

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

August 2, 2000
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Verna Kelly, Ron Christianson, Bruce DeBlieck, Douglas Reese, Denis Anderson, Nancy Houlahan, and Jim Dokken; Present 8, Absent 1 - Council Member Rick Fagerlie was excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Chief Jim Kulset, Fire Chief Marv Calvin, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, and City Clerk Kevin Halliday.

Proposed additions to the agenda included consideration of a permit and deleting the El Lugar liquor license from the agenda.

The Planning Commission Minutes of July 26, 2000, were removed from the Consent Agenda.

Council Member Reese offered a motion adopting the Consent Agenda, which included the following: City Council Minutes of July 19, Municipal Utilities Commission Minutes of July 24, and Rice Hospital Board Minutes of July 26, 2000. Council Member Kelly seconded the motion, which carried.

The Mayor and Council discussed Item No. 3 of the Planning Commission Minutes, reconsideration of a communications tower. It was noted that the reconsideration did not include a second notice to affected citizens in the area. Following discussion, Council Member Christianson moved to direct staff to draft a policy for City committees to govern their actions in reconsidered matters. Council Member Dokken seconded the motion, which carried. The Planning Commission Minutes of July 26, 2000, were accepted and ordered placed on file in the City Clerk's Office upon motion by Council Member Dokken, seconded by Council Member Kelly, and carried.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

Mayor Heitke read a Proclamation congratulating Lisa Carlson for being named Minneapolis Aquatennial Queen of the Lakes. Ms. Carlson appeared before the Mayor and Council and expounded on her experiences as a Minneapolis Queen of the Lakes candidate. Ms. Carlson discussed her future yearlong commitment as the Queen of the Lakes and her long-range education plans. Mayor Heitke wished her well as an ambassador for Willmar and Minneapolis.

The Finance Committee Report of July 24, 2000, was presented to the Mayor and Council by Council Member Kelly. There were four items for Council consideration.

Item No. 1 The Committee reviewed the process and procedure used to set the retirement level for the Firemen's Relief Association. The interest earnings and State Aid received by the Relief Association has historically allowed a benefit level higher than the liability level set by the City. This matter was for information only.

Item No. 2 Staff informed the Committee that the parking lot project at the Willmar Civic Center was completed under contract by \$41,000. New estimates have been received for the replacement of the roof increasing the costs from the \$120,000 budgeted to an estimated \$150,000. The Committee was recommending to the Council that all remaining funds in the parking lot project be used for the replacement of the roof.

Resolution No. 1 was introduced by Council Member Kelly, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes within the C.P. Civic Center Fund:

Increase: Appropriations	
Capital Outlay - Roof Replacement	\$41,600.00

Decrease: Fund Balance	
Designated Reserve - Balance	\$41,600.00

Dated this 2nd day of August, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 3 The Committee reviewed proposed lighting for the WEAC parking lot. The lighting proposal had not been included in the original project, and staff was requesting approval of amending the project to include replacing the old wooden light poles with new lighting. The estimated funding of \$7,300 would be funded from the West Central Concert Series and City.

The Committee was recommending to the Council to approve the addition of new lighting to the project. Council Member Kelly moved to approve the recommendation of the Finance Committee with Council Member Anderson seconding the motion, which carried.

Item No. 4 The Committee reviewed the following reports: April and May Rice Hospital Financial, May and June Rice Trust Activity, Quarterly Rice Trust, June Lodging, June WRAC-8 and the June D.S. Library/Sales and Use Tax Reports. This matter was for information only.

The Finance Committee Report for July 24, 2000, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Kelly, seconded by Council Member Anderson, and carried.

City Administrator Schmit informed the Mayor and Council that the Steering Committee has completed its work to present the Visioning 2020 Final Report to the respective governing bodies. It was the consensus of all participants that resolutions should be adopted supporting the vision and 10 elements designed to guide the development and growth of the greater Willmar area for the next 20 years.

Following discussion, Resolution No. 2 was introduced by Council Member Kelly, seconded by Council Member Reese, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

ACCEPTING THE VISION 2020 REPORT ON BEHALF
OF THE CITIZENS OF WILLMAR

WHEREAS, the Willmar City Council has determined that a formal plan for the future of Willmar based on direct input from the Community was a priority; and

WHEREAS, the planning process began with the selection of a Steering Committee and Project Facilitator in the summer of 1999; and

WHEREAS, the Facilitator and Steering Committee assisted Willmar residents to participate and formulate visions of how they would like to see the Greater Willmar Area develop and prosper; and

WHEREAS, the Facilitator, Steering Committee, and other Program participants have developed a Vision Statement along ten (10) vision elements representing the critical or strategic factors that must be addressed by decisive leadership perspective and a community-wide effort if we are to achieve the future we desire in the Year 2020; and

WHEREAS, volunteer task forces have been convened and continue to meet on a regular basis to establish long-range goals and action plans for each of the vision elements including Infrastructure, Transportation, Healthcare, Telecommunications, Population Growth, Integrated (Government) Services, Economic Strength, and Positive (Community) Image; and

WHEREAS, a record of proceedings, along with preliminary goals and objectives, have been combined into a final report presented this day to the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the future development of the City of Willmar and the Greater Willmar Area is a high-priority goal of the Council, and as such, the City Council has committed to accepting the Principles of the Vision 2020 Report in planning for future development of the City and Greater Willmar Area.

Dated this 2nd day of August, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

City Administrator Schmit informed the Mayor and Council that the signal system at 15th Street and 19th Avenue Southwest, Project No. 9905, is now complete and final payment due. Following discussion, Resolution No. 3 was introduced by Council Member Kelly, seconded by Council Member Dokken, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 3

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

PROJECT NO.: Project No. 9905
IMPROVEMENT: Signal System Improvements

Contractor: Design Electric
Date of Contract: January 28, 2000
Begin Work: March 21, 2000
Complete Work: May 17, 2000
Approve, City Engineer: July 28, 2000

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said Project No. 9905 be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

Original Contract Amount:	\$149,477.00
Change Orders	0
Final Net Contract Amount, Proposed:	\$149,477.00
Actual Final Contract Amount as Constructed:	\$149,477.00
Less Previous Payments (Est. #1)	124,874.60
FINAL PAYMENT DUE CONTRACTOR:	\$ 24,602.40

Dated this 2nd day of August, 2000.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Mayor and Council considered a plat for Lake North Second Addition, a four-lot plat intended to accommodate two twin homes. It was noted the Planning Commission has approved the plat. Council Member Reese moved to approve the plat for Lake North Second Addition with Council Member Anderson seconding the motion, which carried. Council Member Kelly abstained from voting.

Announcements for Council Committee meeting dates were as follows: Finance, August 8; and Labor Relations, August 9, 2000.

Mayor Heitke presented to the Council for consideration the appointment of Dave Baker and Gary Rubbelke to the Willmar Convention and Visitors Bureau. Council Member Kelly moved to approve the appointments as presented with Council

Member Anderson seconding the motion, which carried.

The Mayor and Council considered a request from Doug Schmoll of Potpourri Heath Foods for a public sales permit to set a trailer on two parking stalls in front of the old John's Supper Club. Council Member Kelly moved to approve the public sales permit with Council Member Christianson seconding the motion, which carried.

There being no further business to come before the Council, the meeting adjourned at 8:01 p.m. upon motion by Council Member Kelly, seconded by Council Member Houlahan, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL