

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

June 21, 2000
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Denis Anderson, Ron Christianson, Douglas Reese, Nancy Houlahan, Jim Dokken, and Rick Fagerlie; Present 7, Absent 2 - Council Members Bruce DeBlicek and Verna Kelly were excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Finance Director Steven Okins, Police Chief Jim Kulset, Fire Chief Marvin Calvin, and City Clerk Kevin Halliday.

Additions to the Agenda included Willmar Fests announcement and Human Rights Commission appointment.

Council Member Reese offered a motion adopting the Consent Agenda, which included the following: City Council Minutes of June 7, Municipal Utilities Commission Minutes of June 5, Rice Hospital Board Minutes of June 14, Housing and Redevelopment Authority Minutes of May 9 and 22, Airport Commission Minutes of June 6, and Planning Commission Minutes of June 14, 2000. Council Member Fagerlie seconded the motion, which carried.

Mayor Heitke recognized Ms. Sara Titus representing the Southwest Minnesota Foundation who presented to the Mayor and Council an overview of the Foundation's activities in the 18-county area. The City has pledged over \$100,000 in the past years to assist the Foundation in their efforts to invest in projects of the area. The Willmar pledge of \$10,000 qualifies for a dollar-for-dollar McKnight Foundation match. The Mayor presented Ms. Titus with the \$10,000 check and thanked the Foundation for their efforts. This matter was for information only.

Mayor Heitke recognized Ken Warner, Chair of the Willmar Area Community Foundation, and Susan Lorenz, Program Officer of the Central Minnesota Foundation, who presented to the Mayor and Council an overview of the two-year old Foundation activities. The Foundation has \$720,000 in assets, offers charitable planning services, and establishes endowments for the citizens in the area. The Foundation has provided 15 grants to various non-profit agencies. The Mayor presented a \$25,000 check to Mr. Warner and Ms. Lorenz. This matter was for information only.

Mr. Keith Voss, MnDOT District 8 Office, appeared before the Mayor and Council to discuss plans and specifications for the completion of the second stage of the bypass. The second stage included the following: grade northbound lanes for approximately 2.8 miles from Civic Center Drive to the north, pave northbound lanes from sough junction of 71 to north junction of 71-23, pave ramps at junction of South 71, pave ramps at junction of Highway 12, and construct interchange at Civic Center Drive. The Willmar Avenue interchange will not be done in this stage. Following discussion, Resolution No. 1 was introduced by Council Member Reese, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 1

WHEREAS, the State of Minnesota, Department of Transportation, proposes to make certain improvements on a portion of Trunk Highway 71-23 - S.P. 3405, S.P.3411-63, S.P. 3412-62, S.P. 3412-64, located in the City of Willmar in Kandiyohi County; and

WHEREAS, the City of Willmar desires that such improvements of said roadway

be completed; and

WHEREAS an agreement has been prepared by Mn/DOT for such participation;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Willmar to support the proposal of the Minnesota Department of Transportation and approve the geometric design and concept as presented; and

BE IT FURTHER RESOLVED, that said agreement be approved and that the Mayor and City Administrator be authorized to execute the same.

Dated this 21st day of June, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Finance Committee Report of June 12, 2000, was presented to the Mayor and Council by Council Member Anderson. There were four items for Council consideration.

Item No. 1 Staff presented to the Committee a proposed amendment to the agreement between the City and Willmar Blue Line Club, Inc. The amendment would modify the section that addresses the Club's ability to offer food and beverage from the WBLC's concession stand, protect the concession sales for certain Civic Center events, and coordinate the use of the two facilities for others.

The Committee was recommending to the Council that the City Administrator and Mayor be authorized sign the amendment as presented. Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into an amendment to the agreement between the City of Willmar and Willmar Blue Line Club.

Dated this 21st day of June, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 2 The Committee reviewed correspondence from the controller for Bethesda informing the City of the possibility of a \$1.5 million expansion and bond issue/facilitator request. The City would have no obligation for the repayment of any of this debt. This matter was for information only.

Item No. 3 The Committee considered a request from the County Auditor to join the remainder of the County precincts in the utilization of the County ballot counter and forego the use of the City's Accu-vote precinct counters at the next election. The County does charge a small processing fee for the counting service. If this process works, it would allow the City to sell the equipment post-election at an estimated cost of \$60,000 - \$65,000. Staff updated the Council that the processing fee is \$.20 per ballot and would cost approximately \$2,200 per election year.

