

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

April 5, 2000
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Verna Kelly, Denis Anderson, Ron Christianson, Bruce DeBlieck, Nancy Houlahan, Jim Dokken, and Rick Fagerlie; Present 8, Absent 1 - Council Member Reese.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, Police Chief Jim Kulset, Fire Chief Marvin Calvin, and City Clerk Kevin Halliday.

An addition to the Agenda included reapportionment of special assessments and a petition to vacate.

Council Member DeBlieck offered a motion adopting the Consent Agenda, which included the following: City Council Minutes of March 15; Municipal Utilities Commission Minutes of March 13 and 27; Human Rights Commission Minutes of December 21, 1999, January 18 and February 15; Housing and Redevelopment Authority Minutes of February 8; and Planning Commission Minutes of March 22, 2000. Council Member Christianson seconded the motion, which carried.

The Mayor and City Council recognized Police Officers Terry Albers, James Proshek and Bruce Monson for their extraordinary effort in rescuing a six-year old girl from a burning building. City Administrator Schmit presented details of these Officers entering a burning house on March 22, 2000, at 6:40 p.m. to locate young Tracy Guerrero amid the smoke and flames. The unconscious child was revived with the aid of the Willmar Ambulance Service staff Brad Hanson and Lonny LaPolice and flown to a Minneapolis hospital. Tracy Guerrero and her parents were in attendance. Police Chief Kulset read a Letter of Commendation and presented each Officer with a U. S. Law Enforcement Association Life Saving Citation Bar. Mayor Heitke extended his heartfelt thanks for their extra effort to protect and serve the citizens and presented each one with a Certificate of Excellent Public Service. Congratulations were extended to the officers by all the elected officials, staff and visitors in attendance.

Council Member Reese arrived at the meeting at this time.

At 7:14 p.m. Mayor Heitke opened the hearing on proposed T.H. 12 Downtown Bypass improvements. Public Works Director Odens presented details of the proposed improvements in conjunction with MnDOT's reconditioning to the T.H. 12 Bypass in the Downtown area. Mr. Odens noted the infrastructure of waterline, 105 years old, and the sewer line, 85 years old, is being replaced. There being no one present to speak for or against the proposed improvements, Mayor Heitke closed the meeting at 7:16 p.m.

Resolution No. 1 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 1

WHEREAS, after due Notice of Public Hearing on the construction of street and other improvements for the City of Willmar, Minnesota, hearing on said improvements was duly held and the Council heard all persons desiring to be heard on the matter and fully considered the same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar,

Minnesota, as follows:

1. It is advisable, expedient and necessary that said improvements as described in the Notice of Hearing thereon be constructed, and the same are hereby ordered made.
2. The improvements described in said Notice of Hearing are hereby designated and shall be known as T.H. Downtown Bypass Project.
3. The Minnesota Department of Transportation has let the contract for all or part of the work for said improvements and ordered all or part of the work done by day labor or otherwise as authorized by Minnesota Statutes, Section 429.041, Subdivision 2, within one year of the date of this resolution ordering said improvements.

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Finance Committee Report of March 20, 2000, was presented to the Mayor and Council by Council Member Kelly. There were six items for Council consideration.

Item No. 1 The Committee discussed with staff the issue of the Blue Line building-sprinkler system funding. Staff explained that when the Civic Center was constructed, \$100,000 of the bond proceeds was set aside as a reserve to cover unexpected building maintenance. A small portion has been used to date, leaving approximately \$99,000 remaining. It was staff's recommendation to fund the additional costs incurred for the Blue Line sprinkler system out of this reserve.

The Committee was recommending to the Council to introduce a resolution appropriating \$9,153 of the reserve to cover the additional costs. Resolution No. 2 was introduced by Council Member Kelly, seconded by Council Member Anderson, read by Mayor Heitke and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes within the Civic Center Department of the General Fund:

Increase: Appropriations - Blue Line Building	\$9,153.00
Decrease: Plant Reserve	\$9,153.00

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 2 The Committee considered a request from Care Transportation, Inc. for a taxi fare increase of .30 cents per mile. The Municipal Code requires a public hearing to change taxi fares. The request is for the following changes in rates: Flag (starting rate) to stay at \$2.25; per mile charge from \$1.30 to \$1.60; minimum charge to stay at \$2.25; and waiting charge to stay at \$18.00.

The Committee was recommending to the Council to call for a public hearing regarding the increase in taxi fares on April 19, 2000. Council Member Kelly moved to approve the recommendation of the Finance Committee with Council Member DeBlicke seconding the motion, which carried.

Item No. 3 The Committee reviewed the 2000 Preliminary Street Improvement

Budget. The Final budget will come back to the Committee for approval once bids are received. The Committee was recommending to the Council to introduce a resolution setting the 2000 Street Improvement Budget. Resolution No. 3 was introduced by Council Member Kelly, seconded by Council Member Anderson, read by Mayor Heitke and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 3

PRELIMINARY BUDGET
2000 STREET AND OTHER IMPROVEMENTS
ESTIMATED TOTAL COST \$1,214,600

PERSONNEL SERVICES:		RECEIVABLES:
Overtime Reg. Employees	\$ 500	Property Owners - Assessments
		\$484,600
Salaries Temp. Employees	6,000	City - MUC
Employer Pension Contr.	<u>1,500</u>	55,000
Total:	\$ 8,000	City - WTP
		50,000
SUPPLIES:		City - C.I. Fund
Office Supplies	\$1,500	227,000
Small Tools	2,000	City - General Fund
Motor Fuels & Lubricants	1,000	36,500
Postage	2,000	Other- School WEAC
General Supplies	<u>3,500</u>	36,500
Total:	\$10,000	Other - TIF Increment
		<u>325,000</u>
OTHER SERVICES:		Total:
Printing & Publishing	\$ 2,000	\$1,214,600
Mtce of Other Impr(Cntrt)	920,000	FINANCING:
Other Services (WEAC)	<u>73,000</u>	Bonds
Total	\$995,000	\$570,000
OTHER CHARGES:		City - General Fund
Professional Services	\$ 45,000	36,500
Advertising	700	School
Adm. OH (Transfer)	113,900	36,500
Other Charges	<u>42,000</u>	Other - TIF Increment
Total:	\$201,600	325,000
		Developer Agreement
GRAND TOTAL:	\$1,214,600	<u>246,600</u>
		Total:
		\$1,214,600

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 4 The Committee reviewed a request from Southwest Minnesota Arts and Humanities Council for the City to contribute \$100 for its 2000 membership fee. Following review of the amount of activity and projects funded in the Willmar area, the Committee was recommending to the Council approval of the membership contribution as requested. Council Member Kelly moved to approve the recommendation of the Finance Committee with Council Member Anderson seconding the motion, which carried.

Item No. 5 The Committee reviewed the following reports: Laundry Service Savings at Rice, January Rice Hospital, and February Cushman Rice Trust. This matter was for information only.

Item No. 6 The Committee was informed by staff that contracts have been approved for Project No. 9905. Following discussion, the Committee was recommending to the Council to approve a final budget for Project No. 9905. Resolution No. 4 was introduced by Council Member Kelly, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes.

RESOLUTION NO. 4

FINAL BUDGET
PROJECT NO. 9905 - 15TH STREET & 19TH AVENUE SIGNALS
ESTIMATED TOTAL COST \$189,927

PERSONNEL SERVICES:		RECEIVABLES:	
Total:	\$0.00	County - State Aid	\$ 84,900
		City Mun State Aid	<u>105,027</u>
		Total:	\$189,927
SUPPLIES:		FINANCING:	
Office Supplies	\$200	City Mun State Aid	\$105,027
Small Tools	200	County State Aid	<u>84,900</u>
Motor Fuels & Lubricants	500	Total:	\$189,927
Postage	100		
Mtce Other Improvements	12,250		
General Supplies	<u>500</u>		
Total:	\$13,750		
OTHER SERVICES:			
Printing & Publishing	\$ 200		
Mtce Other Impr(Contract)	<u>149,477</u>		
Total	\$149,677		
OTHER CHARGES:			
Professional Services	\$15,000		
Advertising	500		
Adm. OH (Transfer)	6,000		
Other Charges	<u>5,000</u>		
Total:	\$26,500		
GRAND TOTAL:	\$189,927		

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Finance Committee Report of March 20, 2000, was approved as presented and ordered placed on file upon motion by Council Member Kelly, seconded by Council Member DeBlieck, and carried.

The Public Works/Safety Committee Report of March 21, 2000, was presented to the Mayor and Council by Council Member Fagerlie. There were five items for Council consideration.

Item No. 1 The Committee reviewed an ordinance prepared by the City Attorney for control of barking dogs. The ordinance makes it unlawful for any person to keep a dog which habitually barks, bays, cries or howls. Habitually is defined as continuously for at least three minutes with less than one minute of interruption. The current City ordinances do not address barking dogs, and this ordinance would provide staff with a tool to address this issue. The City responds to 750-1,000 animal complaints annually.

The Committee was recommending to the Council that the ordinance be approved as presented and introduced for public hearing. Council Member Fagerlie offered a motion to introduce the Ordinance Regulating Barking Dogs in the City of Willmar and to schedule for hearing on April 19, 2000. Council Member Dokken seconded the motion, which carried.

Item No. 2 The Committee considered a request of Council Member DeBlicek to look into possible ramifications to liquor establishments for being out of compliance. Compliance checks are done to both on-sale and off-sale establishments at least once a year. If the establishment is found out of compliance a report is sent to the Kandiyohi County Attorney's Office. State law does allow the City Council to sanction the liquor establishment. It was the consensus of the Committee to establish a policy of how to deal with an establishment that is out of compliance. Staff was directed to review information from other communities and bring it back at a future meeting. This matter was for information only.

Item No. 3 The Committee reviewed plans and specifications for Project No. 00-02, 2000 Sewer and Water Main; and was recommending to the Council approval and to authorize the advertisement for bids. Resolution No. 5 was introduced by Council Member Fagerlie, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 5

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for the 2000 Sewer and Water Main Improvements (Project No. 0002 for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 24th day of April, 2000, at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 4 The Committee reviewed the status of enforcement of loitering in the City. Staff informed the Committee that a police officer will respond if an establishment makes a call for service or if an act of violation is witnessed. This matter was for information only.

Item No. 5 The Committee briefly discussed the issue of pedestrians crossing 5th Street in front of the library and the safety/liability issues. This matter was for information only.

The Public Works/Safety Committee Report of March 20, 2000, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Fagerlie, seconded by Council Member Dokken, and carried.

The Labor Relations Committee Report of March 22, 2000, was presented to the Mayor and Council by Council Member Christianson. There were six items for Council consideration.

Item No. 1 Airport Commissioners Richard Halterman and Val Young, and Planning and Development Director Peterson were present to discuss with the Committee Airport management issues. Noting that the Airport Management agreement with Willmar Air Service was due to expire June 30, 2000, the group discussed the status of current services and the need for enhanced management services with regard to the development of a new Airport facility. The Commission was recommending to the Committee that an Airport Manager be hired and that the current agreement with Willmar Air Service be restructured to reflect proposed revisions to Willmar Air's role as Fixed Base Operator and support services to management responsibilities.

The Committee was recommending to the Council that staff be authorized to develop the new management criteria and position classification and enter into discussions with Willmar Air Service for a revised FBO/management support services agreement. Council Member Christianson moved to approve the recommendation of the Labor Relations Committee with Council Member Anderson seconding the motion, which carried.

Item No. 2 Police Chief Kulset presented to the Committee a staff recommendation to appoint Officers Bruce Monson and James Prosek to a specialist rating. The assignment reflects the Police Department's continued efforts to target crime and criminal behavior in the area of gang identification, gang behavior, and the various investigative training programs. The two officers are presently "court recognized" gang experts.

The Committee was recommending to the Council approval of the appointments as presented. Council Member Christianson moved to approve the recommendation of the Labor Relations Committee with Council Member Reese seconding the motion, which carried.

Item No. 3 Planning and Development Services Director Peterson was present to review with the Committee a staff recommendation modifying the Building Official position classification to include certain Fire Code enforcement responsibilities. The recommendation included duties to conduct initial plan reviews for all new construction; Fire Code, fire alarm system and sprinkler inspections; and Building/Fire Code training for the Fire Department.

The Committee was recommending to the Council that staff be authorized to develop a revised position classification including job values and compensation recommendations to be considered by the Committee at a later date. Council Member Christianson moved to approve the recommendation of the Labor Relations Committee with Council Member Anderson seconding the motion, which carried.

Item No. 4 City Administrator Schmit presented to the Committee the results of a comprehensive effort to develop a uniform position classification system. The position classifications have been developed in conjunction with the City's recent job evaluation and compensation study.

The Committee was recommending to the Council adoption of the job descriptions as presented. Council Member Christianson moved to approve the recommendation of the Labor Relations Committee with Council Member Anderson seconding the motion, which carried.

Item No. 5 City Administrator Schmit updated the Committee on the status of the Community/Senior Center Coordinator position noting that position classification and salary recommendations would be presented to the Mayor and Council during the Year 2001 budget process. This matter was for information only.

Item No. 6 The Committee meeting was closed for the purpose of reviewing the status of contract negotiations. Chair Christianson left the meeting during the closed session. The meeting was reopened.

Following a brief discussion, the Committee was recommending to the Council that the City Attorney's contract be adjusted for the Year 2000 to reflect a 3 percent wage increase. Council Member Christianson moved to approve the recommendation of the Labor Relations Committee with Council Member Dokken seconding the motion, which carried.

The Labor Relations Committee Report of March 22, 2000, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Houlahan, and carried.

The Community Development Committee Report of March 23, 2000, was presented to the Mayor and Council by Council Member DeBlicek. There were five items for

Council consideration.

Item No. 1 In response to a Committee request, HRA Director Dorothy Gaffaney presented a summary of the HRA Agency Plan. The plan is a federal requirement and includes housing goals and policies for the HRA. Vacancy data for HRA-owned/managed properties was presented and discussed. These properties showed few vacancies for the month of March, and most of those were filled for April.

The Committee requested information about the composition of HRA housing waiting lists. Ms. Gaffaney agreed to provide a summary. This matter was for information only.

Item No. 2 Staff presented a proposal to establish a separate mechanical permit. The City has adopted the Uniform Mechanical Code as part of the State Building Code. The Code stipulates a process for permitting and inspecting mechanical installations. It was noted that consumer safety was the driving force behind the proposal, and that numerous Minnesota cities require separate mechanical permits.

Staff offered to meet with interested mechanical contractors to exchange information and to discuss the structure of a permitting process. The matter will be brought back to Committee at a later time and was for information only.

Item No. 3 The Committee discussed a proposal by staff to increase building permit fees. Being proposed was the use of the 1994 UBC fee schedule vs. the 1988, and to increase residential plan review fees to 65 percent of permit cost vs. 40 percent.

Following discussion of budget process, the Committee was recommending to the Council that building fees not be adjusted at the present time. Council Member DeBlicek moved to approve the recommendation of the Community Development Committee with Council Member Fagerlie seconding the motion, which carried.

Council Member Kelly moved to refer the matter of increasing building permit fees to the 2001 budget process. Council Member Reese seconded the motion which carried on a roll call vote of Ayes 5, Noes 3 - Council Members Christianson, Dokken and Fagerlie voted "No."

Item No. 4 Staff presented to the Committee a revised concept for new entrance signs for the City. The latest concept incorporates brick and glass block for a more solid image. A letter from Ken Warner of the Willmar Area Chamber of Commerce summarizing the process for completing the sign project was discussed.

The Committee was recommending to the Council that the design concept be approved, and the sign replacement project be referred to the Community Marketing Coalition. Council Member DeBlicek moved to approve the recommendation of the Community Development Committee with Council Member Christianson seconding the motion, which carried.

Item No. 5 The Committee considered a change order for library furniture purchased from Metro Systems. The change order added one chair and two chair dollies at an additional cost of \$520.60.

The Committee was recommending to the Council that the resolution approving the change order be adopted. Resolution No. 6 was introduced by Council Member DeBlicek, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0, Council Member Houlahan abstained from voting.

RESOLUTION NO. 6

WHEREAS, a contract has been awarded to Metro Systems on April 9, 1999, in the amount of \$31,213.06 for furniture for the Willmar Public Library; and

WHEREAS, Change Orders No. 1 in the amount of \$2,626.48 has previously been authorized; and

WHEREAS, it is desired to add additional work to the above contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Additional work is herewith authorized to be added to the above contract estimated to be \$520.60.
2. Funding for the additional work is from the G. O. Sales Tax Revenue Bond.

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Community Development Committee Report of March 23, 1999, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member DeBlieck, seconded by Council Member Fagerlie, and carried.

City Clerk Halliday informed the Mayor and Council that Lakeland Liquors is requesting renewal of its Off-sale Liquor License and the Centre Point Mall Bar and Grill, owned by Darwin Jacobson, is requesting approval of an On-sale 3.2% Malt Liquor and a Wine Liquor Licenses. Council Member Kelly moved to approve the licenses as requested subject to licensees meeting all code requirements and final approval by the City Attorney. Council Member DeBlieck seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Clerk Halliday informed the Mayor and Council that the Citizens Cable Advisory Committee has discussed the opportunity to offer the Willmar School District a third local access channel. The School could program an electronic bulleting board for school-related activities, offer more programs, and get students involved. The School would be responsible for the equipment and the estimated cost would be in excess of \$5,000. The School Board has considered and approved the channel and has provided the necessary funding for equipment. Following discussion, Council Member Kelly moved to request Charter Communications to add a third educational channel to augment the public and governmental channels. Council Member DeBlieck seconded the motion, which carried.

City Clerk Halliday presented to the Mayor and Council for consideration a request to reapportion certain assessments of property located in the Fourth Addition to Lakewood owned by RRR Properties of Willmar. Following discussion, Resolution No. 7 was introduced by Council Member Kelly, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 7

WHEREAS, the City Council of the City of Willmar, Minnesota, did order the construction of certain streets and other improvements during the year 1999, including streets herein described as 4th Street Northeast: Country Club Drive NE to 16th Avenue NE and 16th Avenue NE: Country club Drive NE to 4th Street NE; and

WHEREAS, the cost of the street and other improvements were assessed pursuant to the adoption of the assessment roll on May 5, 1999; and

WHEREAS, the property under development was not yet platted by the owner or recorded with the County of Kandiyohi, requiring all assessments to be duly recorded against the parcel identified as number 95-902-0090 and described as follows:

Section 2, Township 119, Range 35
Government Lot 6 exc. parts platted as First, Second, Third and Fourth

Additions to Lakewood and also exc. that part of Government Lot 1 in Section 11 and that part of Government Lot 6 in Section 2 described as follows: beginning at the northwest corner of SD Section 11, thence south 399.50 feet, thence easterly 813.75 feet to southwest corner of Third Addition to Lakewood, thence northerly along west line of SD Third Addition to Lakewood, 339.63 feet, thence northerly 70 feet, thence westerly 155 feet, thence northwesterly 169.84 feet, thence westerly 371.22 feet, thence north 270 feet, thence west 199.42 feet to west line of SD Section 2, thence south 316.81 feet to point of beginning; and

WHEREAS, the property under development was subsequently platted and recorded.

NOW, THEREFORE, BE IT RESOVED by the City Council of the City of Willmar, Minnesota, that the remaining balance of the special assessments against the above property be equally divided against the following parcels for collection over the remaining period and with the stated interest rate as originally adopted:

FOURTH ADDITION TO LAKEWOOD
 Owner: RRR Properties of Willmar
 P O Box 758, Willmar, MN 56201

<u>Parcel No.</u>	<u>Legal Description</u>	<u>Parcel Address</u>
<u>BLOCK 1</u>		
95-467-0410	Fourth Addition to Lakewood Block 1, Lot 1	308 16 th Avenue NE
95-467-0420	Fourth Addition to Lakewood Block 1, Lot 2	400 16 th Avenue NE
95-467-0430	Fourth Addition to Lakewood Block 1, Lot 3	404 16 th Avenue NE
<u>BLOCK 2</u>		
95-467-0510	Fourth Addition to Lakewood Block 2, Lot 1	1508 4 th Street NE or 307 16 th Ave NE
95-467-0520	Fourth Addition to Lakewood Block 2, Lot 2	1504 4 th Street NE
<u>BLOCK 3</u>		
95-467-0610	Fourth Addition to Lakewood Block 3, Lot 1	1509 4 th Street NE or 401 16 th Ave NE
95-467-0620	Fourth Addition to Lakewood Block 3, Lot 2	1505 4 th Street NE

Dated this 5th day of April, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Planning and Development Services Director Peterson informed the Mayor and Council that Koosman's Construction Co. and other adjacent property owners submitted a petition to vacate Crestview Road (25th Avenue NE) and snow storage easements in the plat of Country Club Terrace. Council Member Reese moved to refer the petition to the Planning Commission for review and consideration.

Mayor Heitke presented the following appointments for Council consideration: Planning Commission, Ken Warner; Community Education and Recreation Advisory Board, Christopher Radel and Rick Fagerlie. Council Member Reese moved to approve the appointments as presented with Council Member Kelly seconding the motion, which carried.

Announcements for Council Committee meeting dates were as follows: Finance, April 10; Public Works/Safety, April 11; and Labor Relations, April 12, 2000.

Mayor Heitke called for a recess at 8:15 p.m. and reconvened the meeting at 8:27 p.m.

At this time Police Chief Jim Kulset presented to the Mayor and Council the 1999 Police Department Annual Report, and Fire Chief Marvin Calvin presented the 1999 Fire Department Annual Report. Following a brief question and answer period, the reports were ordered placed on file in the City Clerk's Office.

There being no further business to come before the Council, the meeting adjourned at 8:51 p.m. upon motion by Council Member Kelly, seconded by Council Member Reese, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL