



# Client Meeting

3777 40th Avenue Northwest  
Suite 200, Rochester, MN 55901-8798

PROJECT Willmar Swansson Field Improvements 2020-10015 DATE 4/3/2020 5:30 PM - 7:30 PM

ORGANIZER Dana Hlebichuk SUBJECT User Group Meeting #4

LOCATION Teleconference

INVITEES Dana Hlebichuk

ATTENDEES Rob Baumgarn (City of Willmar), bummy8880@yahoo.com, chein@willmarmn.gov, Joe DeGrote (Marcus Construction), ebanks@willmarmn.gov, fagerlie@en-tel.net, johnsawatzky5@gmail.com, Jeff Kuhn, PE (Widseth Smith Nolting), Andrew Lindquist (Marcus Construction), markmowens@gmail.com, Jay Pomeroy (Anderson-Johnson Associates, Inc.), RickM@duininck.com, Tara Rohman, Mary Sawatzky, srt7982@hotmail.com, tom@willmarbaseball.com

CC

MEETING COMMENTS

MEETING MINUTES

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ACTUAL START DATE 4/3/2020 5:30 PM

MINUTES

1. Dana discussed plan changes since the last meeting.
  1. Reviewed sun angles at the grandstand for mid-June.
  2. Existing brown shed building slab is in good shape.
    1. Existing restroom in that building has a floor tile that will have to be removed.
    2. It is likely the building has frost footings, based on city review.
    3. There are surface mount electrical panels on north wall of the irrigation room.
    4. The 4" irrigation line and water main come into the building on the west end of the north wall.
2. Prepare line of sight images from dugouts and berms
3. Marcus (Joe) went over pricing for options 1 and 2.
  1. Joe to clarify what type of seating was priced.
  2. Design team to review subcommittee's stadium requests (similar to Baker).
  3. 8' high outfield fence, 3' high berm fence and 12' high batting cage/bullpen fence were used in cost estimate.
  4. 3 speaker sound system was using in pricing. Committee to clarify what

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- they would like priced.
5. Committee to clarify scoreboard requirements for red, green, and yellow fields (timer, innings, runs, count).
  6. \$2 million is overall budget. Goal is to have "hard cost" at \$1.5 million.
  7. Joe explained "soft costs".
  8. No prevailing wage on this project.
  9. Review installation of backnetting tied into canopy supports in lieu of a separate structure.
  10. Review less expensive dugouts for softball fields – possible have as an alternate
4. WSN still waiting for survey information.
  5. Marcus to provide rough cost of 500 seat stadium
  6. Discussed leaving orientation of blue field as is and addition of grandstand. Concluded this would not be a desirable option.
  7. Possible changes discussed:
    1. Move concession to opposite end of dugout.
    2. Provide overhang area at concessions.
    3. Option 2 – move concessions down right field line and remove berm.
    4. Factor in removal of existing batting cages.

## Next Meetings

8. Meeting April 9, 2020 at 4:00 pm (send updated plans to everyone Wednesday)
9. Meeting April 16, 2020 at 4:00 pm (review budget)

Participants are asked to review this memorandum and advise of changes, corrections, or additions.

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