The Committee was recommending to the Council approval of the request as presented. Council Member Anderson moved to approve the recommendation of the Finance Committee with Council Member Dokken seconding the motion, which carried.

Item No. 4 The Committee reviewed the following reports: First Quarter Investment/Interest, May W.R.A.C. 8, Convention and Visitors Bureau, and D.S. Library Bond. This matter was for information only.

The Finance Committee Report of June 12, 2000, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Dokken, and carried.

The Public Works/Safety Committee Report of June 13, 2000, was presented to the Mayor and Council by Council Member Reese. There were six items for Council consideration.

Item No. 1 The Committee discussed traffic control issues regarding stop signs on 6th and 8th Streets at 28th Avenue Southwest. Committee Members were in agreement with the concept of allowing traffic control decisions to be made by the Public Works Director and Chief of Police.

Staff compared traffic counts in other areas of the City to those projected for 28th Avenue and were asked by area residents to conduct counts for current information. Reference was made to bringing concerns of residents to the neighborhood COP meetings. Staff continues to recommend installation of sidewalks in the area of Southside Park for the safety of pedestrians. This matter was for information only.

Item No. 2 The Committee discussed requests from utility companies for placement of boxes/pedestals in City right-of-way. Staff felt the Council should be made aware of the size and locations of the boxes being requested. The boxes, which will be used to serve customer service areas, could be as large as 5 feet high, 3 feet wide, and 6 ½ feet long. The Committee was recommending to the Council to prohibit placement of these structures in front yards and require placement authorization by the Public Works Director. Council Member Reese moved to approve the recommendation of the Public Works/Safety Committee with Council Member Fagerlie seconding the motion, which carried.

Item No. 3 Staff informed the Committee of a structure burn planned for June 15, 2000, at 520 SE 6th Street - weather permitting. The house being burned will aid in training of firefighters. All the necessary permits have been obtained. This matter was for information only.

Item No. 4 The Committee considered a proposal from Bonestroo and Associates subsequent to Council action authorizing initiating the replacement of RBR's at the Wastewater Treatment Plant. Following review of the tasks and

deliverables, the Committee was recommending to the Council approval of the contract with a not-to-exceed figure of \$13,385.00 and refer to Finance Committee for funding.

Resolution No. 3 was introduced by Council Member Reese, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 3

Whereas the City of Willmar desires to retain a consultant to provide professional engineering services to replace three RBR trains for the Wastewater Treatment Plant for the City of Willmar; and

Whereas a proposal has been made by, and an agreement prepared to retain, the firm of Bonestroo and Associates in a not to exceed amount of \$13,385.00 for said services;

Now therefore be it resolved by the City Council of the City of Willmar that said agreement be approved and that the Mayor and City Administrator be authorized to execute the same.

Be it further resolved that funding for said services is referred to the Finance Committee.

Dated this 21st day of June, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 5 The Committee considered a revised Preliminary Airport Budget in the amount of \$350,222.00. The previous budget only included the contract costs of HNTB and there are now other costs are being incurred that require payment. The Committee was recommending to the Council approval of the revised budget as presented.

Resolution No. 4 was introduced by Council Member Reese, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 4

REVISED PRELIMINARY BUDGET
AIRPORT IMPROVEMENT PROJECT
ESTIMATED TOTAL COST \$350,222.00

PERSONNEL SERVICES:		RECEIVABLES:	
Overtime Reg. Employees	\$1,000.00	State	\$210,133.00
Salaries Temp. Employees	500.00	City	<u>140,089.00</u>
Employer Pension Contr.	<u>1,000.00</u>	Total:	\$350,222.00
Total:	\$2,500.00		
SUPPLIES:		FINANCING:	
Office Supplies	\$1,500.00	State	\$210,133.00
Small Tools	500.00	City	<u>140,089.00</u>
Motor Fuels & Lubricants	1,000.00	Total:	\$350,222.00
Postage	500.00		
General Supplies	<u>2,000.00</u>	Grand Total:	\$350,222.00
Total:	\$5,500.00		
OTHER SERVICES:			
Printing & Publishing	<u>\$1,000.00</u>		
Total	\$1,000.00		

OTHER CHARGES:	
Prof. Serv. (HNTB, Aerial Photos)	\$270,722.00
Advertising	500.00
Adm. OH (Transfer)	60,000.00
Other Charges	<u>10,000.00</u>
Total:	\$341,222.00
 GRAND TOTAL:	 \$350,222.00

Dated this 21st day of June, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 6 The Committee reviewed a letter from the Minnesota Department of Public Safety Division of Alcohol and Gambling Enforcement detailing a Grant Program to reimburse the City for law enforcement officer salaries, wages paid to decoys, and purchase of contraband incurred during compliance checks conducted at licensed liquor establishments. Staff requested permission to submit an application for grant monies.

The Committee was recommending to the Council approval of the application of grant monies as presented. Council Member Reese moved to approve the recommendation of the Public Works/Safety Committee with Council Member Fagerlie seconding the motion, which carried.

The Public Works/Safety Committee Report of June 13, 2000, were approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Christianson, and carried.

The Mayor and Council considered the Preliminary Plat of Westwind Estate First Addition. Following discussion, Council Member Reese moved to approve the Preliminary Plat of Westwind Estate First Addition. Council Member Fagerlie seconded the motion, which carried.

The Mayor and Council considered the Final Plat of Industrial Addition. Following discussion, Council Member Reese moved to approve the Final Plat of Industrial Addition. Council Member Fagerlie seconded the motion, which carried.

The Mayor and Council considered the Final Plat of Valley View Court. Following discussion, Council Member Reese moved to approve the Final Plat of Valley View Court. Council Member Christianson seconded the motion, which carried.

The Mayor and Council considered an Ordinance to Amend Ordinance No. 1134. The purpose of this Ordinance is to correct an error in the legal description for the rezoning achieved by Ordinance No. 1134. Council Member Reese offered a motion to introduce the Ordinance to Amend Ordinance No. 1134 and to schedule a hearing for July 5, 2000. Council Member Fagerlie seconded the motion, which carried.

The Mayor and Council considered a liquor license application for El Tequila Restaurant. It was noted the owner has applied for an on-sale liquor license and Sunday liquor license and the necessary insurance certificate has been accepted by the City Attorney and Police Chief. Council Member Reese offered a motion to approve the liquor license application for El Tequila Restaurant. Council Member Houlahan seconded the motion, which carried on a roll call vote of Ayes 6, Noes 0.

The Mayor and Council considered a request from the Willmar Blue Line Club for premise permits to conduct charitable gambling. Following discussion, Resolution No. 5 was introduced by Council Member Fagerlie, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 5

REQUESTING THAT THE MINNESOTA GAMBLING
CONTROL BOARD APPROVE THE APPLICATION FOR A
PREMISE PERMIT FOR THE BLUE LINE WILLMAR CLUB

WHEREAS, the Blue Line Willmar Club has applied to the Minnesota Gambling Control Board to obtain a Premise Permit for a Gambling License at Elk's Lodge, 426 Litchfield Avenue South-West Willmar, Minnesota;

NOW, THEREOFRE, BE IT REOLVED by the City Council of the City of Willmar that they City approves of the Premise Permit for the Blue Line Willmar Club and respectfully requests that the State of Minnesota Gambling Control Board approve the Premise Permit to the Blue Line Willmar Club.

Dated this 21st day of June, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Resolution No. 6 was introduced by Council Member Fagerlie, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 6

REQUESTING THAT THE MINNESOTA GAMBLING
CONTROL BOARD APPROVE THE APPLICATION FOR A
PREMISE PERMIT FOR THE BLUE LINE WILLMAR CLUB

WHEREAS, the Blue Line Willmar Club has applied to the Minnesota Gambling Control Board to obtain a Premise Permit for a Gambling License at Edinbarys, 913 North Highway 71, Willmar, Minnesota;

NOW, THEREOFRE, BE IT REOLVED by the City Council of the City of Willmar that they City approves of the Premise Permit for the Blue Line Willmar Club and respectfully requests that the State of Minnesota Gambling Control Board approve the Premise Permit to the Blue Line Willmar Club.

Dated this 21st day of June, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Announcements for Council Committee meeting dates were as follows:
Community Development, June 28, 2000.

Mayor Heitke was recommending to the Council appointment of Mark Douglass to the Human Rights Commission. Council Member Reese moved to approve the recommendation of the Mayor with Council Member Houlahan seconding the motion, which carried.

There being no further business to come before the Council, the meeting adjourned at 8:30 p.m. upon motion by Council Member Reese, seconded by Council Member Christianson, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL