

**PUBLIC WORKS/SAFETY COMMITTEE
MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, April 3, 2019, in Conference Room No. 1 at the City Office Building.

Present:	Andrew Plowman Chair
	Julie Asmus Vice Chair
	Audrey Nelsen Member
	Fernando AlvaradoMember

Others present: Public Works Director Sean Christensen; Police Chief Jim Felt; Fire Chief Frank Hanson; Engineering Administrative Assistant Kelsi Delbosque; Shelby Lindrud, "West Central Tribune".

Item No. 1 Call to Order

The meeting was called to order at 5:15 p.m.

Item No. 2 Public Safety Updates (Information)

Staff brought forth, for information, the Police Department statistics for the month of March and Fire Department statistics for the months of February and March.

Item No. 3 Crack Seal and Seal Coat Bid Awards (Resolutions)

Staff brought forth, for approval, award of the 2019 crack seal and seal coat projects. Eight quotes were received for the crack seal Project No. 1906 with the lowest from Kamko, Inc. in the amount of \$18,000. Four quotes were received for the seal coat Project No. 1908 with the lowest from Asphalt Surface Technologies in the amount of \$36,305.40.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to award Project No. 1906 to Kamco, Inc. in the amount of \$18,000.00 and authorize signatures on the 2019 crack seal contract. The motion carried.

A motion was made by Council Member Alvarado, seconded by Council Member Nelsen to award Project No. 1908 to Asphalt Surface Technologies in the amount of \$36,305.40 and authorize signatures on the 2019 seal coat contract. The motion carried.

Item No. 4 Cooperative Construction Agreements with Kandiyohi County (Resolution)

Staff brought forth, for approval, the cooperative construction agreements with Kandiyohi County for Project No. 1903-C and CSAH 5/CSAH 15 Roundabout Project. Project No. 1903-C calls for the overlay of 19th Avenue SW from 1st Street to CSAH 5. The roundabout project will take place at the intersection of CSAH 15 and CSAH 5. The cost of City construction items are provided in Exhibit A of the agreements.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to approve the cooperative construction agreement with Kandiyohi County in the amount of \$206,071.12 for Project No. 1903-C. The motion carried.

A motion was made by Council Member Alvarado, seconded by Council Member Asmus to approve the cooperative construction agreement with Kandiyohi County in the amount of \$104,401.00 for the CSAH 5/CSAH 15 roundabout. The motion carried.

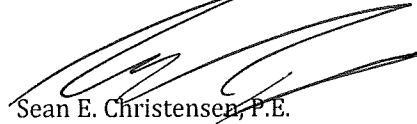
Item No. 5 WWTF Generator Purchase (Resolution)

Staff brought forth, for approval, the purchase of a portable generator for the Wastewater Treatment Facility. There is currently only one generator to supply power to 21 of the 24 lift stations during power outages. The purchase of an additional generator will reduce the City's vulnerability as well as liability. After reviewing the two quotes received, staff chose the generator from Ziegler as it has specifications more fitting of the department's needs.

A motion was made by Council Member Asmus, seconded by Council Member Nelsen to approve the purchase of one Caterpillar Tier 4 portable diesel generator from Ziegler Power Systems in the amount of \$66,552.05. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 6:22 p.m. by Chair Plowman.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director