



Real People. Real Solutions.

Invest in Willmar Robbins Island Improvements Design Meeting #3

March 11, 2020, 12:00 PM
Willmar Civic Center Arena



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MINUTES

Present: Rachel S., Paul C., Rob B., Curt H., Sean C., Jared V., Kelsey W

1. Plan Review
 - a. Overall layout of parking lots and road
 - i. Overall layout accepted by members present*
 - b. Celebrate the Light access
 - i. Access to be bituminous for plowing & maintenance*
 - ii. Install removable bollard/barricade to keep traffic off*
2. Status Update
 - a. 90% plans - Complete
3. Schedule
 - a. Invest In Willmar Board – April 8, 2020 – *4:00 pm*
 - b. Park & Rec Committee – ~~April 8, 2020~~ – *April 15th at 1:30 pm (Civic Center)*
 - c. Public Works Committee – ~~April 8, 2020~~ – *April 15th at 5:15 pm (City Hall)*
 - d. City Council – April 20, 2020 – *possible council retreat this date, last possible meeting for plan & spec approval May 4th*
 - e. Bidding - April - May
 - f. Award contract - June 2020
 - g. Planned construction start date - August 6, 2020
 - h. Final completion June 1, 2021
4. Other Discussion
 - a. Shelter Plans & Locations
 - i. Use colors and materials from 4-seasons shelter plans*
 - ii. No restrooms in either shelter*
 - iii. Electric service to both, include wiring in specifications*
 - iv. No heating in either shelter*
 - v. Open Shelter #1*
 - 1. Alternate 1*
 - 2. 3-seasons shelter with overhang & outdoor picnic table area*
 - 3. 20' x 40' with 15' long overhang*
 - vi. Hilltop Shelter*
 - 1. Alternate 2*
 - 2. 3-seasons shelter*
 - 3. 20' x 30'*
 - b. LP tank currently by 4-seasons shelter – move as needed for construction
 - i. Must be no closer than 10' from shelter.*
5. Adjourn