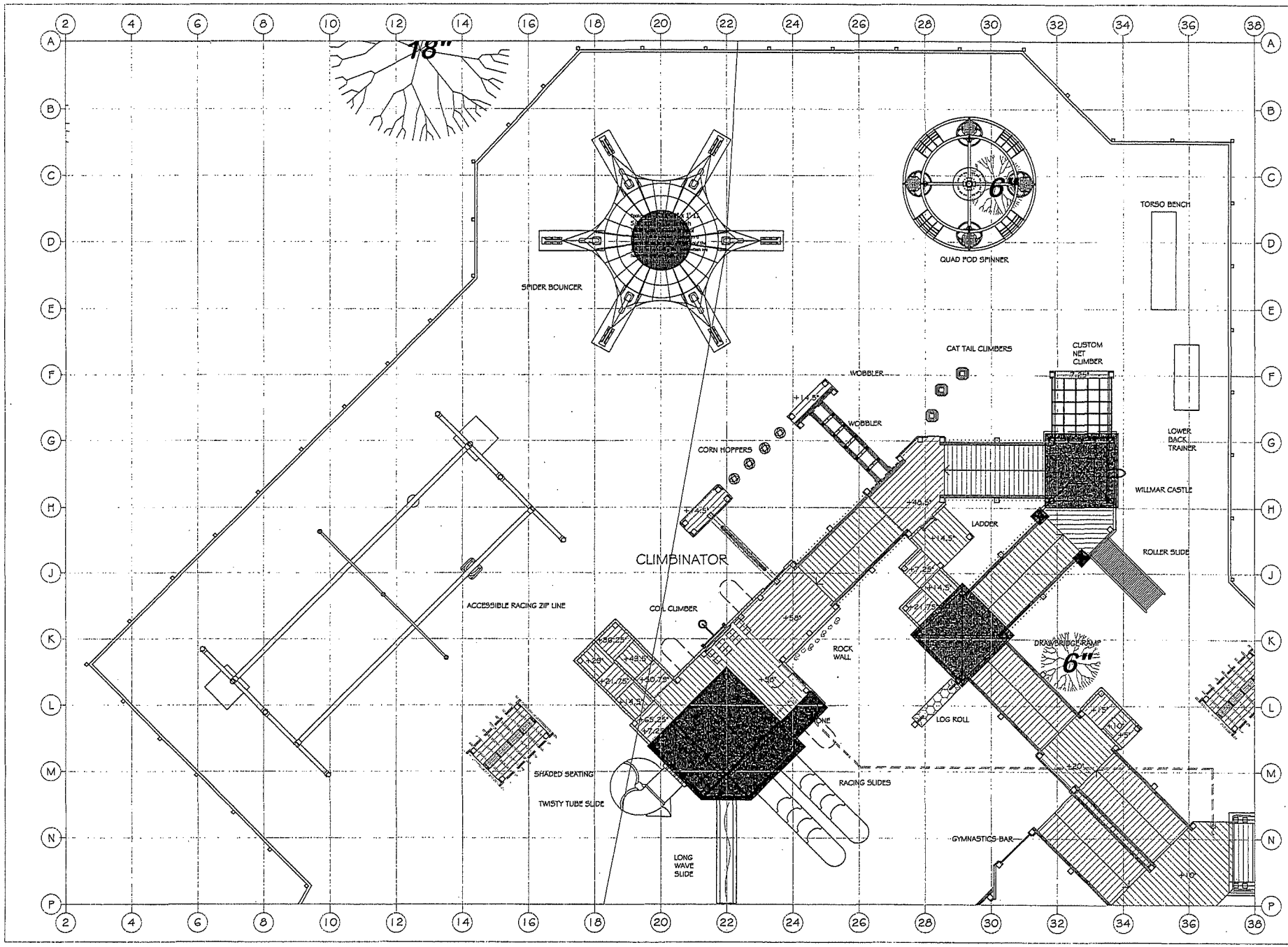
PLAN DRAWING

By: DEV JWH, ML
Date: 1/3/16
Scale: 1/8" = 1'-0"
Proj. #: 2316

Revised

Sheet Number
1 of 4

Playgrounds by LEATHERS
Dream.Build.Play
325 South Fulton Street
Waseca, MN 56093
Toll-free 877-554-5464
Fax 507-277-1433
www.leathersassociates.com



Sheet Number 2 of 4

Revised

By: DEV JVH, ML
Date: 1/2/16
Scale: 1/4" = 1'-0"
Proj. #: 2316

WILLMAR DESTINATION PLAYGROUND
WILLMAR, MN

PLAN DRAWING

Playgrounds by LEATHERS
Dream. Build. Play!
228 South Fulton Street
Hibbing, MN 55746
Toll Free: 877-504-5464
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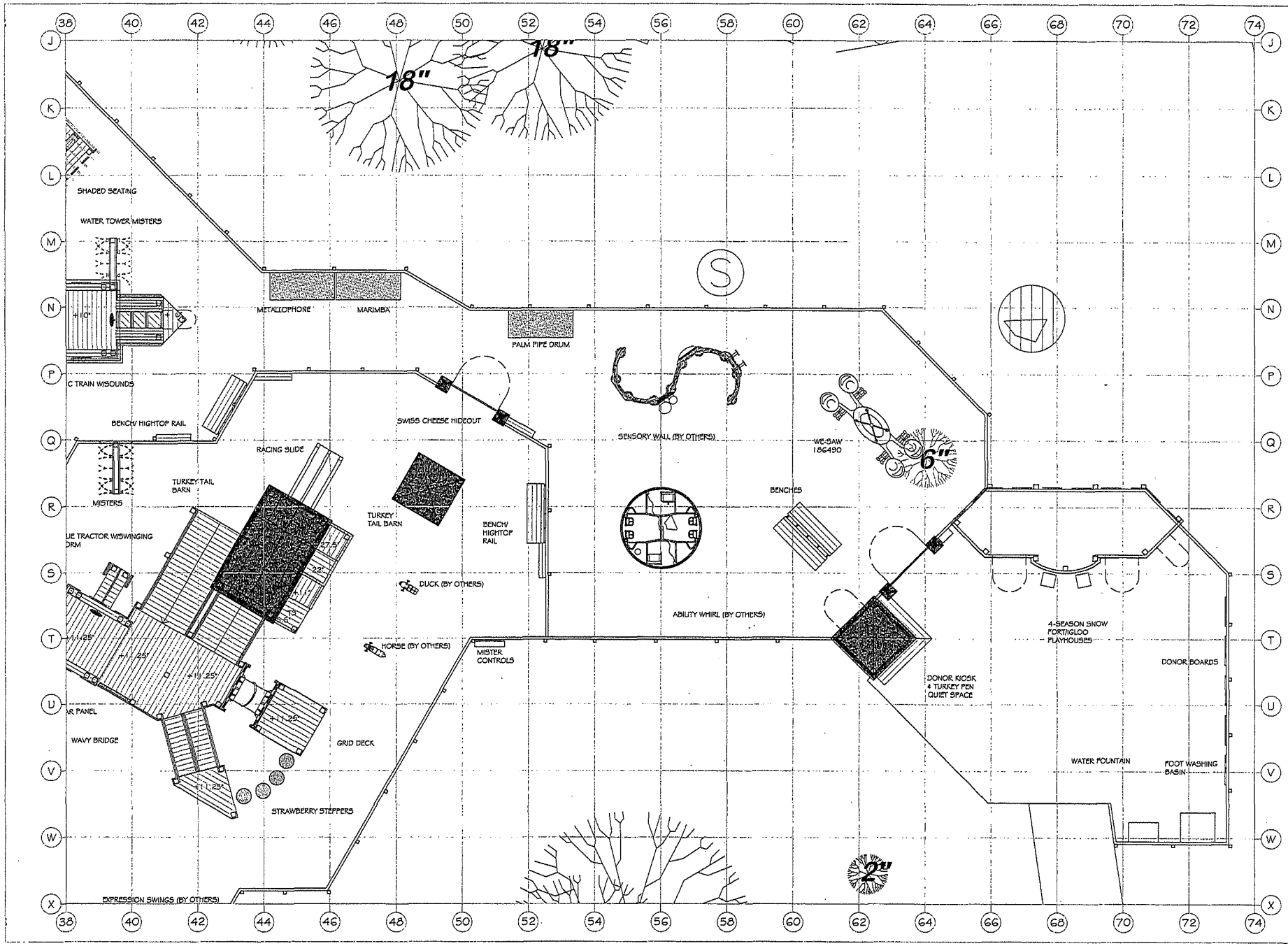

Sheet Number 3 of 4

Revised

By: DEV JMH, MJL
Date: 1/23/16
Scale: 1/4" = 1'-0"
Proj. #: 2316

WILLMAR DESTINATION PLAYGROUND
WILLMAR, MN

PLAN DRAWING

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223 South Fulton Street
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Toll-free 877-564-6464
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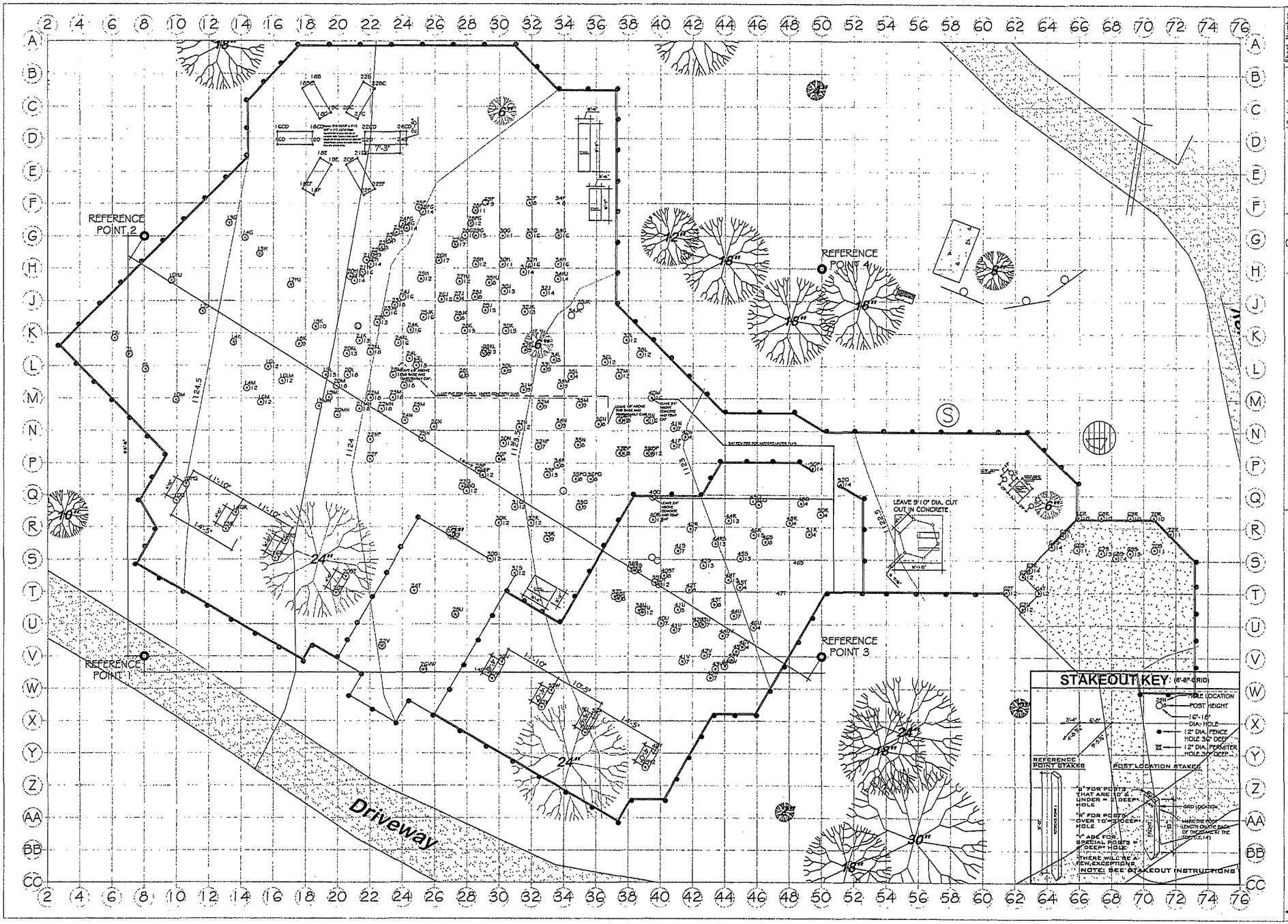


Playgrounds by LEATHERS Dream. Build. Play!

225 South Fulton Street
Duluth, MN 55802
Ph: 877-554-6464
Fax: 507-277-1433
www.leathersassociates.com

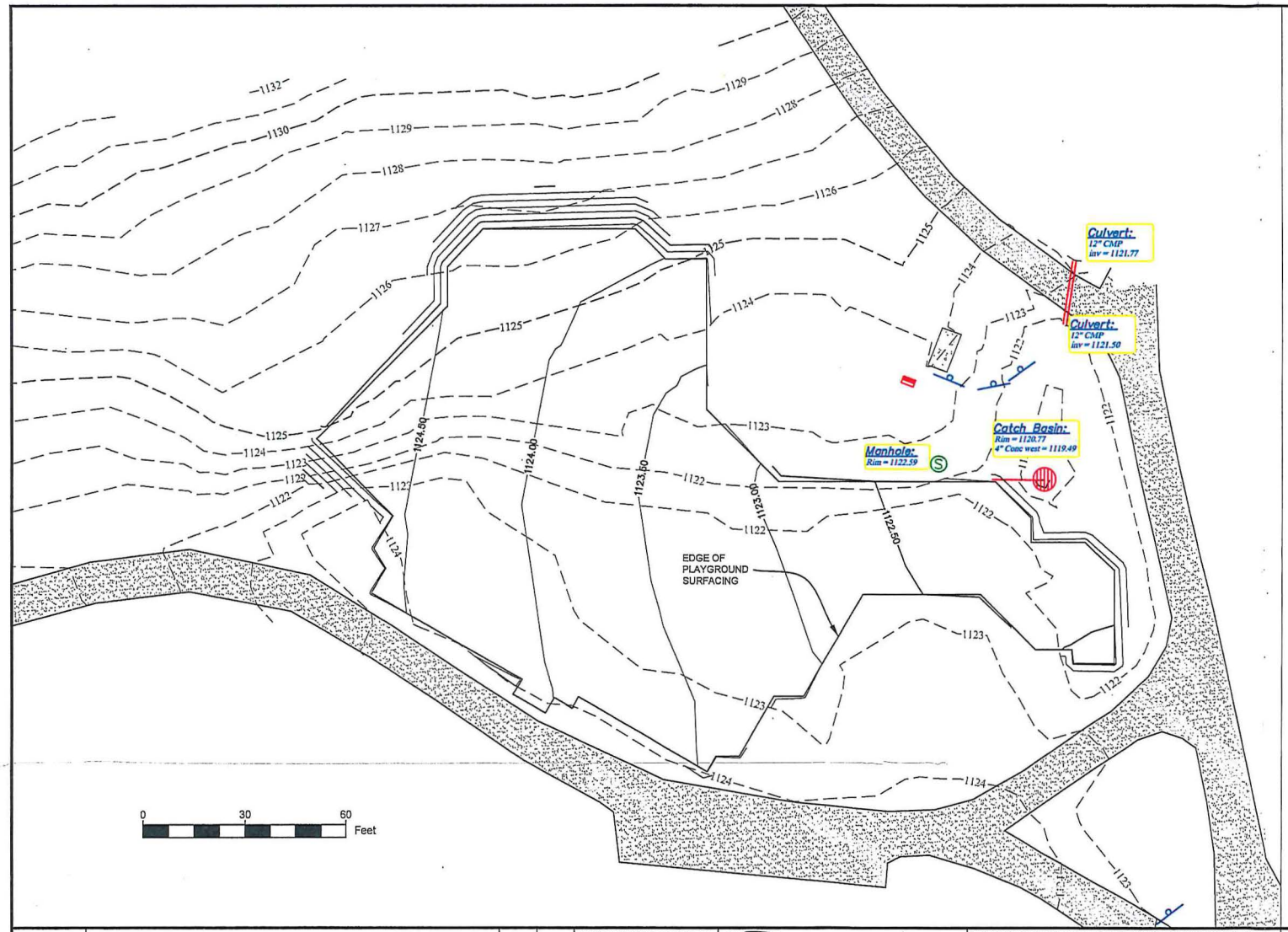
STAKEOUT DRAWING

WILLMAR DESTINATION PLAYGROUND
WILLMAR, MN

By: DEV MH, ML
Date: 1/2/16
Scale: 1/8" = 1'-0"
Proj. #: 2316

Revised

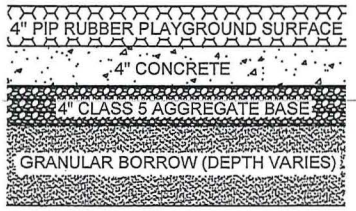
Sheet Number
01 4/4



NOTES:

1. CONTRACTOR MUST CONTACT GOPHER STATE ONE-CALL AT LEAST 48 HOURS BEFORE LAND DISTURBANCE.
2. CONTRACTOR SHALL COORDINATE WITH THE CITY OF WILLMAR PUBLIC WORKS AND MUC FOR ABANDONMENT OR PROTECTION OF EXISTING WATER AND ELECTRIC LINES
3. TOTAL PLAYGROUND SURFACING AREA IS 18,212 SF.
4. TOPSOIL SHALL BE STRIPPED OFF THE PLAYGROUND SURFACING AREA PRIOR TO ANY FILLING OPERATIONS.
5. ALL SUBGRADE, SUBBASE, AND BASE SURFACES SHALL BE COMPACTED USING THE MNDOT "QUALITY COMPACTION" METHOD.
6. ALL DISTURBED AREAS OUTSIDE OF THE PLAYGROUND SURFACE SHALL BE RESTORED WITH MNDOT LAWN SEED 25-151 SPREAD AT A RATE OF 120 PLS LBS/ACRE.

PLAYGROUND SURFACING SECTION



DATE	REVISIONS	NO.	BY

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DUININCK
PHONE: (320)978-6011 FAX: (320)978-4978
P.O. BOX 208 408 SIXTH STREET
PRINSBURG, MN 56281

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: DATE: 11/21/16

NAME: JASON VERSTEEG LIC. NO. 26505

SCALE GRAPHIC
DRAWN BY: JVS
CHECKED BY: JVS
SURVEYED BY: ——

ROBBINS ISLANDS
2016 REGIONAL PARK PROJECT
GRADING / SURFACING PLAN
WILLMAR, MN

DATE REV: NOVEMBER 21, 2016

SHEET 1 OF 2

NOTES:

1. TOTAL DISTURBED AREA IS 0.80 ACRES. THUS, AN MPCA CONSTRUCTION STORMWATER PERMIT IS NOT REQUIRED.
2. ALL EROSION CONTROL DEVICES MUST BE INPLACE BEFORE LAND DISTURBANCE BEGINS.
3. ALL DISTURBED AREAS OUTSIDE OF THE PLAYGROUND SURFACE SHALL BE RESTORED WITH MNDOT LAWN SEED 25-151 SPREAD AT A RATE OF 120 PLS LBS/ACRE.
4. ALL DISTURBED SURFACES MUST BE STABILIZED NO LATER THAN 14 DAYS AFTER LAND DISTURBANCE HAS CEASED.

0 30 60 Feet

DATE	REVISIONS	NO.	BY

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SIGNATURE: _____ DATE: 11/21/16

NAME: JASON VERSTEEG LIC. NO. 26505

SCALE GRAPHIC
DRAWN BY: JVS
CHECKED BY: JVS
SURVEYED BY: ——

ROBBINS ISLANDS
2016 REGIONAL PARK PROJECT
STORM SEWER / EROSION CONTROL PLAN

WILLMAR, MN

DATE REV: NOVEMBER 21, 2016

SHEET 2 OF 2

SUBJECT TO FINAL APPROVAL OF THE MUNICIPAL UTILITIES COMMISSION

WILLMAR MUNICIPAL UTILITIES MINUTES
MUNICIPAL UTILITIES AUDITORIUM
FEBRUARY 13, 2017

The Municipal Utilities Commission met in its regular meeting on Monday, February 13, 2017 at 11:45 a.m. in the Municipal Utilities Auditorium with the following Commissioners present: Carol Laumer, Justin Mattern, Abdirizak Mahboub, Nathan Weber, Dan Holtz, Bruce DeBlieck and Ross Magnuson.

Others present at the meeting were: General Manager John Harren, Director of Finance Denise Runge, Power Supply Manager Chris Carlson, Power Production Supervisor Jon Folkedahl, Water/Heating Supervisor Joel Braegelman, Power Resources Analyst Michelle Marotzke, Compliance/Safety Officer Janell Johnson, Administrative Secretary Beth Mattheisen, Project Assistant Kim Wesbur, Energy Services/Marketing Supervisor Mary Kosbab, City Attorney Robert Scott (via teleconference), City Councilman Shawn Mueske, and WC Tribune Journalist Shelby Lindrud.

Commissioner Mattern opened the meeting by requesting the Commission to offer a resolution to approve the Consent Agenda. Following review and discussion, Commissioner Holtz offered a resolution to approve the Consent Agenda as presented. Commissioner DeBlieck seconded.

RESOLUTION NO. 3

"BE IT RESOLVED, by the Municipal Utilities Commission of the City of Willmar, Minnesota, that the Consent Agenda be approved as presented which includes:

- Minutes from the January 23, 2017 Commission meeting; and,
- Bills represented by vouchers No. 170179 to No. 170286 inclusive and associated wire transfers inclusive in the amount of $1,470,326.10.

Dated this 13th day of February, 2017.

_____
President

ATTEST:

_____
Secretary

The foregoing resolution was adopted by a vote of seven ayes and zero nays.

Power Resources Analyst Marotzke presented the Commission with the December 2016 Power Supply Report. The summarized report included graphs illustrating the following: 1) Power Supply Comparison; 2) Budget vs Actual; 3) LMP Comparisons; and, 4) Gas Prices (per dekatherm).

General Manager Harren informed the Commission that included in the meeting data was the updated WMU Strategic Planning – SWOT Listing for 2017 (SWOT – Strengths, Weaknesses, Opportunities, Threats). This listing focuses on the following five key components: 1) Organization; 2) Operations; 3) Financial Policies; 4) Power Supply, and, 5) Customer Relations.

WMU Staff had recently met to review and update the listings which originated in 2013-2014. Commissioners were encouraged to review the SWOT Listings in preparation for review and discussion at the next scheduled MUC meeting.

To assist in keeping the Commission well-informed on all aspects of the Utility, yearly educational topics have been scheduled for discussion. Today's topics of discussion focused on: Power Supply, Power Production, and Safety & Compliance. Power Supply Manager Carlson presented the Commission with an overview of how WMU schedules energy to cover the electrical load of its customers within its service territory.

Power Production Supervisor Folkedahl next reviewed with the Commission the 2016 Power Production Update. This report covered the following data associated with Power Production (i.e. production, fuel consumed, maintenance & permitting): 1) Power Plant; 2) Diesel Generators; 3) Wind; and, 4) Capital Projects. Folkedahl noted that in 2016 no Power Production capital improvement projects were completed.

Compliance/Safety Officer Johnson continued by presenting the Commission with the 2016 NERC Compliance Activity Summary and the 2016 Safety Program Update. The NERC report is compiled of activities for compliance with the North American Electric Reliability Corporation (NERC) and enforcement by the Midwest Reliability Organization (MRO) along with general background into the significance of WMU's compliance program. Johnson continued by reviewing with the Commission the Safety Program Update. She opened the report by naming the members of the WMU Safety Committee and the significant contributions they bring throughout the year. The Safety Committee is represented by Janell Johnson, John Harren, Joe Baker, Tom Leenstra, Steve Hillenbrand, Nick Danielson, and Kevin Marti. The 2016 Safety Program Update included: 1) Safety Record, which WMU employees proudly reached 442 days with no lost time injuries; 2) Safety Program outline; 3) highlights in the safety arena for 2016; 4) additional training services; and, 5) looking forward to 2017. "Safety First, Safety Strong!"

Following the informational reports, the Commissioners expressed their appreciation for Staff's time and efforts involved in compiling the data and presentations.

General Manager Harren informed the Commission that audio recordings of MUC meetings will now be available to the public on the City of Willmar's website.

Commissioners Laumer & Mahboub and General Manager Harren recapped for the Commission their recent attendance at the MMUA 2017 Legislative Conference. Among the key issues and talking points presented at the conference were: 1) Refundable Sales Tax for Construction Materials; 2) Clean Water Costs; 3) Broadband Funding; 4) Small Cell Distributed Antenna Systems; 5) Local Control; and, 6) Third-Party Sales. Attendees expressed their appreciation to the Commission for the opportunity to attend and encouraged others to attend in the future. The conferences are highly beneficial and provide a resource for networking with others to expand knowledge in the Utility arena.

General Manager Harren reviewed with the Commission a correspondence sent out on January 25th to all Willmar's district heating customers (residential & commercial). The letter informed the customers of the possible future transition away from district heating. Customers would have two years to complete the conversion from the point WMU adopts an approved timeline for conversion. WMU is also in the process of gathering data regarding resources and programs available to assist our customers with the financial aspects of the anticipated transition away from district heating.

General Manager Harren reminded the Commission that a meeting of the WMU Planning Committee has been scheduled for Tuesday, February 21st beginning at 12:00 p.m. Agenda items will include: 1) district heating; 2) Priam Substation; 3) cooling towers; 4) conceptual transition plan for power supply/generation; and, 4) joint action agency (facility visit).

Due to the upcoming APPA Legislative Rally Feb. 27-March 1 in Washington, DC, General Manager Harren was requested the Commission to consider rescheduling the Feb. 27th MUC meeting to Friday, Feb. 24th. A "meeting request" would be sent out to the Commissioners to check on their availability.

For information: Upcoming meetings/events to note include:

- WMU Planning Committee Meeting – Tuesday, Feb. 21st @ 12:00 p.m.
- APPA Legislative Rally - February 27-March 1, 2017 (Washington, DC)
- APPA National Conference - June 19-21, 2017 (Orlando, FL)
- APPA Webinar Series: Public Utility Governance & Electric Utility 101 (1:00-2:30 p.m. in the WMU Conference Room)
    - Communicating the Public Power Advantage – Feb. 16
    - Governance Structures, Accountabilities & Processes – March 7
    - Electric Utility 101: Generation – March 9
    - Electric Utility 101: Substations – March 30
    - Overview of Utility Financial Operations – April 6
    - Electric Utility 101: Transmission – April 13
    - Board Policy Development & Policy Compliance – May 2
    - Electric Utility 101: Distribution – May 11
    - Strategic Planning for Long-Term Effectiveness – May 30
    - Board-Driven Performance Evaluation: Governance & Management – July 5

There being no further business to come before the Commission, Commissioner DeBlieck offered a motion to adjourn the meeting. Commissioner Mahboub seconded the motion which carried, and the meeting was adjourned at 12:57 p.m. by a vote of seven ayes and zero nays.

Respectfully Submitted,

WILLMAR MUNICPAL UTILITIES

_____

Beth Mattheisen
Administrative Secretary

ATTEST:

_____

Abdirizak Mahboub, Secretary

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Kandiyohi County Friends

Previous Gambling Permit Number: X-93549-16-002

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any:

Mailing Address: 901 Olena Ave SE

City: Willmar State: MN Zip: 56201 County: Kandiyohi

Name of Chief Executive Officer (CEO): Kim Eickhoff

Daytime Phone: 320-491-0237 Email: ike.eickhoff@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Willmar Conference Center

Address (do not use P.O. box): 240 23rd St, SE

City or Township: Willmar Zip: MN 56201 County: Kandiyohi

Date(s) of activity (for raffles, indicate the date of the drawing): March 25th 2017

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards

☑ Raffle **(total value of raffle prizes awarded for the calendar year, including this raffle: $** 53000.00 **)**

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to **www.mn.gov/gcb** and click on ***Distributors*** under ***List of Licensees***, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- [x] The application is acknowledged with no waiting period.
- [ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- [ ] The application is denied.

Print City Name: City of Willmar

Signature of City Personnel: Judy Thompson

Title: City Clerk Date: 2/3/2017

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

- [ ] The application is acknowledged with no waiting period.
- [ ] The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- [ ] The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 1-30-17
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status, and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

MINNESOTA LAWFUL GAMBLING

LG240B Application to Conduct Excluded Bingo — No Fee

ORGANIZATION INFORMATION

Organization Name: United Way of West Central Minnesota

Previous Gambling Permit Number:

Minnesota Tax ID Number, if any:

Federal Employer ID Number (FEIN), if any: 41-0844871

Mailing Address: PO Box 895 3114th Street SW

City: Willmar State: MN Zip: 56201 County: Kandiyohi

Name of Chief Executive Officer (CEO): James Miller

Daytime Phone: (320) 235-1050 Email: james@liveunitedwcm.org

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **Current calendar year Certificate of Good Standing**
Don't have a copy? This certificate must be obtained each year from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☑ **Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name**
Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

☐ **Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? ☐ Yes ☑ No

If yes, list the dates when bingo was conducted:

The proposed bingo event will be:

☑ one of four or fewer bingo events held this year. Dates: Friday, March 24th, 2017

-OR-

☐ conducted on up to 12 consecutive days in connection with a:

☐ county fair Dates:

☐ civic celebration Dates:

☐ Minnesota State Fair Dates:

Person in charge of bingo event: James Miller Daytime Phone: (320) 235-1050

Name of premises where bingo will be conducted: Willmar Conference Center

Premises street address: 240 23rd Street SE

City: Willmar If township, township name: County: Kandiyohi

LG240B Application to Conduct Excluded Bingo

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.

Print City Name: City of Willmar

Signature of City Personnel:

Judy Thompson

Title: City Clerk Date: 2/3/2017

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.

Print County Name: _____

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: _____ Date: 2/3/17
(Signature must be CEO's signature; designee may not sign)

Print Name: James Miller

MAIL OR FAX APPLICATION & ATTACHMENTS

Mail or fax application and a copy of your proof of nonprofit status to:

Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113
Fax: 651-639-4032

An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.

Questions?
Call a Licensing Specialist at 651-539-1900.

Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***LIST OF LICENSEES***, or call 651-539-1900.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Vendor Payments History Report
INCLUDES ONLY POSTED TRANS

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
AFFORDABLE PUMPING SERVI 002404								
48433 02/16/17	SEPTIC PUMPING	285.00		35144		D N	CLEANING AND WAS	230.43430.0338
ALEX AIR APPARATUS INC 002061								
48434 02/16/17	SUSPENDERS	65.50		31836		D N	SUBSISTENCE OF P	101.42412.0227
ALEXANDRIA TECHNICAL COL 000037								
48435 02/16/17	RADUNZ-TRAINING REGIS.	180.00		020717		D N	TRAVEL-CONF.-SCH	101.43425.0333
ALLIANCE FOR COMMUNITY M 002477								
48436 02/16/17	2017 MEMBERSHIP DUES	200.00		020717		D N	SUBSCRIPTIONS AN	101.45001.0443
AMERICAN WELDING & GAS I 000057								
48437 02/16/17	FIRE EXT. INSPECTION	1,165.60		04562023		D N	MTCE. OF EQUIPME	101.43425.0334
48437 02/16/17	WELDING GAS	41.81		04581909		D N	GENERAL SUPPLIES	101.43425.0229
		1,207.41	*CHECK TOTAL					
	VENDOR TOTAL	1,207.41						
AMERIPRIDE LINEN & APPAR 000051								
48438 02/16/17	TOWEL SERVICE	34.68		2200870239		D N	CLEANING AND WAS	101.43425.0338
48438 02/16/17	TOWEL SERVICE	37.31		2200874760		D N	CLEANING AND WAS	101.43425.0338
		71.99	*CHECK TOTAL					
	VENDOR TOTAL	71.99						
ANDERSON LAW OFFICES 002954								
48439 02/16/17	LEGAL SERVICES-JAN	10,155.11		STMT/1-17		D M 07	PROFESSIONAL SER	101.41406.0446
48439 02/16/17	LEGAL RESEARCH	787.42		STMT/1-17		D M 07	PROFESSIONAL SER	101.41406.0446
		10,942.53	*CHECK TOTAL					
	VENDOR TOTAL	10,942.53						
ANDERSON/MICHAEL 001828								
48440 02/16/17	DIVERSITY TRNG-MEALS	54.91		020917		D N	SUBSISTENCE OF P	101.42411.0227
ASSOCIATIONS NORTH 000538								
48441 02/16/17	2017 DIRECTORY AD	1,335.00		200003029		D N	OTHER CHARGES	208.45008.0449
BATTERY WHOLESALE INC 002860								
48442 02/16/17	UPS BATTERIES	25.14		32461WIL		D N	MTCE. OF EQUIPME	651.48485.0224
48442 02/16/17	BATTERY	212.67		32547WIL		D N	INVENTORIES-MDSE	101.125000
48442 02/16/17	BATTERY	107.63		33096WIL		D N	INVENTORIES-MDSE	101.125000
48442 02/16/17	BATTERIES FOR TRASH PUMP	52.49		33387WIL		D N	MTCE. OF EQUIPME	651.48485.0224
48442 02/16/17	UPS BATTERIES	34.96		34359WIL		D N	MTCE. OF EQUIPME	651.48484.0224
48442 02/16/17	BATTERY FOR WELDER	28.47		34475WIL		D N	MTCE. OF EQUIPME	651.48484.0224
48442 02/16/17	BATTERY	234.29		37071WIL		D N	INVENTORIES-MDSE	101.125000
48442 02/16/17	UPS BATTERIES	34.96		38895WIL		D N	MTCE. OF EQUIPME	651.48485.0224
48442 02/16/17	UPS BATTERIES	34.96		39609WIL		D N	MTCE. OF EQUIPME	651.48485.0224
48442 02/16/17	CORE RETURN	8.00CR		41799WIL		D N	INVENTORIES-MDSE	101.125000
48442 02/16/17	BATTERY	175.36		44933WIL		D N	INVENTORIES-MDSE	101.125000

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
BATTERY WHOLESALE INC 002860													
48442	02/16/17	BATTERY CHARGER	56.03		45499WIL			D	N			INVENTORIES-MDSE	101.125000
48442	02/16/17	BATTERY FOR TRASH PUMP	8.81		46708WIL			D	N			MTCE. OF EQUIPME	651.48485.0224
48442	02/16/17	BATTERIES	468.58		49023WIL			D	N			INVENTORIES-MDSE	101.125000
48442	02/16/17	BATTERY	247.14		49789WIL			D	N			INVENTORIES-MDSE	101.125000
48442	02/16/17	BATTERY	91.21		51673WIL			D	N			MTCE. OF EQUIPME	651.48484.0224
			1,804.70	*CHECK TOTAL									
		VENDOR TOTAL	1,804.70										
BENNETT OFFICE TECHNOLOG 000099													
48443	02/16/17	LAPTOP MTCE-LABOR	28.88		253399			D	N			MTCE. OF EQUIPME	208.45005.0334
BERNICK'S PEPSI-COLA CO 000103													
48444	02/16/17	CONCESSION SUPPLIES	420.72		21640			D	N			GENERAL SUPPLIES	101.45433.0229
48444	02/16/17	CONCESSION SUPPLIES	1,692.52		3767			D	N			GENERAL SUPPLIES	101.45433.0229
48444	02/16/17	CONCESSION SUPPLIES	2,301.98		3768			D	N			GENERAL SUPPLIES	101.45433.0229
48444	02/16/17	OFFICE COFFEE	118.44		3932			D	N			GENERAL SUPPLIES	101.43425.0229
			4,533.66	*CHECK TOTAL									
		VENDOR TOTAL	4,533.66										
BOLTON & MENK INC 001010													
48445	02/16/17	FAIRGROUNDS L.S.	3,052.00		0199004			D	N			MTCE. OF OTHER I	432.48509.0336
48445	02/16/17	IND. PARK 4TH ADDITION	3,697.50		0199006			D	N			PROFESSIONAL SER	414.48455.0446
			6,749.50	*CHECK TOTAL									
		VENDOR TOTAL	6,749.50										
BSE 001980													
48446	02/16/17	R.O. SYSTEM CNTRL SWITCH	31.02		912497933			D	N			MTCE. OF EQUIPME	101.45433.0224
48446	02/16/17	NICAD BATTERY PACK	36.09		912518114			D	N			GENERAL SUPPLIES	101.42412.0229
48446	02/16/17	LT BULBS FOR BLDG	353.40		912527144			D	N			MTCE. OF STRUCTU	651.48484.0225
48446	02/16/17	LT BULBS FOR BLDG	113.04		912531459			D	N			MTCE. OF STRUCTU	651.48484.0225
48446	02/16/17	SMALL TOOLS	667.98		912537796			D	N			SMALL TOOLS	101.42412.0221
			1,201.53	*CHECK TOTAL									
		VENDOR TOTAL	1,201.53										
CARD SERVICES 002552													
48429	02/09/17	CONCESSION SUPPLIES	56.59		010314			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	46.74		010612			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	86.32		011011			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	57.16		011407			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	COOKIES-APPLICATION REV.	12.87		011715			D	N			GENERAL SUPPLIES	101.41401.0229
48429	02/09/17	MARTIN-WELCOME COFFEE	43.24		011715			D	N			GENERAL SUPPLIES	101.43417.0229
48429	02/09/17	CONCESSION SUPPLIES	41.22		011715			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	71.68		012014			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	16.58		012106			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	8.90		012207			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	65.28		012314			D	N			GENERAL SUPPLIES	101.45433.0229
48429	02/09/17	CONCESSION SUPPLIES	25.92		012817			D	N			GENERAL SUPPLIES	101.45433.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CARD SERVICES 002552													
48429	02/09/17	CONCESSION SUPPLIES	19.28		013116			D	N			GENERAL SUPPLIES	101.45433.0229
			551.78	*CHECK TOTAL									
		VENDOR TOTAL	551.78										
CARDMEMBER SERVICE 002365													
48447	02/16/17	RECEIPT PRINTER PAPER	32.67		STMT/1-17			D	N			GENERAL SUPPLIES	101.41408.0229
48447	02/16/17	TABLET COVER	30.60		STMT/1-17			D	N			SMALL TOOLS	101.41409.0221
48447	02/16/17	TABLET MOUSE	30.00		STMT/1-17			D	N			SMALL TOOLS	101.41409.0221
48447	02/16/17	ID KEYCHAIN LABELS	20.33		STMT/1-17			D	N			SMALL TOOLS	101.41409.0221
48447	02/16/17	STYLUS BATTERIES	8.53		STMT/1-17			D	N			MTCE. OF EQUIPME	101.41409.0224
48447	02/16/17	KEYBOARD	34.26		STMT/1-17			D	N			MTCE. OF EQUIPME	101.41409.0224
48447	02/16/17	MOUSE/KEYBOARD	36.53		STMT/1-17			D	N			MTCE. OF EQUIPME	101.41409.0224
48447	02/16/17	BROADCASTER SUBSCRIP.	49.00		STMT/1-17			D	N			SUBSCRIPTIONS AN	101.41409.0443
48447	02/16/17	OFF SITE BACKUP	34.99		STMT/1-17			D	N			SUBSCRIPTIONS AN	101.41409.0443
48447	02/16/17	MAP LIGHTS FOR SQUADS	182.82		STMT/1-17			D	N			SMALL TOOLS	101.42411.0221
48447	02/16/17	HAY-CONFERENCE REGIS.	85.00		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48447	02/16/17	KING/ERICKSON-LODGING	89.82		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48447	02/16/17	NELSON/WOSMEK-LODGING	89.82		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48447	02/16/17	WOSMEK-SEMINAR REGIS.	75.00		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48447	02/16/17	EVANS-SEMINAR REGIS.	75.00		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48447	02/16/17	HAY/HOLME-LODGING EXP.	97.49		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48447	02/16/17	OFFICE SUPPLIES	85.48		STMT/1-17			D	N			OFFICE SUPPLIES	101.42412.0220
48447	02/16/17	CAMERA/SD CARD	191.88		STMT/1-17			D	N			SMALL TOOLS	101.42412.0221
48447	02/16/17	RECHARGEABLE BATTERIES	18.97		STMT/1-17			D	N			SMALL TOOLS	101.42412.0221
48447	02/16/17	RETURNED CAMERA/SD CARD	191.88CR		STMT/1-17			D	N			SMALL TOOLS	101.42412.0221
48447	02/16/17	BATTERIES	10.96		STMT/1-17			D	N			GENERAL SUPPLIES	101.42412.0229
48447	02/16/17	DEPT TRAINING-COOKIES	23.16		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42412.0333
48447	02/16/17	HANSON-FIRE CODE CLASS	6.99		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42412.0333
48447	02/16/17	AIRFARE-FDIC CONFERENC	1,263.52		STMT/1-17			D	N			TRAVEL-CONF.-SCH	101.42412.0333
			2,380.94	*CHECK TOTAL									
		VENDOR TOTAL	2,380.94										
CENTERPOINT ENERGY 000467													
48448	02/16/17	NATURAL GAS-JAN	16.79		1958964/1-17			D	N			UTILITIES	101.41408.0332
CENTRAL TIRE AND AUTO IN 000150													
48449	02/16/17	#107169-TIRE REPAIR	3.00		57529			D	N			MTCE. OF EQUIPME	101.43425.0224
48449	02/16/17	#107169-TIRE REPAIR	22.00		57529			D	N			MTCE. OF EQUIPME	101.43425.0334
			25.00	*CHECK TOTAL									
		VENDOR TOTAL	25.00										
CENTURION TECHNOLOGIES 002955													
48450	02/16/17	2018 SMART SHIELD LIC.	30.78		8832311123			D	N			PREPAID EXPENSES	101.128000
48450	02/16/17	2017 SMART SHIELD LIC.	61.55		8832311123			D	N			LICENSES AND TAX	101.41409.0445
			92.33	*CHECK TOTAL									
		VENDOR TOTAL	92.33										

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
CHAPPELL CENTRAL INC 000156								
48451 02/16/17	REPLACED BURNER-PARTS	2,488.40		00071884		D N	MTCE. OF STRUCTU	651.48484.0225
CHARTER COMMUNICATIONS 000736								
48452 02/16/17	PHONE SERV 02/16-03/15	269.13		3552/2-17		D N	COMMUNICATIONS	208.45005.0330
48452 02/16/17	PHONE SERV 02/12-03/11	61.98		3941/2-17		D N	COMMUNICATIONS	101.41409.0330
48452 02/16/17	PHONE SERV 02/10-03/09	31.10		4972/2-17		D N	COMMUNICATIONS	101.41409.0330
		362.21	*CHECK TOTAL					
	VENDOR TOTAL	362.21						
CHIEF SUPPLY CORPORATION 000885								
48453 02/16/17	HELMET FRONTS	105.49		421790		D N	SUBSISTENCE OF P	101.42412.0227
48453 02/16/17	BADGE/NAME TAG	20.49		423632		D N	SUBSISTENCE OF P	101.42412.0227
		125.98	*CHECK TOTAL					
	VENDOR TOTAL	125.98						
CITY OF WILLMAR-GENERAL 000292								
48454 02/16/17	BLDG PERMIT #26782	34.75		2017-26782		D N	LICENSES AND TAX	101.45433.0445
48454 02/16/17	BLDG PERMIT #26813	251.44		2017-26813		D N	LICENSES AND TAX	101.45433.0445
		286.19	*CHECK TOTAL					
	VENDOR TOTAL	286.19						
COALITION OF GREATER MN 000168								
48455 02/16/17	2017 GENERAL ASSESSME	39,396.00		080516		D N	SUBSCRIPTIONS AN	101.41401.0443
COLEPAPERS INC 000170								
48456 02/16/17	TOILET TISSUE	142.66		9283483		D N	GENERAL SUPPLIES	101.45427.0229
48456 02/16/17	CLEANING SUPPLIES	139.17		9283790		D N	CLEANING AND WAS	101.45435.0228
		281.83	*CHECK TOTAL					
	VENDOR TOTAL	281.83						
COLLEGE TOWN PIZZA INC 000210								
48457 02/16/17	CONCESSION SUPPLIES	52.55		0028871		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0028875		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	37.59		0028876		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0028877		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	45.07		0028879		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0028883		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0028885		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	37.59		0028888		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0028889		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0028997		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	37.59		0029003		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	30.10		0029004		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	37.59		0029005		D N	GENERAL SUPPLIES	101.45433.0229
48457 02/16/17	CONCESSION SUPPLIES	37.59		0029008		D N	GENERAL SUPPLIES	101.45433.0229
		496.27	*CHECK TOTAL					
	VENDOR TOTAL	496.27						

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
CROW CHEMICAL & LIGHTING		000186											
48458	02/16/17	CLEANING SUPPLIES	50.95		8233			D	N			CLEANING AND WAS	101.45433.0228
48458	02/16/17	CLEANING SUPPLIES	166.70		8273			D	N			CLEANING AND WAS	101.43425.0228
			217.65	*CHECK TOTAL									
		VENDOR TOTAL	217.65										
DAN'S SHOP INC		002212											
48459	02/16/17	FILTERS	49.00		76979			D	N			INVENTORIES-MDSE	101.125000
48459	02/16/17	FILTERS	44.82		77029			D	N			INVENTORIES-MDSE	101.125000
			93.82	*CHECK TOTAL									
		VENDOR TOTAL	93.82										
DEPT OF HUMAN SERVICES		000009											
48460	02/16/17	CLEANING SERVICES-AUG	120.00		00000370527			D	N			CLEANING AND WAS	101.45435.0338
48460	02/16/17	CLEANING SERVICES-DEC	1,554.00		00000392501			D	N			CLEANING AND WAS	101.45433.0338
48460	02/16/17	CLEANING SERVICES-DEC	90.00		00000392517			D	N			CLEANING AND WAS	101.45435.0338
			1,764.00	*CHECK TOTAL									
		VENDOR TOTAL	1,764.00										
DONOHUE & ASSOCIATES		002293											
48461	02/16/17	NPDES PERMIT ASSISTANCE	875.00		13023-08			D	N			PROFESSIONAL SER	651.48484.0446
DOOLEY'S PETROLEUM INC		000212											
48462	02/16/17	219.1 GALLONS UNLEADED	534.60		200922			D	N			MOTOR FUELS AND	651.48484.0222
DOOLEY'S PETROLEUM INC		002163											
48430	02/09/17	3,000 GALLONS DIESEL	5,570.51		51959			D	N			INVENTORIES-MDSE	101.125000
48430	02/09/17	5,001 GALLONS UNLEADE	10,403.34		783625			D	N			INVENTORIES-MDSE	101.125000
			15,973.85	*CHECK TOTAL									
		VENDOR TOTAL	15,973.85										
ELECTRIC PUMP INC		000788											
48463	02/16/17	MUNICIPAL MIXER-PARTS	77.73		0059649			D	N			MTCE. OF EQUIPME	651.48484.0224
48463	02/16/17	L.S. CONTROL FLOATS	554.38		0059661			D	N			MTCE. OF EQUIPME	651.48485.0224
			632.11	*CHECK TOTAL									
		VENDOR TOTAL	632.11										
EMERGENCY RESPONSE SOLUT		003048											
48464	02/16/17	VALVE BOOT RETAINER KIT	62.89		8104			D	N			MTCE. OF EQUIPME	101.42412.0224
48464	02/16/17	SPECTACLE KIT	390.18		8104			D	N			SUBSISTENCE OF P	101.42412.0227
			453.07	*CHECK TOTAL									
		VENDOR TOTAL	453.07										
EMPLOYMENT PLUS		000238											
48465	02/16/17	TEMP EMPL. SERVICE	750.88		40232			D	N			SALARIES-TEMP. E	101.41402.0112
48465	02/16/17	TEMP EMPL. SERVICE	706.42		40258			D	N			SALARIES-TEMP. E	101.41402.0112
			1,457.30	*CHECK TOTAL									
		VENDOR TOTAL	1,457.30										

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
ERBERTS AND GERBERTS 003000												
48466 02/16/17	EXEC. COMMITTEE LUNCHES	62.39		12061620001		D	N				TRAVEL-CONF.-SCH	208.45005.0333
EXCEL OVERHEAD DOOR 002443												
48467 02/16/17	OVERHEAD DR REPAIR-PARTS	355.08		28140		D	N				MTCE. OF STRUCTU	651.48484.0225
48467 02/16/17	OVERHEAD DR REPAIR-LABOR	197.00		28140		D	N				MTCE. OF STRUCTU	651.48484.0335
		552.08	*CHECK TOTAL									
	VENDOR TOTAL	552.08										
FAMILY MARINE .02626												
48468 02/16/17	#141318-DECK PLATE	18.99		15813		D	N				MTCE. OF EQUIPME	101.43425.0224
FELT/JAMES E 000993												
48469 02/16/17	FUEL REIMBURSEMENT	52.52		020917		D	N				MOTOR FUELS AND	101.42411.0222
48469 02/16/17	EXEC. LDRSHP TRAINING	512.17		020917		D	N				TRAVEL-CONF.-SCH	101.42411.0333
		564.69	*CHECK TOTAL									
	VENDOR TOTAL	564.69										
FIESTA TIME RENTAL 003234												
48470 02/16/17	BOUNCY HOUSE RENTAL	434.00		2012186		D	N				RENTS	101.45432.0440
FINANCE AND COMMERCE 002809												
48471 02/16/17	AD FOR BIDS-ROOF REPL.	63.28		743107272		D	N				ADVERTISING	101.45433.0447
FIREBYTES LLC 003090												
48472 02/16/17	WATCHGUARD SETUP ISSUES	89.00		INV-0634		D	M	07			PROFESSIONAL SER	101.41409.0446
FISCHER/BETH 002484												
48473 02/16/17	CELL PHONE-JAN	50.00		021317		D	M	07			COMMUNICATIONS	208.45005.0330
48473 02/16/17	CELL PHONE-FEB	50.00		021317		D	M	07			COMMUNICATIONS	208.45005.0330
48473 02/16/17	MILEAGE 1/1-2/13/17	280.34		021317		D	M	07			TRAVEL-CONF.-SCH	208.45005.0333
		380.34	*CHECK TOTAL									
	VENDOR TOTAL	380.34										
FLAHERTY & HOOD P.A. 001449												
48474 02/16/17	LEGAL SERVICES-JAN	5,538.00		9775		D	M	07			PROFESSIONAL SER	101.41406.0446
FORUM COMMUNICATIONS COM 002269												
48475 02/16/17	AD FOR BIDS-ROOF REPL.	68.25		C-03004129		D	N				ADVERTISING	101.45433.0447
48475 02/16/17	NOTICE OF SPECIAL MTG	26.00		C-03004269		D	N				PRINTING AND PUB	101.41401.0331
48475 02/16/17	AMENDED ZONING ORD.	48.75		C-03004374		D	N				PRINTING AND PUB	101.41402.0331
48475 02/16/17	COUNCIL PROCEEDINGS PUB.	585.00		D-03020264		D	N				PRINTING AND PUB	101.41401.0331
48475 02/16/17	COUNCIL PROCEEDINGS PUB.	598.00		D-03020265		D	N				PRINTING AND PUB	101.41401.0331
		1,326.00	*CHECK TOTAL									
	VENDOR TOTAL	1,326.00										
FREMONT INDUSTRIES INC 002879												
48476 02/16/17	POLYMER	4,653.15		894365		D	N				GENERAL SUPPLIES	651.48486.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
GAUER/JIM 000989													
48477	02/16/17	LODGING EXPENSE	229.78		020617			D	N			TRAVEL-CONF.-SCH	651.48484.0333
GENERAL MAILING SERVICES 000293													
48478	02/16/17	POSTAGE	1,174.04		25775			D	N			POSTAGE	208.45006.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	4.56		32701			D	N			POSTAGE	101.41400.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	3.42		32701			D	N			POSTAGE	101.41401.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	25.25		32701			D	N			POSTAGE	101.41402.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	73.17		32701			D	N			POSTAGE	101.41403.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	181.79		32701			D	N			POSTAGE	101.41405.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	15.00		32701			D	N			POSTAGE	101.41408.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	0.57		32701			D	N			POSTAGE	101.42411.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	0.57		32701			D	N			POSTAGE	101.42412.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	1.71		32701			D	N			POSTAGE	101.43417.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	1.97		32701			D	N			POSTAGE	101.45432.0223
48478	02/16/17	POSTAGE 01/09-01/13/17	3.42		32701			D	N			POSTAGE	230.43430.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	1.71		32737			D	N			POSTAGE	101.41400.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	2.28		32737			D	N			POSTAGE	101.41401.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	53.29		32737			D	N			POSTAGE	101.41402.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	24.15		32737			D	N			POSTAGE	101.41403.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	1.14		32737			D	N			POSTAGE	101.41405.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	15.00		32737			D	N			POSTAGE	101.41408.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	1.71		32737			D	N			POSTAGE	101.41409.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	0.57		32737			D	N			POSTAGE	101.42411.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	3.42		32737			D	N			POSTAGE	101.42412.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	0.57		32737			D	N			POSTAGE	101.43417.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	4.15		32737			D	N			POSTAGE	101.43425.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	1.40		32737			D	N			POSTAGE	101.45432.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	3.68		32737			D	N			POSTAGE	101.45433.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	8.81		32737			D	N			POSTAGE	208.45005.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	4.56		32737			D	N			POSTAGE	230.43430.0223
48478	02/16/17	POSTAGE 01/16-01/20/17	5.13		32737			D	N			POSTAGE	651.48484.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	2.12		35797			D	N			POSTAGE	101.41400.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	6.46		35797			D	N			POSTAGE	101.41401.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	24.22		35797			D	N			POSTAGE	101.41402.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	95.15		35797			D	N			POSTAGE	101.41403.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	1.40		35797			D	N			POSTAGE	101.41405.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	15.00		35797			D	N			POSTAGE	101.41408.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	12.80		35797			D	N			POSTAGE	101.42412.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	2.33		35797			D	N			POSTAGE	101.43417.0223
48478	02/16/17	POSTAGE 01/23-01/27/17	1.14		35797			D	N			POSTAGE	230.43430.0223
48478	02/16/17	POSTAGE	8.64		35828			D	N			POSTAGE	208.45005.0223
48478	02/16/17	POSTAGE	65.61		35829			D	N			POSTAGE	208.45006.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	0.59		35852			D	N			POSTAGE	101.41400.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	5.31		35852			D	N			POSTAGE	101.41401.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	51.79		35852			D	N			POSTAGE	101.41402.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	73.77		35852			D	N			POSTAGE	101.41403.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	17.11		35852			D	N			POSTAGE	101.41405.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	15.00		35852			D	N			POSTAGE	101.41408.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	1.77		35852			D	N			POSTAGE	101.41409.0223

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
GENERAL MAILING SERVICES 000293													
48478	02/16/17	POSTAGE 01/30-02/03/17	0.59		35852			D	N			POSTAGE	101.42411.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	2.95		35852			D	N			POSTAGE	101.42412.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	4.72		35852			D	N			POSTAGE	101.43425.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	0.59		35852			D	N			POSTAGE	101.45432.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	4.13		35852			D	N			POSTAGE	101.45433.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	7.08		35852			D	N			POSTAGE	208.45005.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	19.47		35852			D	N			POSTAGE	230.43430.0223
48478	02/16/17	POSTAGE 01/30-02/03/17	4.39		35852			D	N			POSTAGE	651.48484.0223
48478	02/16/17	POSTAGE	5.44		35878			D	N			POSTAGE	101.42412.0223
48478	02/16/17	POSTAGE	195.59		35937			D	N			POSTAGE	208.45006.0223
48478	02/16/17	POSTAGE	163.91		35938			D	N			POSTAGE	208.45006.0223
			2,426.11	*CHECK TOTAL									
		VENDOR TOTAL	2,426.11										
GOV'T FINANCE OFFICERS A 000302													
48479	02/16/17	MEMBERSHIP DUES	31.67		0162001/17			D	N			PREPAID EXPENSES	101.128000
48479	02/16/17	MEMBERSHIP DUES	158.33		0162001/17			D	N			SUBSCRIPTIONS AN	101.41405.0443
			190.00	*CHECK TOTAL									
		VENDOR TOTAL	190.00										
GRAINGER INC 000786													
48480	02/16/17	LEAK DETECTOR	17.52		9338062020			D	N			GENERAL SUPPLIES	101.45433.0229
48480	02/16/17	COMPRESSOR REFRIGERANT	1,653.69		9338890669			D	N			MTCE. OF EQUIPME	101.45433.0224
48480	02/16/17	REPL. L.S. EXHAUST FAN	108.24		9341345701			D	N			MTCE. OF EQUIPME	651.48485.0224
			1,779.45	*CHECK TOTAL									
		VENDOR TOTAL	1,779.45										
HARTLAND OFFICIALS ASSOC 002608													
48481	02/16/17	VB LEAGUE OFFICIALS	1,400.00		020217			D	N			PROFESSIONAL SER	101.45432.0446
48481	02/16/17	BB LEAGUE OFFICIALS	2,940.00		020217			D	N			PROFESSIONAL SER	101.45432.0446
			4,340.00	*CHECK TOTAL									
		VENDOR TOTAL	4,340.00										
HAY/JASON 002690													
48482	02/16/17	MGIA GANG CONFERENCE	38.00		020217			D	N			TRAVEL-CONF.-SCH	101.42411.0333
HEGLUND CATERING 002036													
48483	02/16/17	CONCESSION SUPPLIES	399.43		9934			D	N			GENERAL SUPPLIES	101.45433.0229
HILLYARD FLOOR CARE SUPP 000333													
48484	02/16/17	CLEANING SUPPLIES	765.20		602397378			D	N			CLEANING AND WAS	101.45433.0228
48484	02/16/17	CLEANING SUPPLIES	20.00		602403310			D	N			CLEANING AND WAS	101.45435.0228
48484	02/16/17	VACUUM BAGS	28.42		602403310			D	N			GENERAL SUPPLIES	101.45435.0229
48484	02/16/17	HANDLE FOR DUST MOP	11.23		602403953			D	N			GENERAL SUPPLIES	101.45435.0229
			824.85	*CHECK TOTAL									
		VENDOR TOTAL	824.85										

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
HOLME/MICHAEL 002511												
48485 02/16/17	MGIA GANG CONFERENCE	37.71		020217			D	N			TRAVEL-CONF.-SCH	101.42411.0333
HUMANE SOCIETY OF KANDIY 002110												
48486 02/16/17	TKT-SAVE OUR TAILS EVENT	25.00		7589			D	N			OTHER SERVICES	101.41401.0339
INNOVATIVE OFFICE SOLUTI 003023												
48487 02/16/17	CLEANING SUPPLIES	79.73		IN1485304			D	N			CLEANING AND WAS	101.42412.0228
JACOBSON/SARA 003218												
48488 02/16/17	MILEAGE-MECA CONFERENCE	109.14		013117			D	N			TRAVEL-CONF.-SCH	651.48484.0333
K M FIRE PUMP SPECIALIST 000371												
48489 02/16/17	#022446-REPL. SIREN SPKR	273.00		6866			D	M	07		MTCE. OF EQUIPME	101.42412.0224
48489 02/16/17	#022446-REPL. SIREN SPKR	85.00		6866			D	M	07		MTCE. OF EQUIPME	101.42412.0334
		358.00	*CHECK TOTAL									
	VENDOR TOTAL	358.00										
KANDIYOHI CO PUBLIC WORK 000381												
48490 02/16/17	RECONSTRUCT PARKING L	76,794.08		COB LOT-15			D	N			CONTRACTS PAYABL	415.207000
48490 02/16/17	BITUMINOUS PLANT MONIT	1,886.99		PROJ. 1603A			D	N			PROFESSIONAL SER	416.48451.0446
		78,681.07	*CHECK TOTAL									
	VENDOR TOTAL	78,681.07										
KANDIYOHI CO RECORDER'S 000382												
48491 02/16/17	RECORDING FEES	46.00		640447			D	N			OTHER CHARGES	432.48508.0449
KANDIYOHI CO RECYCLING A 002296												
48492 02/16/17	LAMP RECYCLING	67.00		302			D	N			CLEANING AND WAS	651.48484.0338
KANDIYOHI CO TREASURER 000385												
48493 02/16/17	#963721-TITLE FEE	21.75		021417			D	N			LICENSES AND TAX	101.41428.0445
48493 02/16/17	#064356-TAX/TITLE/LIC.	307.38		021417			D	N			LICENSES AND TAX	101.42411.0445
		329.13	*CHECK TOTAL									
	VENDOR TOTAL	329.13										
KANDIYOHI CO-OP ELECTRIC 000375												
48494 02/16/17	WELCOME TO WILLMAR SIGN	71.96		STMT/2-17			D	N			UTILITIES	101.43425.0332
48494 02/16/17	CO RD 23/HWY 71 BYPASS	174.00		STMT/2-17			D	N			UTILITIES	101.43425.0332
48494 02/16/17	ELEC SERV-LIFT STATIONS	867.00		STMT/2-17			D	N			UTILITIES	651.48485.0332
48494 02/16/17	ELEC SERV-SECURITY LIGHT	36.00		STMT/2-17			D	N			UTILITIES	651.48486.0332
		1,148.96	*CHECK TOTAL									
	VENDOR TOTAL	1,148.96										
KING'S ELECTRIC LLC 003138												
48495 02/16/17	REPL. BALLAST-PARTS	36.90		457			D	M	07		MTCE. OF STRUCTU	101.41408.0225
48495 02/16/17	REPL. BALLAST-LABOR	65.00		457			D	M	07		MTCE. OF STRUCTU	101.41408.0335
		101.90	*CHECK TOTAL									
	VENDOR TOTAL	101.90										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
LAKESIDE PRESS 001646													
48496	02/16/17	POSTAGE-TRAVEL INF CNTRS	226.06		6764			D	N			POSTAGE	208.45006.0223
48496	02/16/17	SNOWMOBILE TRAIL MAPS	800.00		6794			D	N			PROFESSIONAL SER	208.45006.0446
48496	02/16/17	SNOWMOBILE TRAIL MAPS	800.00		6794			D	N			OTHER CHARGES	208.45010.0449
			1,826.06	*CHECK TOTAL									
		VENDOR TOTAL	1,826.06										
LEAGUE OF MN CITIES 000412													
48497	02/16/17	CALVIN-CONFERENCE REGIS.	130.00		250026			D	N			TRAVEL-CONF.-SCH	101.41401.0333
LEAGUE OF MN CITIES INS 000983													
48498	02/16/17	CLAIM #26321-VEH. DAMA	4,312.42		26321			D	N			INSURANCE DEDUCT	101.41428.0822
LEAGUE OF MN CITIES INS 001189													
48499	02/16/17	WORKER'S COMP PREMIUM	253.20		33665			D	N			EMPLOYER INSUR.	101.41400.0114
48499	02/16/17	WORKER'S COMP PREMIUM	15.69		33665			D	N			EMPLOYER INSUR.	101.41401.0114
48499	02/16/17	WORKER'S COMP PREMIUM	412.02		33665			D	N			EMPLOYER INSUR.	101.41402.0114
48499	02/16/17	WORKER'S COMP PREMIUM	174.60		33665			D	N			EMPLOYER INSUR.	101.41403.0114
48499	02/16/17	WORKER'S COMP PREMIUM	156.93		33665			D	N			EMPLOYER INSUR.	101.41404.0114
48499	02/16/17	WORKER'S COMP PREMIUM	320.96		33665			D	N			EMPLOYER INSUR.	101.41405.0114
48499	02/16/17	WORKER'S COMP PREMIUM	948.14		33665			D	N			EMPLOYER INSUR.	101.41408.0114
48499	02/16/17	WORKER'S COMP PREMIUM	141.36		33665			D	N			EMPLOYER INSUR.	101.41409.0114
48499	02/16/17	WORKER'S COMP PREMIUM	67.69		33665			D	N			EMPLOYER INSUR.	101.41424.0114
48499	02/16/17	WORKER'S COMP PREMIUM	19,439.13		33665			D	N			EMPLOYER INSUR.	101.42411.0114
48499	02/16/17	WORKER'S COMP PREMIUM	9,785.99		33665			D	N			EMPLOYER INSUR.	101.42412.0114
48499	02/16/17	WORKER'S COMP PREMIUM	402.71		33665			D	N			EMPLOYER INSUR.	101.43417.0114
48499	02/16/17	WORKER'S COMP PREMIUM	15,134.00		33665			D	N			EMPLOYER INSUR.	101.43425.0114
48499	02/16/17	WORKER'S COMP PREMIUM	57.55		33665			D	N			EMPLOYER INSUR.	101.45001.0114
48499	02/16/17	WORKER'S COMP PREMIUM	414.16		33665			D	N			EMPLOYER INSUR.	101.45427.0114
48499	02/16/17	WORKER'S COMP PREMIUM	61.83		33665			D	N			EMPLOYER INSUR.	101.45432.0114
48499	02/16/17	WORKER'S COMP PREMIUM	785.29		33665			D	N			EMPLOYER INSUR.	101.45433.0114
48499	02/16/17	WORKER'S COMP PREMIUM	279.99		33665			D	N			EMPLOYER INSUR.	101.45437.0114
48499	02/16/17	WORKER'S COMP PREMIUM	527.66		33665			D	N			EMPLOYER INSUR.	230.43430.0114
48499	02/16/17	WORKER'S COMP PREMIUM	6,007.84		33665			D	N			EMPLOYER INSUR.	651.48484.0114
48499	02/16/17	WORKER'S COMP PREMIUM	1,034.38		33665			D	N			EMPLOYER INSUR.	651.48485.0114
			56,421.12	*CHECK TOTAL									
		VENDOR TOTAL	56,421.12										
LEAGUE OF MN HUMAN RIGHT 001374													
48500	02/16/17	2017 MEMBERSHIP DUES	100.00		02-010012-WL			D	N			SUBSCRIPTIONS AN	101.41401.0443
LEATHERS & ASSOCIATES IN 003294													
48501	02/16/17	CONSTRUCTION PHASE FEE	950.00		10190			D	N			PROFESSIONAL SER	454.45432.0446
48501	02/16/17	PLAYGROUND DESIGN & D	33,503.00		10240			D	N			PROFESSIONAL SER	450.45432.0446
			34,453.00	*CHECK TOTAL									
		VENDOR TOTAL	34,453.00										
LOCATORS & SUPPLIES INC 002162													
48502	02/16/17	SHOVELS	201.94		0252798			D	N			SMALL TOOLS	101.43425.0221

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
LUTHERAN SOCIAL SERVICE 003167								
48503 02/16/17	MEALS-DINING PROMOTION	104.00		020817		D N	GENERAL SUPPLIES	101.45435.0229
MACQUEEN EQUIPMENT INC 000427								
48504 02/16/17	#130012-SWEEPER PARTS	2,696.26		P03900		D N	MTCE. OF EQUIPME	101.43425.0224
MADISON NATIONAL LIFE 003237								
48424 02/06/17	LIFE INSURANCE-FEB	39.30		M307		D N	COBRA INS PREMIU	101.120001
48424 02/06/17	LIFE INSURANCE-FEB	20.70		M307		D N	EMPLOYER INSUR.	101.41400.0114
48424 02/06/17	LIFE INSURANCE-FEB	51.75		M307		D N	EMPLOYER INSUR.	101.41402.0114
48424 02/06/17	LIFE INSURANCE-FEB	18.11		M307		D N	EMPLOYER INSUR.	101.41403.0114
48424 02/06/17	LIFE INSURANCE-FEB	41.40		M307		D N	EMPLOYER INSUR.	101.41405.0114
48424 02/06/17	LIFE INSURANCE-FEB	10.35		M307		D N	EMPLOYER INSUR.	101.41408.0114
48424 02/06/17	LIFE INSURANCE-FEB	41.40		M307		D N	EMPLOYER INSUR.	101.41409.0114
48424 02/06/17	LIFE INSURANCE-FEB	2.59		M307		D N	EMPLOYER INSUR.	101.41424.0114
48424 02/06/17	LIFE INSURANCE-FEB	1,450.80		M307		D N	INS. PASS THROUG	101.41428.0819
48424 02/06/17	LIFE INSURANCE-FEB	351.90		M307		D N	EMPLOYER INSUR.	101.42411.0114
48424 02/06/17	LIFE INSURANCE-FEB	31.05		M307		D N	EMPLOYER INSUR.	101.42412.0114
48424 02/06/17	LIFE INSURANCE-FEB	36.22		M307		D N	EMPLOYER INSUR.	101.43417.0114
48424 02/06/17	LIFE INSURANCE-FEB	209.07		M307		D N	EMPLOYER INSUR.	101.43425.0114
48424 02/06/17	LIFE INSURANCE-FEB	10.35		M307		D N	EMPLOYER INSUR.	101.45432.0114
48424 02/06/17	LIFE INSURANCE-FEB	31.05		M307		D N	EMPLOYER INSUR.	101.45433.0114
48424 02/06/17	LIFE INSURANCE-FEB	6.21		M307		D N	EMPLOYER INSUR.	101.45435.0114
48424 02/06/17	LIFE INSURANCE-FEB	5.18		M307		D N	EMPLOYER INSUR.	101.45437.0114
48424 02/06/17	LIFE INSURANCE-FEB	95.22		M307		D N	EMPLOYER INSUR.	651.48484.0114
48424 02/06/17	LIFE INSURANCE-FEB	10.35		M307		D N	EMPLOYER INSUR.	651.48485.0114
48424 02/06/17	LIFE INSURANCE-FEB	10.35		M307		D N	EMPLOYER INSUR.	651.48486.0114
		2,473.35	*CHECK TOTAL					
	VENDOR TOTAL	2,473.35						
MAGNUSON SHEET METAL INC 001121								
48505 02/16/17	FURNACE REPAIR-LABOR	80.00		130452		D N	MTCE. OF STRUCTU	101.45433.0335
MATHESON TRI-GAS INC 002898								
48506 02/16/17	WELDING GAS	71.00		14768258		D N	GENERAL SUPPLIES	101.45433.0229
48506 02/16/17	WELDING GAS	77.07		14826100		D N	GENERAL SUPPLIES	101.45433.0229
		148.07	*CHECK TOTAL					
	VENDOR TOTAL	148.07						
MCFOA 001460								
48425 02/06/17	MEMBERSHIP DUES	35.00		020617		D N	SUBSCRIPTIONS AN	101.41403.0443
MCGUIRE/MICHAEL 003272								
48426 02/06/17	MILEAGE 1/1-1/31/17	343.47		020617		D N	TRAVEL-CONF.-SCH	101.41400.0333
MENARDS 000449								
48507 02/16/17	PAINTING SUPPLIES	28.64		22720		D N	GENERAL SUPPLIES	651.48484.0229
48507 02/16/17	PAINTING SUPPLIES	15.98		22919		D N	GENERAL SUPPLIES	101.43425.0229

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MENARDS		000449											
48507	02/16/17	SUPPLIES	59.95		22933			D	N			GENERAL SUPPLIES	101.45432.0229
48507	02/16/17	SELVIG FOUNTAIN PARTS	7.46		23103			D	N			MTCE. OF OTHER I	101.43425.0226
48507	02/16/17	GENERAL SUPPLIES	34.33		23116			D	N			GENERAL SUPPLIES	651.48484.0229
48507	02/16/17	PAINT FOR SHOVELS	15.89		23166			D	N			MTCE. OF EQUIPME	101.43425.0224
48507	02/16/17	SELVIG FOUNTAIN PARTS	21.39		23202			D	N			MTCE. OF OTHER I	101.43425.0226
			183.64	*CHECK TOTAL									
		VENDOR TOTAL	183.64										
MIKE'S SMALL ENGINE CENT		002699											
48508	02/16/17	EAR MUFFS FOR HELMETS	35.85		110064			D	N			SUBSISTENCE OF P	101.43425.0227
48508	02/16/17	RECOIL FOR ICE AUGER	24.95		110066			D	N			MTCE. OF EQUIPME	101.43425.0224
48508	02/16/17	HARD HAT	64.95		6268			D	N			SUBSISTENCE OF P	101.43425.0227
48508	02/16/17	CHAIN SAW OIL	67.80		6287			D	N			MOTOR FUELS AND	101.43425.0222
			193.55	*CHECK TOTAL									
		VENDOR TOTAL	193.55										
MILLER SANITATION		002936											
48509	02/16/17	GARBAGE SERVICE-FEB	154.50		1298/2-17			D	N			CLEANING AND WAS	101.45433.0338
48509	02/16/17	GARBAGE SERVICE-FEB	89.28		1298/2-17			D	N			CLEANING AND WAS	101.45433.0338
48509	02/16/17	GARBAGE SERVICE-FEB	52.70		1300/2-17			D	N			CLEANING AND WAS	101.42412.0338
48509	02/16/17	GARBAGE SERVICE-FEB	64.74		1301/2-17			D	N			CLEANING AND WAS	101.41408.0338
48509	02/16/17	GARBAGE SERVICE-FEB	64.74		1301/2-17			D	N			CLEANING AND WAS	101.45427.0338
48509	02/16/17	GARBAGE SERVICE-FEB	251.31		1302/2-17			D	N			CLEANING AND WAS	101.43425.0338
48509	02/16/17	GARBAGE SERVICE-FEB	24.34		1303/2-17			D	N			CLEANING AND WAS	651.48484.0338
48509	02/16/17	GARBAGE SERVICE-FEB	48.67		1304/2-17			D	N			CLEANING AND WAS	651.48484.0338
48509	02/16/17	GARBAGE SERVICE-FEB	161.04		1304/2-17			D	N			CLEANING AND WAS	651.48484.0338
48509	02/16/17	GARBAGE SERVICE-FEB	49.67		1305/2-17			D	N			CLEANING AND WAS	101.45435.0338
48509	02/16/17	GARBAGE SERVICE-FEB	46.15		1306/2-17			D	N			CLEANING AND WAS	101.43425.0338
48509	02/16/17	GARBAGE SERVICE-FEB	58.64		1378/2-17			D	N			CLEANING AND WAS	101.43425.0338
			1,065.78	*CHECK TOTAL									
		VENDOR TOTAL	1,065.78										
MINI BIFF LLC		001805											
48510	02/16/17	TOILET RENTALS-NOV	87.21		A-84268			D	N			RENTS	101.43425.0440
48510	02/16/17	TOILET RENTALS-NOV	87.21		A-84271			D	N			RENTS	101.43425.0440
48510	02/16/17	TOILET RENTALS-JAN	87.21		A-84942			D	N			RENTS	101.43425.0440
48510	02/16/17	TOILET RENTALS-JAN	87.21		A-84944			D	N			RENTS	101.43425.0440
			348.84	*CHECK TOTAL									
		VENDOR TOTAL	348.84										
MN DEPT OF AGRICULTURE		000487											
48511	02/16/17	PESTICIDE LICENSE APPL.	10.00		021617			D	N			LICENSES AND TAX	101.43425.0445
48511	02/16/17	PESTICIDE LICENSE APPL.	10.00		021617			D	N			LICENSES AND TAX	101.43425.0445
			20.00	*CHECK TOTAL									
		VENDOR TOTAL	20.00										
MN LAW ENF EXPLORER ASSN		003293											
48512	02/16/17	EXPL. CONFERENCE & TRN	1,125.00		020917			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48512	02/16/17	EXPL. CONFERENCE & TRN	3,700.00		020917			D	N			TRAVEL-CONF.-SCH	802.42411.0333

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
MN LAW ENF EXPLORER ASSN 003293								
		4,825.00	*CHECK TOTAL					
	VENDOR TOTAL	4,825.00						
MN POLLUTION CONTROL AGE 000511								
48513 02/16/17	STEELE-CERTIF. EXAM	55.00		020617		D N	TRAVEL-CONF.-SCH	651.48484.0333
MN POLLUTION CONTROL AGE 000512								
48514 02/16/17	GAUER-TRAINING REGIS.	230.00		020617		D N	TRAVEL-CONF.-SCH	651.48484.0333
MN RURAL WATER ASSN 002261								
48515 02/16/17	STEELE-TRAINING REGIS.	125.00		020917		D N	TRAVEL-CONF.-SCH	651.48484.0333
MN STATE PATROL - CMV SE 002787								
48516 02/16/17	INSPECTION PRGRM DECALS	20.00		020717		D N	GENERAL SUPPLIES	101.43425.0229
MN TRAILS 001462								
48517 02/16/17	MN TRAILS AD-SUMMER/WNTR	600.00		9872		D N	ADVERTISING	208.45006.0447
48517 02/16/17	MN TRAILS AD-SUMMER/WN	1,110.00		9872		D N	OTHER CHARGES	208.45010.0449
		1,710.00	*CHECK TOTAL					
	VENDOR TOTAL	1,710.00						
MORRIS ELECTRONICS 003199								
48518 02/16/17	AS400 CHANGES	112.50		20140927		D N	PROFESSIONAL SER	101.41409.0446
MOTOROLA 001797								
48519 02/16/17	MOTOROLA RADIO	2,834.00		13147337		D N	MACHINERY AND AU	450.42412.0553
48519 02/16/17	MOTOROLA RADIO	2,834.00		13147516		D N	MACHINERY AND AU	450.42412.0553
48519 02/16/17	MOTOROLA RADIO	4,217.75		13147516		D N	MACHINERY AND AU	450.42412.0553
		9,885.75	*CHECK TOTAL					
	VENDOR TOTAL	9,885.75						
MUNICIPAL UTILITIES 000541								
48520 02/16/17	UTILITIES FOR JAN	4,042.29		1/17		D N	UTILITIES	101.41408.0332
48520 02/16/17	UTILITIES FOR JAN	728.81		1/17		D N	UTILITIES	101.41409.0332
48520 02/16/17	UTILITIES FOR JAN	3,313.06		1/17		D N	UTILITIES	101.43425.0332
48520 02/16/17	UTILITIES FOR JAN	3,943.28		1/17		D N	UTILITIES	101.45427.0332
48520 02/16/17	UTILITIES FOR JAN	16,111.08		1/17		D N	UTILITIES	101.45433.0332
48520 02/16/17	UTILITIES FOR JAN	887.64		1/17		D N	UTILITIES	101.45435.0332
48520 02/16/17	UTILITIES FOR JAN	356.46		1/17		D N	UTILITIES	101.45437.0332
48520 02/16/17	UTILITIES FOR JAN	1,402.95		1/17		D N	UTILITIES	651.48484.0332
48520 02/16/17	UTILITIES FOR JAN	1,935.61		1/17		D N	UTILITIES	651.48485.0332
48520 02/16/17	UTILITIES FOR FEB	143.67		2/17		D N	UTILITIES	101.43425.0332
48520 02/16/17	UTILITIES FOR FEB	2,891.31		2/17		D N	UTILITIES	651.48485.0332
48520 02/16/17	ADMIN FEE-FEB	1,500.00		444		D N	PROFESSIONAL SER	651.48484.0446
		37,256.16	*CHECK TOTAL					
	VENDOR TOTAL	37,256.16						

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
MVTL LABORATORIES INC 000544													
48521	02/16/17	LAB TESTING	45.00		848976			D	N			PROFESSIONAL SER	651.48484.0446
NCL OF WISCONSIN INC 001627													
48522	02/16/17	REPL. YSI METER PROBE	836.77		385293			D	N			MTCE. OF EQUIPME	651.48484.0224
NELSON INTERNATIONAL 000568													
48523	02/16/17	#052443 REPAIR-PARTS	470.54		R101006229:01			D	N			MTCE. OF EQUIPME	101.43425.0224
48523	02/16/17	#052443 REPAIR-LABOR	920.38		R101006229:01			D	N			MTCE. OF EQUIPME	101.43425.0334
48523	02/16/17	#052444-AIR TANK PARTS	426.67		X101020133:01			D	N			MTCE. OF EQUIPME	101.43425.0224
			1,817.59	*CHECK TOTAL									
		VENDOR TOTAL	1,817.59										
NORTHERN BUSINESS PRODUC 002322													
48524	02/16/17	OFFICE SUPPLIES	174.99		130133-0			D	N			OFFICE SUPPLIES	101.45433.0220
48524	02/16/17	OFFICE SUPPLIES	42.32		130611-0			D	N			OFFICE SUPPLIES	101.41410.0220
48524	02/16/17	OFFICE SUPPLIES	83.76		130727-0			D	N			OFFICE SUPPLIES	651.48484.0220
48524	02/16/17	OFFICE SUPPLIES	60.12		130727-1			D	N			OFFICE SUPPLIES	651.48484.0220
48524	02/16/17	OFFICE SUPPLIES	56.99		130776-0			D	N			OFFICE SUPPLIES	101.41410.0220
48524	02/16/17	OFFICE SUPPLIES	89.46		132850-0			D	N			OFFICE SUPPLIES	101.42411.0220
48524	02/16/17	OFFICE SUPPLIES	54.99		136069-0			D	N			OFFICE SUPPLIES	101.42412.0220
48524	02/16/17	OFFICE SUPPLIES	27.99		136234-0			D	N			OFFICE SUPPLIES	101.45433.0220
48524	02/16/17	OFFICE SUPPLIES	55.98		136234-1			D	N			OFFICE SUPPLIES	101.45433.0220
48524	02/16/17	OFFICE SUPPLIES	180.70		137569-0			D	N			OFFICE SUPPLIES	101.41410.0220
48524	02/16/17	OFFICE SUPPLIES	33.99		137569-1			D	N			OFFICE SUPPLIES	101.41410.0220
			861.29	*CHECK TOTAL									
		VENDOR TOTAL	861.29										
NORTHERN STATES SUPPLY 000585													
48525	02/16/17	SMALL TOOLS	17.34		10-546714			D	N			SMALL TOOLS	101.43425.0221
48525	02/16/17	GRINDING WHEELS	15.94		10-547043			D	N			SMALL TOOLS	101.43425.0221
48525	02/16/17	20V FRAMING NAILER	399.99		10-547137			D	N			SMALL TOOLS	101.43425.0221
48525	02/16/17	PLOW BOLTS	28.55		1110552			D	N			MTCE. OF EQUIPME	101.43425.0224
48525	02/16/17	BOLTS	10.02		1110553			D	N			MTCE. OF EQUIPME	101.43425.0224
			471.84	*CHECK TOTAL									
		VENDOR TOTAL	471.84										
O'NEIL'S 003292													
48526	02/16/17	COUNCIL RETREAT-MEALS	1,813.13		100136/1-17			D	N			TRAVEL-CONF.-SCH	101.41401.0333
48526	02/16/17	ROOM RENTAL FEE	250.00		100136/1-17			D	N			RENTS	101.41401.0440
			2,063.13	*CHECK TOTAL									
		VENDOR TOTAL	2,063.13										
OAKRIDGE HOTEL .01807													
48527	02/16/17	KARDELL-LODGING EXPENSE	352.68		6025			D	N			TRAVEL-CONF.-SCH	101.41402.0333
OFFICE SERVICES 000589													
48528	02/16/17	OFFICE SUPPLIES-JAN	299.73		STMT/1-17			D	N			OFFICE SUPPLIES	101.41410.0220
48528	02/16/17	PHOTO COPIES-JAN	621.32		STMT/1-17			D	N			OFFICE SUPPLIES	101.41410.0220
48528	02/16/17	PHOTO COPIES-JAN	658.06		STMT/1-17			D	N			OFFICE SUPPLIES	101.41410.0220

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M	ACCOUNT NAME	ACCOUNT
OFFICE SERVICES 000589								
		1,579.11	*CHECK TOTAL					
	VENDOR TOTAL	1,579.11						
ONEBIRD LLC 002717								
48529 02/16/17	TRAVEL GUIDE AD-JAN	53.46		1565		D N	OTHER CHARGES	208.45010.0449
PACIFIC CASCADE CORPORAT 002482								
48530 02/16/17	CHALK FOR MARKING TIRES	46.28		30981		D N	GENERAL SUPPLIES	101.42411.0229
PERKINS LUMBER CO INC 000604								
48531 02/16/17	BLDG MTCE-MATERIALS	357.94		43603928		D N	MTCE. OF STRUCTU	101.45433.0225
48531 02/16/17	MATERIALS-THIN ICE SIGN	37.49		43604815		D N	MTCE. OF EQUIPME	101.43425.0224
48531 02/16/17	SILICONE/WOOD SCREW	20.22		43605719		D N	MTCE. OF STRUCTU	101.43425.0225
48531 02/16/17	REPL. SHOP DOOR	519.99		43605824		D N	MTCE. OF STRUCTU	101.43425.0225
		935.64	*CHECK TOTAL					
	VENDOR TOTAL	935.64						
PETERSON SHOE STORE 000608								
48532 02/16/17	RADUNZ-SAFETY BOOTS	175.00		179098		D N	SUBSISTENCE OF P	101.43425.0227
PREMIUM WATERS INC 000374								
48533 02/16/17	DRINKING WATER	10.50		329949/1-17		D N	SUBSISTENCE OF P	101.42412.0227
QUAM CONSTRUCTION CO INC 000634								
48534 02/16/17	SNOW HAULING	1,000.00		1701003-15		D N	OTHER SERVICES	101.43425.0339
RICE HOSPITAL 001166								
48535 02/16/17	DRAW CHG-CASE 1700657	36.85		9096		D N	PROFESSIONAL SER	101.42411.0446
ROSENAU/TANYA .02113								
48536 02/16/17	MILEAGE-DELIVERED GUIDES	5.35		021317		D N	OTHER CHARGES	208.45008.0449
RUNNING'S SUPPLY INC 001418								
48537 02/16/17	KLUVER-SAFETY BOOTS	175.00		4124900		D N	SUBSISTENCE OF P	101.43425.0227
48537 02/16/17	SEAT COVER	44.99		4130614		D N	MTCE. OF EQUIPME	651.48484.0224
48537 02/16/17	SEAT COVER	44.99		4130614		D N	MTCE. OF EQUIPME	651.48485.0224
48537 02/16/17	SMALL TOOLS	39.99		4134207		D N	SMALL TOOLS	101.45433.0221
48537 02/16/17	SIMON-SAFETY BOOTS	175.00		4135262		D N	SUBSISTENCE OF P	101.41408.0227
48537 02/16/17	RAKES	35.96		4142178		D N	SMALL TOOLS	101.43425.0221
		515.93	*CHECK TOTAL					
	VENDOR TOTAL	515.93						
SERVICE CENTER/CITY OF W 000685								
48538 02/16/17	EQUIPMENT REPAIR-OIL	29.12		STMT/1-17		D N	MOTOR FUELS AND	101.42411.0222
48538 02/16/17	EQUIPMENT REPAIR-PARTS	335.46		STMT/1-17		D N	MTCE. OF EQUIPME	101.42411.0224
48538 02/16/17	EQUIPMENT REPAIR-OIL	627.80		STMT/1-17		D N	MOTOR FUELS AND	101.43425.0222
48538 02/16/17	EQUIPMENT REPAIR-PARTS	178.09		STMT/1-17		D N	MTCE. OF EQUIPME	101.43425.0224
		1,170.47	*CHECK TOTAL					
	VENDOR TOTAL	1,170.47						

VENDOR NAME AND NUMBER / CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SHERWIN WILLIAMS CO 000690												
48539 02/16/17	PAINT FOR PICNIC TABLES	280.38		4599-0			D	N			MTCE. OF EQUIPME	101.43425.0224
SIBLEY STATE PARK IMPROV 003145												
48540 02/16/17	2017 MEMBERSHIP DUES	30.00		021217			D	N			SUBSCRIPTIONS AN	208.45005.0443
SMEBY/ROSS 002570												
48541 02/16/17	MILEAGE 1/1-1/31/17	43.34		020317			D	N			TRAVEL-CONF.-SCH	101.41409.0333
SOUTHWEST CHAPTER MSPE 001644												
48542 02/16/17	WITTMAN-SEMINAR REGIS.	60.00		021317			D	N			TRAVEL-CONF.-SCH	101.43417.0333
48542 02/16/17	MARTIN-SEMINAR REGIS.	60.00		021317			D	N			TRAVEL-CONF.-SCH	101.43417.0333
		120.00	*CHECK TOTAL									
	VENDOR TOTAL	120.00										
SPRINGSTED INCORPORATED 000705												
48543 02/16/17	ARBITRAGE CALCULATIONS	3,100.00		000862.999-12			D	N			PROFESSIONAL SER	306.47100.0446
STAR TRIBUNE 000710												
48544 02/16/17	13 WEEK SUBSCRIPTION	113.10		7986818/2-17			D	N			SUBSCRIPTIONS AN	101.41402.0443
STEFFL DRILLING & PUMP I 001602												
48545 02/16/17	AERATION SYSTEM PARTS	153.26		154254			D	N			MTCE. OF EQUIPME	101.43425.0224
STERLING WATER-MINNESOTA 000188												
48546 02/16/17	DRINKING WATER	12.50		00077131/1-17			D	N			SUBSISTENCE OF P	651.48484.0227
48546 02/16/17	DRINKING WATER	17.00		00088997/1-17			D	N			SUBSISTENCE OF P	101.45427.0227
48546 02/16/17	WTR PURIFIER RENTAL-FEB	36.50		01454495/1-17			D	N			RENTS	101.41408.0440
48546 02/16/17	SOFTENER SALT	30.50		01465137/1-17			D	N			GENERAL SUPPLIES	230.43430.0229
48546 02/16/17	SOFTENER SALT	30.50		01465145/1-17			D	N			GENERAL SUPPLIES	101.45435.0229
48546 02/16/17	LAB WATER	148.25		01465285/1-17			D	N			GENERAL SUPPLIES	651.48484.0229
		275.25	*CHECK TOTAL									
	VENDOR TOTAL	275.25										
SUMMIT COMPANIES 002555												
48547 02/16/17	REPL. DETECTOR-PARTS	145.00		1169211			D	N			MTCE. OF STRUCTU	101.41408.0225
48547 02/16/17	REPL. DETECTOR-LABOR	166.25		1169211			D	N			MTCE. OF STRUCTU	101.41408.0335
		311.25	*CHECK TOTAL									
	VENDOR TOTAL	311.25										
SW - WEST CNTRL SERVICES 000892												
48548 02/16/17	HEALTH INSURANCE-MAR	738.00		C307			D	N			COBRA INS PREMIU	101.120001
48548 02/16/17	HEALTH INSURANCE-MAR	1,961.26		C307			D	N			EMPLOYER INSUR.	101.41400.0114
48548 02/16/17	HEALTH INSURANCE-MAR	5,378.28		C307			D	N			EMPLOYER INSUR.	101.41402.0114
48548 02/16/17	HEALTH INSURANCE-MAR	2,547.58		C307			D	N			EMPLOYER INSUR.	101.41403.0114
48548 02/16/17	HEALTH INSURANCE-MAR	4,872.78		C307			D	N			EMPLOYER INSUR.	101.41405.0114
48548 02/16/17	HEALTH INSURANCE-MAR	1,455.76		C307			D	N			EMPLOYER INSUR.	101.41408.0114
48548 02/16/17	HEALTH INSURANCE-MAR	4,966.28		C307			D	N			EMPLOYER INSUR.	101.41409.0114
48548 02/16/17	HEALTH INSURANCE-MAR	363.94		C307			D	N			EMPLOYER INSUR.	101.41424.0114
48548 02/16/17	HEALTH INSURANCE-MAR	10,686.00		C307			D	N			RETIRED EMPLOYEE	101.41428.0818

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
SW - WEST CNTRL SERVICES 000892													
48548	02/16/17	HEALTH INSURANCE-MAR	21,825.32		C307			D	N			INS. PASS THROUG	101.41428.0819
48548	02/16/17	HEALTH INSURANCE-MAR	44,355.28		C307			D	N			EMPLOYER INSUR.	101.42411.0114
48548	02/16/17	HEALTH INSURANCE-MAR	2,911.52		C307			D	N			EMPLOYER INSUR.	101.42412.0114
48548	02/16/17	HEALTH INSURANCE-MAR	8,006.68		C307			D	N			EMPLOYER INSUR.	101.43417.0114
48548	02/16/17	HEALTH INSURANCE-MAR	19,993.44		C307			D	N			EMPLOYER INSUR.	101.43425.0114
48548	02/16/17	HEALTH INSURANCE-MAR	505.50		C307			D	N			EMPLOYER INSUR.	101.45432.0114
48548	02/16/17	HEALTH INSURANCE-MAR	3,417.02		C307			D	N			EMPLOYER INSUR.	101.45433.0114
48548	02/16/17	HEALTH INSURANCE-MAR	303.30		C307			D	N			EMPLOYER INSUR.	101.45435.0114
48548	02/16/17	HEALTH INSURANCE-MAR	727.88		C307			D	N			EMPLOYER INSUR.	101.45437.0114
48548	02/16/17	HEALTH INSURANCE-MAR	9,940.16		C307			D	N			EMPLOYER INSUR.	651.48484.0114
48548	02/16/17	HEALTH INSURANCE-MAR	1,455.76		C307			D	N			EMPLOYER INSUR.	651.48485.0114
48548	02/16/17	HEALTH INSURANCE-MAR	1,455.76		C307			D	N			EMPLOYER INSUR.	651.48486.0114
			147,867.50	*CHECK TOTAL									
		VENDOR TOTAL	147,867.50										
SWANK MOTION PICTURES IN 003176													
48549	02/16/17	MOVIES IN PARK	678.00		2294604			D	N			RENTS	101.45432.0440
SYSCO WESTERN MINNESOTA 000161													
48550	02/16/17	CONCESSION SUPPLIES	882.30		153032587			D	N			GENERAL SUPPLIES	101.45433.0229
THOMPSON *PETTY CASH/JU 003273													
48427	02/06/17	INCREASE PETTY CASH	100.00		020217			D	N			PETTY CASH	101.102000
THOMPSON/JUDY 000949													
48428	02/06/17	MCFOA CONF REGIS. FEE	265.00		012317			D	N			TRAVEL-CONF.-SCH	101.41403.0333
THOMSON REUTERS - WEST 001227													
48551	02/16/17	REFERENCE MATERIALS	215.35		835618281			D	N			OFFICE SUPPLIES	101.42411.0220
TIRES PLUS 000747													
48552	02/16/17	DISMOUNT/REMOUNT TIRES	8.00		290923			D	N			MTCE. OF EQUIPME	101.42411.0224
48552	02/16/17	DISMOUNT/REMOUNT TIRES	56.00		290923			D	N			MTCE. OF EQUIPME	101.42411.0334
48552	02/16/17	TIRE RECYCLING FEE	20.00		291448			D	N			MTCE. OF EQUIPME	101.42411.0334
			84.00	*CHECK TOTAL									
		VENDOR TOTAL	84.00										
TORKELSON'S LOCK SERVICE 002583													
48553	02/16/17	LED SWITCH/LOCK-PARTS	161.50		6679570			D	N			MTCE. OF STRUCTU	101.45435.0225
48553	02/16/17	REKEYED LOCKS-LABOR	55.00		6679570			D	N			MTCE. OF STRUCTU	101.45435.0335
48553	02/16/17	KEYS	12.00		6679741			D	N			MTCE. OF STRUCTU	101.45435.0225
48553	02/16/17	REKEYED LOCKS-LABOR	55.00		6679741			D	N			MTCE. OF STRUCTU	101.45435.0335
			283.50	*CHECK TOTAL									
		VENDOR TOTAL	283.50										
TRAVEL GUIDES FREE 003223													
48554	02/16/17	TRAVEL GUIDE AD-JAN	200.00		3508			D	N			OTHER CHARGES	208.45010.0449

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
UMCPI		.02627											
48555	02/16/17	ANDERSON-SEMINAR REGIS.	475.00		141-7-1-1B70			D	N			TRAVEL-CONF.-SCH	101.42411.0333
48555	02/16/17	WOSMEK-SEMINAR REGIS.	475.00		141-7-1-1B70			D	N			TRAVEL-CONF.-SCH	101.42411.0333
			950.00	*CHECK TOTAL									
		VENDOR TOTAL	950.00										
UNCOMMON USA INC		001286											
48556	02/16/17	US FLAG	24.00		842774			D	N			GENERAL SUPPLIES	101.42412.0229
UNIQUE EMBROIDERY		002540											
48557	02/16/17	EMBROIDERED JACKET	133.38		8745			D	N			SUBSISTENCE OF P	101.43417.0227
US BANK		000264											
48558	02/16/17	#148 GO IMP BOND-SC	450.00		4535231			D	N			OTHER CHARGES	330.43430.0449
US BANK EQUIPMENT FINANC		003143											
48431	02/09/17	COPIER LEASE-FEB	144.93		322837758			D	N			RENTS	101.41405.0440
48431	02/09/17	COPIER LEASE-FEB	145.08		322886268			D	N			RENTS	101.42412.0440
48431	02/09/17	COPIER LEASE-FEB	340.00		323048975			D	N			RENTS	101.41410.0440
			630.01	*CHECK TOTAL									
		VENDOR TOTAL	630.01										
VIGIL/RUDY		000951											
48559	02/16/17	PEG MEETING	78.55		020917			D	N			TRAVEL-CONF.-SCH	101.45001.0333
WATCHGUARD VIDEO		003279											
48432	02/09/17	WATCHGUARD SERVER SYS.	4,275.00		4BOINV0001716			D	N			FURNITURE AND EQ	800.42411.0552
48432	02/09/17	WATCHGUARD SERVER SYS.	9,065.00		4BOINV0001807			D	N			FURNITURE AND EQ	800.42411.0552
			13,340.00	*CHECK TOTAL									
		VENDOR TOTAL	13,340.00										
WILLMAR AUTO VALUE		002689											
48560	02/16/17	#052444-BELT	45.99		22205366			D	N			MTCE. OF EQUIPME	101.43425.0224
48560	02/16/17	#151914-PILOT BEARINGS	10.99		22206902			D	N			MTCE. OF EQUIPME	101.43425.0224
			56.98	*CHECK TOTAL									
		VENDOR TOTAL	56.98										
WILLMAR CHAMBER OF COMME		000812											
48561	02/16/17	DIRECTOR SALARY	4,550.93		STMT/1-17			D	N			SALARIES-REG. EM	208.45005.0110
48561	02/16/17	ASSISTANT SALARY	2,474.56		STMT/1-17			D	N			SALARIES-REG. EM	208.45005.0110
48561	02/16/17	FICA & INSURANCE	1,573.51		STMT/1-17			D	N			EMPLOYER PENSION	208.45005.0113
48561	02/16/17	IRA CONTRIBUTION	210.77		STMT/1-17			D	N			EMPLOYER PENSION	208.45005.0113
48561	02/16/17	PHOTO COPIES-JAN	81.72		STMT/1-17			D	N			OFFICE SUPPLIES	208.45005.0220
48561	02/16/17	MEETING ROOM SUPPLIES	300.00		STMT/1-17			D	N			GENERAL SUPPLIES	208.45005.0229
48561	02/16/17	PAYROLL/FLEX FEE	125.23		STMT/1-17			D	N			OTHER SERVICES	208.45005.0339
48561	02/16/17	OFFICE RENT-JAN	626.61		STMT/1-17			D	N			RENTS	208.45005.0440
48561	02/16/17	FIGURE SKATING PROGRAMS	30.00		013117			D	N			OTHER CHARGES	208.45011.0449
48561	02/16/17	2017 D & O INSURANCE	482.00		45680			D	N			INSURANCES AND B	208.45005.0441
			10,455.33	*CHECK TOTAL									
		VENDOR TOTAL	10,455.33										

VENDOR NAME AND NUMBER / CHECK#	DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F	S	9	BX	M	ACCOUNT NAME	ACCOUNT
WILLMAR ELECTRIC SERVICE 000816													
48562	02/16/17	ANNUAL ALARM MONITORING	306.00		35716			D	N			MTCE. OF STRUCTU	101.45433.0335
48562	02/16/17	ANNUAL ALARM MONITORING	306.00		35717			D	N			MTCE. OF STRUCTU	101.45433.0335
			612.00	*CHECK TOTAL									
		VENDOR TOTAL	612.00										
WILLMAR WARHAWKS 003287													
48563	02/16/17	CONCESSION INCOME SPLIT	711.57		202			D	N			REFUNDS AND REIM	101.45433.0882
WINDSTREAM 002100													
48564	02/16/17	PHONE SERV-JAN	168.51CR		STMT/1-17			D	N			COMMUNICATIONS	101.41409.0330
48564	02/16/17	PHONE SERV-JAN	155.12		STMT/1-17			D	N			COMMUNICATIONS	230.43430.0330
48564	02/16/17	PHONE SERV-JAN	86.49		STMT/1-17			D	N			COMMUNICATIONS	651.48484.0330
48564	02/16/17	PHONE SERV-JAN	61.43		STMT/1-17			D	N			COMMUNICATIONS	101.45433.0330
			134.53	*CHECK TOTAL									
		VENDOR TOTAL	134.53										
WITMER PUBLIC SAFETY GRO 003291													
48565	02/16/17	SMALL TOOLS	121.57		E1551443			D	N			SMALL TOOLS	101.42412.0221
48565	02/16/17	GAS CAN HLDRS/SMALL TLS	473.94		E1551443.001			D	N			SMALL TOOLS	101.42412.0221
48565	02/16/17	SMALL TOOLS	43.99		E1551443.002			D	N			SMALL TOOLS	101.42412.0221
			639.50	*CHECK TOTAL									
		VENDOR TOTAL	639.50										
WRIGHT/ROBIN 001590													
48566	02/16/17	FUEL ADDITIVE CONTAINER	72.56		7781			D	N			SMALL TOOLS	101.43425.0221
XEROX BUSINESS SERVICES 000131													
48567	02/16/17	AS400 HOSTING-FEB	2,644.07		1344763			D	N			SUBSCRIPTIONS AN	101.41409.0443
5 STAR WALT'S LLC 000790													
48568	02/16/17	PREPAID CAR WASHES	3,800.00		737486			D	N			MTCE. OF EQUIPME	101.42411.0334

VENDOR NAME AND NUMBER CHECK# DATE	DESCRIPTION	AMOUNT	CLAIM	INVOICE	PO#	F S 9 BX M ACCOUNT NAME	ACCOUNT
REPORT TOTALS:		563,126.42					

RECORDS PRINTED - 000476

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	351,965.57
208	CONVENTION & VISITORS BUREAU	17,979.62
230	WILLMAR MUNICIPAL AIRPORT	1,026.87
306	D.S. - 2006 BOND	3,100.00
330	D.S. - 2004C BOND AIRPORT	450.00
414	S.A.B.F. - #2014	3,697.50
415	S.A.B.F. - #2015	76,794.08
416	S.A.B.F. - #2016	1,886.99
432	C.P. - WASTE TREATMENT	3,098.00
450	CAPITAL IMPROVEMENT FUND	43,388.75
454	DESTINATION PLAYGROUND	950.00
651	WASTE TREATMENT	41,749.04
800	LAW ENFORCEMENT FORFEITURE	13,340.00
802	LAW ENFORCEMENT EXPLORER FD	3,700.00
TOTAL ALL FUNDS		563,126.42

BANK RECAP:

BANK	NAME	DISBURSEMENTS
HERT	HERITAGE BANK	563,126.42
TOTAL ALL BANKS		563,126.42

WILLMAR

Finance

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-235-4913
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: February 21, 2017

SUBJECT: Consideration of New Established Fees

RECOMMENDATION: It is respectfully recommended the City Council approve the following:

Adopt the New Established Fees as Recommended by Staff

BACKGROUND:

Various departments of the City establish charges, fees, and rental rates for the myriad of programs offered Willmar citizens. New recommendations are listed on the resolution as underlined and removed charges as a ~~strikethrough~~. It is staff's recommendation that the Council adopt the new resolution covering 2017 charges, fees, and rental rates. Noting the Gun Range charges are effective August 1, 2017.

2017 Budgeted Amounts	Appropriations	Estimated Revenues	
City Clerk	$156,264	$79,470	50.86%
Building Insp.	$540,531	$322,000	59.57%
Public Works/Engineering	$3,321,931	$11,050	.33%
CER			
Auditorium	$71,051	$12,000	16.89%
Aquatic	$208,465	$73,750	35.38%
Civic Center	$601,359	$332,500	55.29%
Community Ctr	$125,429	$12,020	9.58%
Public Safety			
Police/Fire	$5,081,072	$184,000	3.62%

FINANCIAL CONSIDERATION:

Any increase in proposed fees would increase the percentage of operations covered by Estimated Revenues.

LEGAL:

Department/Responsible Party: Steve Okins, Finance Director/Multiple Departments

Work Session Date: February 6, 2017

Council Meeting Date: February 21, 2017

RESOLUTION NO. _____

WHEREAS, the City Council of the City of Willmar duly establishes fees for service, sets fees for permits and licenses, and establishes rental rates for City equipment.

NOW, THEREFORE, BE IT RESOLVED that the below listed fees be duly adopted for the year 2017 and the same hereby ordered kept on file in the office of the City Clerk-Treasurer.

CITY CLERK:

Liquor License Investigation Fees:	
Sole Proprietor	$100.00
Partnership	150.00
Corporation	300.00
Limited Liability Company	300.00
Liquor Licenses:	
On-Sale Liquor	$4,000.00 per year
Off-Sale Liquor	950.00 per year
Club On-Sale Liquor	300.00 per year
On-Sale Wine	200.00 per year
On-Sale Sunday	200.00 per year
On-Sale 3.2% Malt Liquor	150.00 per year
Temporary On-Sale Liquor	100.00 per year
On-Sale Taproom	150.00 per year
Off-Sale Taproom	150.00 per year

ADMINISTRATIVE FEES:

Chapter 9, Article I, Section 9-3	
Nuisance Abatement — Administrative Fee	$75.00
Chapter 9, Article III, Section 9-43	
Removal of Weed/Grass Nuisance — Administrative Fee	$75.00
Chapter 9, Article VI, Section 9-66	
Removal of Infected Trees — Administrative Fee	$75.00
Chapter 9, Article I, Section 13-2	
Payment for Current Service —Administrative Fee (snow removal, sidewalk repairs, etc.)	$75.00

PUBLIC WORKS:

Maintenance Trucks:	
3 –5 Ton Trucks	$ 35.00/hour
1 Ton Truck	18.00/hour
3 –5 Ton Truck/Plow/Sander	41.00/hour
3 –5 Ton Truck/Plow/Sander/Wing	55.00/hour
1 Ton Truck Plow	27.00/hour
½ - ¾ Ton Pickup	17.00/hour
1 Ton /Water Tank	27.00/hour
Tractors, Loaders, Motor Graders:	
2 –3 CY Loaders	$ 82.00/hour
Loader/Plow/Wing	102.00/hour
Loader/Snow Blower	122.00/hour
Motor Grader	96.00/hour
Motor Grader/One-Way Plow	102.00/hour
Motor Grader/One-Way Plow/Wing	115.00/hour
40-50 Hp Tractor	21.00/hour
40-50 Hp Tractor/Attachments	35.00/hour
MT Trackless/Blower/Mower	61.00/hour
90 Hp Tractor/22' Flail Mower	55.00/hour
30-40 Hp Unit Mower/Blower/Sweeper	35.00/hour

Skid-Loader	35.00/hour
Skid-Loader/Attachments	50.00/hour
Snowplowing Sidewalks (incl. labor and equipment)	0.60/LF
Specialty Equipment:	
Air Conveyance Unit	$ 55.00/hour
Elgin Sweeper (4 CY)	$ 70.00/hour
Hydraulic Sewer Cleaner	68.00/hour
Sewer Rodder	41.00/hour
Paint Sprayer	9.00/hour
Paint Sprayer and 1 Ton Truck	27.00/hour
50' Bucket Truck	70.00/hour
30' Bucket Truck	41.00/hour
Brush Chipper	29.00/hour
Tamper	9.00/hour
Bituminous Distributor and Truck (less material)	50.00/hour
Bituminous Roller	55.00/hour
Grass and Leaf Pickup Broom	29.00/hour
Chain Saws	10.00/hour
Trailers	12.00/hour
Over Seeder	29.00/hour
Turf Pro	29.00/hour
Gator and Sprayer	27.00/hour
Generator	9.00/hour
Trash Pumps	9.00/hour
Utility Vehicle with Crane Hoist	42.00/hour
Air Compressor	25.00/hour
Materials:	
Winter Sand Mixed with Salt	$55.00 CY
Gravel	20.00/Ton
Bituminous Cold Mix	105.00/Ton
Chalk Dust (50lb. bag)	7.00/bag
Diamond Dry (50lb. bag)	13.00/bag
Bituminous Repair (incl. labor and equipment)	55.00/SY
Facilities or Equipment:	
Bleachers – 3 or 5 High	$27.00/day
Minimum moving charge	75.00/day
Picnic Tables – Rental per table (12 maximum) (for pickup only-no delivery)	10.00/day
Barricades	$ 2.00/day
Minimum charge for hauling barricades	20.00
Lights for ball fields	$25.00/day for each field
Labor:	
Regular	Contract rate plus 53%
Overtime	Contract rate plus 53%
Access Fees:	
Industrial Park Storm Pond	$ 835.00/acre
Radio Station Drive Lift Station	595.00/acre
Abbott Drive, Lift Station	895.00/acre
Wastewater Treatment:	
5,000 gallon tanker with hydraulic boom:	$ 30.00/hour
Portable Lab Sampler	$ 5.00/hour

Airport:

Conference Room	$40.00/non-airport related meetings

COMMUNITY EDUCATION AND RECREATION:

Adult recreation programs will charge cost of program, officials, balls, sanctioning fees, etc., plus $7.00 per team court fee for volleyball/basketball and $10.00 per team field fee for softball.

Baseball/Softball Fields	Minimum $ 50.00 or $30.00 per game With a 250.00 daily rate
Robbins Island Enclosed Shelters	S100.00/day April – November and $50.00 damage deposit
Open Shelter No. 1 (has electricity)	$32.00/day and $50.00 damage deposit
Open Shelter No. 2 & Lions Shelter (no electricity)	$20.00/day and $50.00 damage deposit

Showmobile:

Events in Willmar (not for profit)	$215.00/day + staff expenses
(Plus Clean-up/Damage Deposit)	200.00
Plus Staff Costs	
Events in Willmar (for profit)	$500.00/day + staff expenses

Civic Center:

Dry floor events	$580.00/day
Ice Rental	$145.00/hour

Blue Line:

Dry Floor events	$400.00/day
Ice Rental	$145/hour

Aquatic Center:

Individual season pass	$ 85.00
Family of 2	125.00
Family of 3	135.00
Family of 4	145.00
Family of 5	155.00
Family of 6	165.00
Each Additional Family Member	15.00
Daily Admission Rate	3.00
Observers	3.00
Group Admission	2.50

Discount Coupons:

10 Coupons	$ 25.00
20 Coupons	45.00

Pool Rental:

2-hour minimum	$100.00 per hour plus guard/staff fees

Auditorium Gun Range:

Classroom	~~$25.00~~ per hour	$30.00
Range (10 lanes)	~~$40.00~~ per hour	$80.00
Open Range	~~$5.00~~ per half hour	$10.00

FIRE DEPARTMENT:

Firefighter hours that are billed are taken directly from the roll call list.
Firefighters receive a $14.30 per hour and are paid in one-hour increments.

Equipment:	First Hour	Additional Hour
1st line pumper - 5251, 5257	$300	$200/hour
Tanker/pumpers 5276	300	200/hour
Ladder trucks – 5298 and 5299	500	400/hour
Grass rig - 5285	150	100/hour
Support Vehicles – 5296, 5297	75	50/hour
Trailers	75	50/hour

Equipment charges are billed by the quarter hour as time listed on the fire report, after initial one-hour charge.

Special equipment and supplies used will be billed on a cost basis.

A $25.00 per hour per Firefighter for fire watch/standby conducted by the Fire Department for special events and any standby conducted during fire protection/detection system down time (as described in the Minnesota State Fire Code).

Training Room Rental Fee:	$50.00 per hour with a 2 hour minimum
Fire Alarm Permit	$ 30.00
Fire Alarm Permit Renewals	$ 30.00 every 3 years
Alarm Malfunction	$500.00
Bottle Filling Fees	2216 PSI air tank filling fee $5.00/bottle
	3000 PSI air tank filling fee $10.00/bottle
	4500 PSI air tank filling fee $15.00/bottle
	5000-6000 PSI air tank filling fee $25.00/bottle
Fire Reports	$ 0.25/page plus postage

POLICE DEPARTMENT:

$60.00 per hour for off-duty police officers

$ 1.40 Automated Pawn Transaction Fee-each electronic reportable transaction

Contracted Towing (Per tow)		$ 25.00 per towed vehicle
		$ 68.57 towing administrative fee
		$ 6.43 tax
	Base Total	$100.00

Possible extra tow costs depending upon circumstances involved:

$160.00 per hour for "extra work" labor

$160.00 per hour for flat hourly tow rate

$ 5.50 per mile outside of City limits

$ 10.00 per day storage fee after 48 hours

Dated this 21st day of February, 2017.

_____

MAYOR

Attest:

_____

CITY CLERK

WILLMAR

Public Works Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5160
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: February 21, 2017

SUBJECT: Civic Center Roof Replacement

RECOMMENDATION: It is respectfully requested the City Council consider the following recommendations:

Award the contract to Weather Pro Exteriors, LLC in the amount of $133,862.00 for the Civic Center roof replacement.

Approve the re-appropriation of $38,862.00 from the LOST fund to the Civic Center roof replacement project.

BACKGROUND: Bids were opened for the Civic Center roof replacement on February 17th. Three bids were received, with the low bid from Weather Pro Exteriors, LLC in the amount of $133,862.00. The project includes the removal of the cedar shake roofing and exterior wood area and installing a prefinished roof panel system with new insulation.

FINANCIAL CONSIDERATION: The Capital Improvement Program includes $95,000 for the project and remaining monies from the LOST fund will be reappropriated to cover the remaining project cost.

LEGAL: N/A

Department/Responsible Party: Sean E. Christensen, Public Works Director

Reviewed By: Michael McGuire, City Administrator

Work Session Date: February 21, 2017

Council Meeting Date: February 21, 2017

RESOLUTION NO._____

A RESOLUTION AWARDING THE CIVIC CENTER ROOF REPLACEMENT PROJECT TO WEATHER PRO EXTERIORS, LLC IN THE AMOUNT OF $133,862.00 AND REAPPROPRIATE FUNDS.

Motion By:_____ Second By:_____

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, the bid of Weather Pro Exteriors, LLC for removal and replacement of the Civic Center roof is accepted, and the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of $133,862.00.

BE IT FURTHER RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the Capital Improvement Fund Budget as follows:

Decrease:	LOST Fund Budget	$38,862.00
Increase:	2017 CIP Budget Civic Center Roof Replacement	$38,862.00

Dated this 21st day of February, 2017

_____
Mayor

Attest:

_____
City Clerk

Application for Appointment to

City Board/Committee/Commission

Please indicate the Board/Committee(s)/Commission(s) to which you are interested in being appointed. *(If more than one, please number in order of choice.)*

____	Airport Commission (meets monthly)
____	Cable Advisory Board (meets as needed)
____	Charter Commission (meets as needed)
____	Community Education & Recreation Advisory Board (meets monthly)
____	City/County Economic Development Operations Board (meets monthly)
3	Housing and Redevelopment Authority (meets monthly)
____	Human Rights Commission (meets as needed)
2	Municipal Utilities Commission (meets bi-monthly)
____	Pioneerland Library System Board (meets monthly)
1	Planning Commission (meets bi-monthly)
____	Police Civil Service Commission (meets first Monday in February each year and on as-needed basis thereafter)
____	Rice Memorial Hospital (meets bi-monthly)
____	Willmar Convention and Visitors Bureau
____	Zoning Appeals Board (meets monthly)
____	Ad hoc Task Forces (will be posted and will meet on an as-needed basis)

Applicant Information

Name: Jonathan Marchand Date of Application: 2/17/17

Address: 2302 6th ST NE Phone No. 320-220-2767

(Certain Boards and Commissions may require that you are a resident of the City of Willmar)

Email: jonathanm@unitedcapmn.org

What prompted you to make application for a citizen committee? I have a vested interest in my community.

Briefly tell us why you want to serve on this Board/Committee/Commission:

The planning commission's mission of reviewing the city master plan resonates personally as a way to really become involved in the future and vision for our city.

List any special background or experience you have which would be helpful to this Board/Committee/Commission:

I served on the Brooten City Council for 10 years, and we oversaw several major infrastructure and business developments, including the Highway 55 railroad crossing and West Central Chemical Facility.

List your educational background: I have a B.A. from the University of Minnesota, Morris in Sociology and Anthropology.

List any social, fraternal, patriotic, governmental, or service organizations, which you have or currently are serving on:

Current member of: Willmar Noon Lions, Willmar Area Rotarians, Brooten Fire Department, Glacial Lakes Curling Club

If you are employed, please provide the name and address of your employer and your position:

United Community Action Partnership Program Coordinator. 200 4th St SW, Willmar

Please return completed application to:

Mayor's Office
333 SW 6th Street
Willmar, MN 56201

Or fax completed forms to: (320) 235-4917

MINUTES

WILLMAR POLICE COMMISSION

Tuesday, October 11, 2016

A meeting of the Willmar Police Civil Service Commission was held on Tuesday, October 11, 2016. Members present were: President Kathy Schwantes, Vice President Dennis Anfinson, and Secretary Cassie Akerson. Police Chief Jim Felt and Administrative Assistant Sue Edwards were also present.

The meeting was called to order by President Schwantes at 4:35 p.m.

A motion was made by Commissioner Anfinson, seconded by Commissioner Akerson, to approve the August 19, 2016 minutes as submitted. **Motion carried**.

Chief Felt presented the Commission with the background investigations completed on four of the top five candidates on the police officer eligibility register. Chief Felt explained that we would be hiring two candidates at this time, as he had gotten approval to replace Detective Dustin Van der Hagen and Officer Lukas Eitreim.

After reviewing the backgrounds and discussion, Commissioner Akerson made a motion, seconded by Commissioner Anfinson, to certify the names of Melissa Miller, Anthony Haycraft, Jeremy Vearrier and Madeline Graupmann to the appointing authority, with the recommendation to offer the police officer positions to Melissa Miller and Anthony Haycraft, upon successful completion of psychological and physical testing. **Motion carried**.

Chief Felt explained that the Mayor's 2017 budget currently would allow the Police Department to add one additional officer in January, and possibly another one in July of 2017. With that in mind, Commissioner Anfinson made a motion, seconded by Commissioner Akerson, to continue with the backgrounds of the top candidates on the eligibility register. **Motion carried**.

Miscellaneous

Chief Felt updated the Commission on the following:

- Canine Axel is in a contest where the Aftermath K9 Grant will donate $5,000 towards the canine program for the department receiving the most votes online. Anyone over the age of 8 can vote, and you can vote every day until October 31, 2016. The link is on the WPD Facebook page. The funds would be dedicated to safety equipment for the K9 vehicle.

- The Handle Bar in Atwater held a fundraiser during the week of September 11th where they solicited donations based on sandwiches sold and divided the proceeds between the Atwater Police Department, the Kandiyohi County

Sheriff's Office and the Willmar Police Department. The WPD received a contribution of $2,537.90, which will be used towards replacing SWAT body armor.

- After the Honor the Badge event at Robbins Island, Faith at Work donated money to the Minnesota Law Enforcement Memorial Association (LEMA), which is used for survivor families.

- Some of the "Police" license plates have been replaced with "theme" license plates, which were paid for by a private donation. The plates for the month of October feature breast cancer awareness. These will be auctioned off to the highest bidder at the end of the month and the money raised will go to the Willmar Regional Cancer Center. Occasionally, throughout the year, this may continue with other themes for charitable events.

- With Detective Dustin VanderHagen taking a job with the Minnesota BCA, the department has been operating with three detectives. Letters of interest are being accepted to fill a 5-year rotation position in the detective unit.

- The Chief and Captain will be meeting with all of the teams in the department to find out how they think the department is running and to get ideas for the strategic planning meeting which will be held on November 7th, with all supervisors, to plan areas of focus for the coming year.

There being no further business, a motion to adjourn was made by Commissioner Anfinson, seconded by Commissioner Akerson. The meeting was adjourned at 5:30 p.m.

Secretary Cassie Akerson
by Sue Edwards

Willmar Community Center Board Minutes
Friday, January 13 2017, 8:30 AM Sunshine Room
(Minutes subject to approval by board)

Attending:

Board members: Darlene Schroeder, Janet Olney, Heidi Burton, Larry Nelson, Mike Jahnke, Doug Sweeter
Staff: Ryan Harper, Pam Vruwink, Tammy Rudningen, and Jeff Jagush.

Excused:

Board members: Donna Evenson, Ben Larson, Diane Shuck
Staff: Steve Brisendine
City Council Liaison: Julie Asmus

Meeting was called to order by Darlene Schroeder.

Agenda was approved.

Minutes: Minutes from the November and December 2016 meetings were approved.

Reports:

1. **Community Engagement/2017 WCC Program Plans –**
   A. Report on program planning for 2017 was distributed, discussed and two minor changes were made. Motion made, seconded and passed to approve the report and plan. See Attachment A.

3. **Senior Club**:

4. **Staff Update/Reports:**
   a. **Moving fob access to a different door** – Ryan Harper reported that the fob system is implemented and working well. Users have received their fobs. A key system has been installed so that the main door can be unlocked without being programmed.
   b. **2016 Rent Revenues:** Ryan Harper distributed rent revenues from private parties during 2016.
   c. Dece**mber 2016 Finance Report:** No financial report for through December 2016 was available.

5. **Old Business**
   a. **Designation of Terms for Board members:**
   Motion was made, seconded and passed for existing board member terms to end as follows in order to facilitate a rotation of board members:
   Terms ending December 2019: Jan Olney, Mike Jahnke, Doug Sweeter
   Terms ending December 2018: Terry Smith, and Darlene Schroeder
   Terms ending December 2017: Ben Larson, Diane Schuck. Heidi Burton (Ben will be eligible for two additional full terms.)
   The two senior club representatives are appointed by their board and are not subject to same length of terms and rotation requirements.
   b. **Election of Officers:**
   Diane Shuck was nominated as secretary, Ben Laron as Vice-Chair and Darlene Schroeder as Chair. They were elected by unanimous ballot, there being no other nominations.
   c. **Accessing facility.** Staff noted that a designated person in each user group has keys to the AV room or other necessary areas.
   d. **Inventory of items stored/owned by user groups at WCC.** Staff stated that users have been asked to list all property that belongs to them and return to the WCER office by January 30 2017.

e. **User Instructions:** Staff indicated that a user manual would be completed and posted by January 30 2017. Board members requested that staff circulate the instructions before posting to get feedback and input from members.
f. **Printer/copier/scanner:** Ryan Harper informed the board that Steve Brisendine decided not to have a copier/printer/scanner at WCC.
g. **Enlarging stage and children's area:** Staff informed that the board that a questionnaire had been sent out to existing users regarding their feedback on enlarging the stage and creating a children's area. Users have until January 30, 2017 to respond.
h. **Staffing:** There was brief discussion about staffing needs and plans. The amount that could be made available in the 2017 budget was discussed. Discussion was tabled.
i. **Blue highway signs:** Ryan Harper stated he would look into the process and cost to get blue information highway signs for the February meeting.

New Business:

a. **Transportation:** Doug Sweeter indicated that in the past there was a program that subsidized senior rides to and from WCC. It appears that the Senior Club helped pay for that subsidy in the past. The possibility of CCT approaching the Willmar Community Foundation for a grant to subsidize rides to and from WCC was discussed It was noted that there was some community interest in assuring affordable transportation to and from the Robbins Island playground. The board indicated informal support for CCT approaching the Community Foundation for funding. Senior Club representatives indicated that they would check out interest on their board, as well.

Next meet is February 11, 2017 at 8:30 a.m.

Respectfully submitted,
Diane Shuck, Secretary

Attachment A

WCC Program Planning

Winter 2017 Program Schedule:

Sat	1/7	6 – 8 pm Open Music Jam
Sun	1/8	3 pm Accordion Variety with Gary VanDerPol
Sat	1/21	3 pm Music of Broadway Piano Bar
Sun	1/22	3 pm Shelby Kingman and Don Lattimer
Fri	1/27	6:30 pm '60s Folk Music Revival (Hootenanny)
Sat	1/28	1 pm Prairie Lakes String Quartet
Sat	1/28	2:30 Barn Dance!
Sun	1/29	3 pm Lucky Dogs – Soft Rock
Sat	2/4	3 pm Open Mic, 18 & Under
Sat	2/4	6 – 8 pm Open Music Jam
Sun	2/12	3 pm Valentine Celebration - Dempsey and Maggie
Sat	2/18	3 pm Bluegrass & Music of Rob Kemppainen
Sat	2/25	2:30 Barn Dance!
Sun	2/26	3 pm Rob Boyd Jazz Quartet
Sat	3/4	3 pm Music by Ava Hanson
Sat	3/4	6 – 8 pm Open Music Jam
Sun	3/5	3 pm Dan Kallevig
Sun	3/12	3 pm Lucky Dogs – Soft Rock
Sat	3/18	Irish for a Day: 1:30 Irish Fiddle
		3:00 Irish Sing-a-long
Sat	3/25	2:30 Barn Dance!
Sun	3/26	3:00 Accordion Jam
Sat	4/1	3:00 History of Bluegrass and Fiddle
Sat	4/1/	6 – 8 pm Open Music Jam
Sun	4/2	2 pm Michael Nelson
Sun	4/9	3 pm Burt Lundberg at 98.6
Sat	4/15	3 pm Mikko Cowdery
Sat	4/22	3 pm Lucky Dogs - Soft Rock
Sun	4/23	3 pm Rob Boyd Jazz Quartet
Fri	4/28	6:30 60's Folk Music Revival (Hootenanny)
4/29	2:30	Barn Dance!
Sun	4/30	?????

Accordion Lessons – Thursdays 4 -5 pm

Loteria/Mexican Bingo – Friday, January 13. Question: 1st Friday of each month.

Knit/Crochet circle: Tuesdays, 9 – 11 am

Bone Builders: Tuesdays and Thursdays, 10:15 – 11:15

Senior Club: Wednesday Entertainment, Friday dance, card club

Senior Dining: Monday – Friday,

Marketing for Winter Entertainment

1. Winter WCC brochure for distribution through community venues and groups by board. Target date: January 20, 2017.
2. One-page flyer distributed through elementary and middle schools describing winter 2017 programs. Target date: January 20. Printed and disseminated by WCER.
3. Display at CashWise. Target date: January 2 – 9.
4. Posters for individual events. 40 – 80 posters in color per event. Target date 2 – 8 weeks prior to event. Printed by WCER. Distribution by board members.
5. Arts Calendar. West Central Tribune. Target date, 4 weeks prior to event.
6. KWLM Community Calendar. Target date, 2 weeks prior to event.
7. Chamber of Commerce On-line calendar. Target date, 2 weeks prior to event.
8. Press releases to area media: Selected events. Target date for submission: 2 ½ weeks prior to event.
9. WCC website: Developed and maintained by city IT staff.
10. WCC Facebook: Events posted by WCER staff.

Note: Winter entertainment activities were not included in the winter WCER brochure as the deadline for submission was October 24 and reservations were not confirmed until December 21.

Planning for Remainder of 2017 and 2018

1. Complete summer entertainment plans by February 28 2017.
    a. Dates available and confirmation completed with 3 days of request.
    b. 1 page of WCER bulletin reserved for weekend entertainment opportunities
    c. Question: additional page in WCER bulletin reserved for additional WCC information submitted by board.
    d. Reviewed and approved at March WCC board meeting.
2. Complete fall entertainment plans by July 15.
    a. Dates available and confirmation completed with 3 days of request.
    b. 1 page of WCER bulletin reserved for weekend entertainment opportunities
    c. Question: additional page in WCER bulletin reserved for additional WCC information submitted by board.
    d. Reviewed and approved at July WCC board meeting.
3. Reservation request for winter 2018 confirmed within 7 days of request.

Funding support:

1. Submit grant request to Southwest Minnesota Arts Council for $5,000 grant to provide stipends to entertainers with commitment of $1,000 WCC budget match.
    a. Request waiver of minimum $4 admission fee from SMAC February 1, 2017
    b. Submit to City Council for approval on January 17, 2017
    c. Review grant outline at February WCC board meeting.
    c. Submit grant proposal to SMAC by March 15 2017
2. Support application for $5,000 in Blandin funds for diversity programming at WCC.
3. Initiate planning to submit grant applications for diversity and/or arts to Willmar Community Foundation in July 2017.

CITY OF WILLMAR

Planning and Development Services
City Office Building
333 SW 6th Street
Willmar, MN 56201
320-235-8311

COUNCIL ACTION REQUEST

DATE: February 21, 2017

SUBJECT: Public Hearing for an Ordinance to Rezone ACMC parcels from R-2 (One and Two Family Residential) to GB (General Business).

RECOMMENDATION: Staff recommends that the Ordinance be adopted, assigned a number, and published.

BACKGROUND: ACMC proposes to construct a new surgery center on their campus (south of old Washington School). They have acquired another residential lot with the intent for it to be used for the stormwater/parking needs for the project. All of the ACMC property is currently zoned GB. The rezoning was approved by the Planning Commission.

FINANCIAL CONSIDERATION: N/A

LEGAL: See attached Ordinance.

DEPARTMENT/RESPONSIBLE PARTY: Megan M. DeSchepper, AICP, Planner/Airport Manager, Planning and Development Services.

ORDINANCE NO. _____

AN ORDINANCE AMENDING MUNICIPAL ORDINANCE NO. 1060,
THE WILLMAR ZONING ORDINANCE

The City of Willmar does ordain as follows:

SECTION 1. Zoning Change. The Zoning Ordinance and Zoning Map for the City of Willmar are hereby amended to rezone the following property from R-2 (One and Two Family Residential) to GB (General Business):

Part of the NE ¼ of NE ¼: commencing at a point of 2 rods north of NW corner of S ½ of NE ¼ of NE ¼, then east 534' to a point on west line of Washington School Property which is point of beginning of tract, then south 75 feet, then west 249.8', to a point on center line of 5th St. then north 75', then east to point of beginning, Section 22, Township 119, Range 35. (1313 5th St. SW).

SECTION 2. Effective Date. This Ordinance shall be effective from and after its adoption and second publication.

This Ordinance introduced by Council Member: Mueske

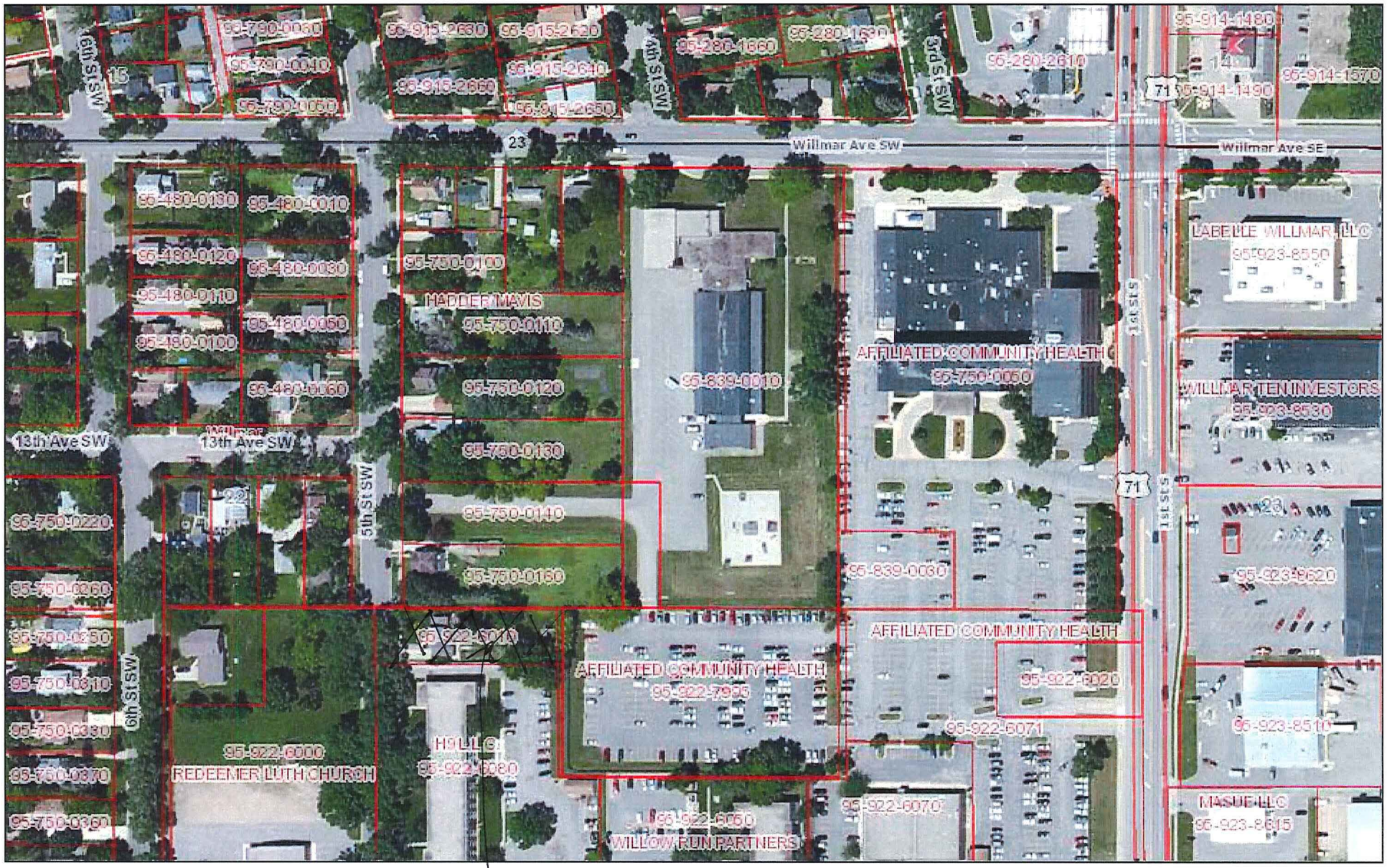
This Ordinance introduced on: February 6, 2017

This Ordinance published on: February 11, 2017

This Ordinance given a hearing on: _____

This Ordinance adopted on: _____

This Ordinance published on: _____



February 13, 2017

ACMC Rezone

1:3,152

0 0.025 0.05 0.1 mi

0 0.0425 0.085 0.17 km

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

City of Willmar
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CITY OF WILLMAR

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COUNCIL ACTION REQUEST

DATE: February 21, 2017

SUBJECT: Public hearing for street vacation- portion of 3rd St. SE

RECOMMENDATION: Staff recommends adoption of a resolution vacating the street as requested effective July 1, 2017.

BACKGROUND: Calvary Lutheran Church has petitioned for a portion of 3rd St. SE south of Olena Ave. SE and north of 11th Ave. SE. Willmar Municipal Utilities and private utility companies were notified and solicited for comments on the request. Calvary Lutheran is aware that there are utilities in the right of way and that they will be responsible for relocation prior to their planned building additions. The Planning Commission approved the request with it being effective July 1, 2017 and stop signs shall remain at 11th Ave SE and Olena Ave. SE.

FINANCIAL CONSIDERATION: All relocation costs shall be at the cost of the developer.

LEGAL: Municipal Code Section 9.01.

DEPARTMENT/RESPONSIBLE PARTY: Megan M. DeSchepper, AICP, Planner/Airport Manager, Planning and Development Services.

RESOLUTION NO. _____

VACATING A PORTION OF PUBLIC STREET ROW

WHEREAS, the vacation of those portions of dedicated street as described below was petitioned by the adjacent property owner Calvary Lutheran Church:

Vacation of the platted street (3rd St. SE) adjoining the following described real estate located in the City of Willmar, County of Kandiyohi, State of Minnesota, described as follows: a portion of 3rd St. SE lying Southerly of the South line of Olena Ave. SE, Northerly of the North line of 11th Ave. SE, East of parcel 95-914-2260 and West of parcel 95-914-4510 and consisting of approximately fifty (50) feet in width and three hundred and sixty-five (365) feet in length, all in the SW ¼ of Section 14, Township 119, Range 35.

WHEREAS, the proposed vacation has been approved by the Planning Commission of the City of Willmar; and

WHEREAS, published notice and mailed notice of the proposed vacation and the hearing thereon have been given as provided in Subdivision 6 of Section 9.01 of Article IX of the Willmar City Charter; and

WHEREAS, a hearing was duly held on the proposal to vacate that portion of said street on February 22, 2017; and

WHEREAS, the City Council of Willmar finds that it is in the best interests of the City of Willmar to vacate that portion of said streets;

NOW, THEREFORE, BE IT RESOLVED, that the above described portion of dedicated streets be, and hereby is, vacated.

BE IT FURTHER RESOLVED that a certified copy of the Resolution be filed with the Kandiyohi County Recorder on or after July 1, 2017.

Dated this 21st day of February, 2017.

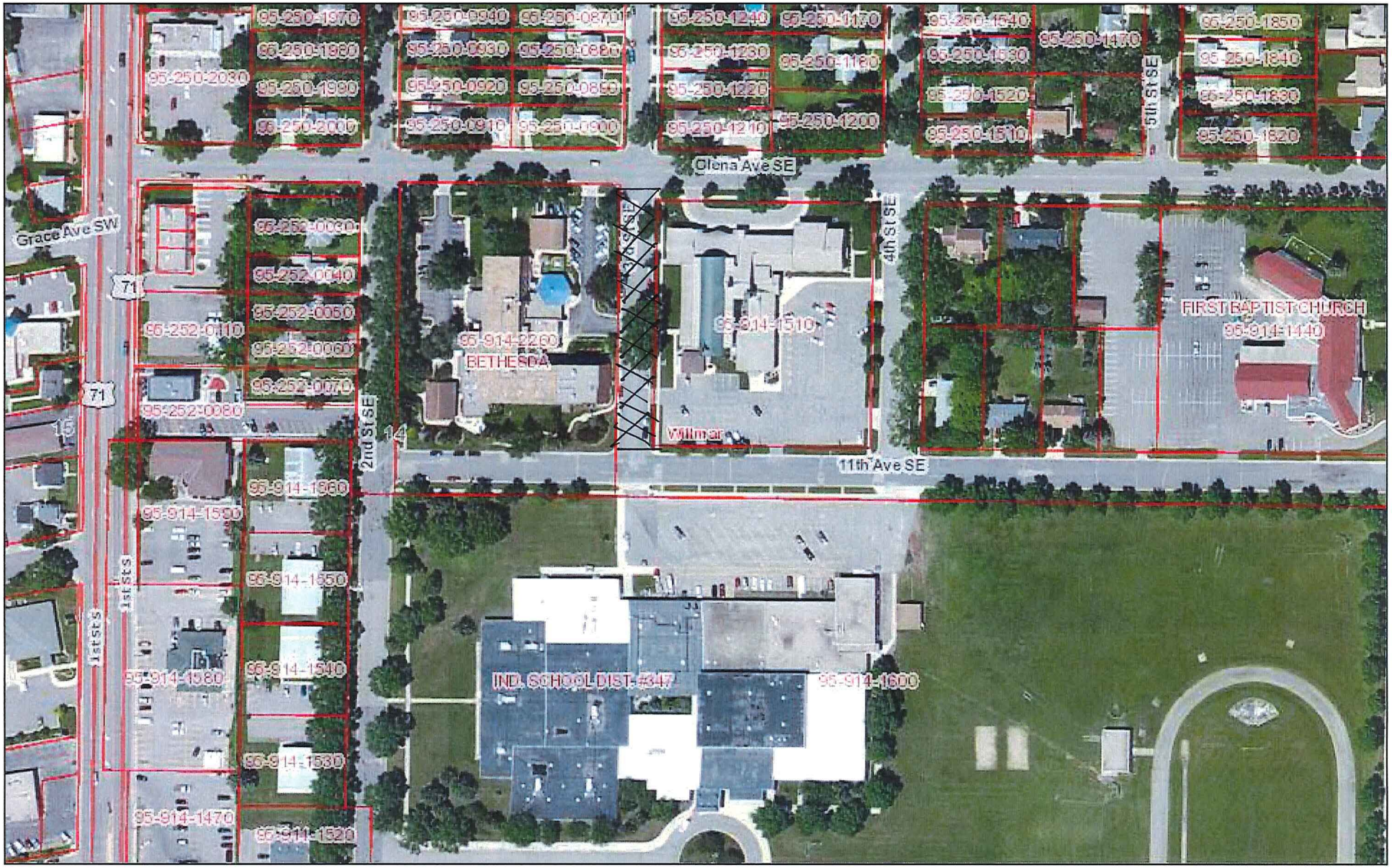
_____

MAYOR

Attest:

_____

CITY CLERK



February 13, 2017

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CITY OF WILLMAR

Planning and Development Services
City Office Building
333 SW 6th Street
Willmar, MN 56201
320-235-8311

COUNCIL ACTION REQUEST

DATE: February 21, 2017

SUBJECT: Willmar WYE Project Presentation

RECOMMENDATION: To receive the project update for information, and prepare a letter of response to the Environmental Assessment following the public hearing on February 23rd.

BACKGROUND: Representatives of MnDOT will be present at the Council meeting to update the Council on the WYE project. Work continues on negotiating a master agreement between the public partners and the BNSF Railroad.

A major part of the project is the environmental review. The Environmental Assessment has been completed and submitted for review. The project, as stipulated in the EA, does not include an at-grade crossing at First Avenue. This is something that is very important to the City and requires additional discussion by the Council. The City has the opportunity to comment on the Environmental Assessment, with the comment period ending March 8, 2017. The first opportunity to comment is at the project public hearing scheduled for February 23, 2017. Oral or written comments should be submitted that include a request that the project be re-evaluated to include an at-grade crossing at First Avenue.

FINANCIAL CONSIDERATION: The City is participating by providing right-of-way for the railroad and highway improvements.

LEGAL: The legal aspects of the project are being overseen by a variety of attorneys representing the City, the County, the State and BNSF.

DEPARTMENT/RESPONSIBLE PARTY: Bruce D. Peterson, AICP – Director of Planning and Development Services

WILLMAR

CER Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5160
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: February 14, 2017

SUBJECT: Rice Park Renovation Project

RECOMMENDATION: To approve staff to move forward with rebidding the Rice Park Project with the assistance of Engan/Associates and SRF.

BACKGROUND: This project was bid in late fall of 2016 and the bids came in approximately $50,000 over budget. Staff along with SRF has reviewed the bids and explored alternates that we believe will allow this project to come in on budget without causing harm to the intent of the project.
The Shelter is the largest component of this project budgeted at $300,000 with the Splash Pad budgeted around $200,000. The CER Joint Powers Board is fully supportive of completing this project in 2017.

ALTERNATIVES:
Other options to consider that could reduce the cost of the project but maintain the integrity of the project would be to review the Shelter and reduce the scope of that building. The CER Joint Powers Board spent many meetings discussing this project and came up with the scope of the project that was originally bid. They have not discussed options since the bids were rejected but could be open to including an open shelter concept that could reduce the cost substantially.
We could also consider not building a shelter structure but just the restroom/changing facility that would also house the splash pad infrastructure.

FINANCIAL CONSIDERATION: $706,000.00 budgeted for this project. Professional services expended for this project are approximately $56,000.00. In addition to the initial capital investment it is anticipated the water/maintenance cost would be approximately $30,000 annually which is on par with past expenses to operate the wading pool when it was functional.

LEGAL: N/A

Department/Responsible Party: Steve Brisendine/Sean Christensen-CER & PW Directors

WILLMAR

CER Director

City Office Building
333 SW 6th Street
Willmar, MN 56201
Main Number 320-214-5160
Fax Number 320-235-4917

COUNCIL ACTION REQUEST

DATE: February 14, 2017

SUBJECT: Miller Park Tennis Court/Play Equipment Renovation Project

RECOMMENDATION: To approve staff to enter into an agreement with SRF Consulting Group, Inc. in the amount of $31,972.00, to provide plans and construction specs to complete the renovation from a 2 court tennis complex to a 4 court tennis complex and upgrade the playground equipment at Miller Park.

BACKGROUND: The 2017 CIP has $220,000.00 budgeted to complete this work. By going to a four court complex it will allow the city to maintain the number of courts in our community but to consolidate it to one site thus reducing future maintenance costs of tennis courts. In addition we would add a playground unit to the site along with some swings or other amenities to make up for the loss of equipment two summers ago.

ALTERNATIVES: To not complete this work and the current tennis courts continue to become less useable do to condition and the park does not get an update to the playground equipment.

FINANCIAL CONSIDERATION: $220,000.00 budgeted in the 2017 CIP. The installation of this equipment should not have any long term consequences to future budgets.

LEGAL: N/A

Department/Responsible Party: Steve Brisendine/Sean Christensen-CER & PW Directors