

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

February 2, 2004
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Pro Tempore Doug Reese. Members present on a roll call were Council Members Doug Reese, Denis Anderson, Nancy Houlahan, Rick Fagerlie, Jim Dokken, and David Chapin; Present 6, Absent 3 – Les Heitke, Ron Christianson and Bruce DeBlieck were excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Chief Jim Kulset, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, Community Education and Recreation Director Steve Brisendine, and City Clerk Kevin Halliday.

Proposed additions to the agenda included consideration of an on-sale liquor license and premise permit.

Council Member Fagerlie offered a motion adopting the Consent Agenda which included the following: City Council Minutes of January 20, Municipal Utilities Commission Minutes of January 26, and Airport Commission Minutes of January 6, 2004; and Application for Exempt Permit, Willmar Sertoma Club. Council Member Anderson seconded the motion, which carried.

Emily Simon, representing Youth Leadership for a Vital Community (YLVC), appeared before the Council. Ms. Simon explained YLVC is a new community service organization formed in Willmar with the support of the Blandin Foundation. The goal of YLVC is to improve relationships between youth and adult members through service projects. Mayor Pro Tempore Reese thanked Ms. Simon for the presentation, and this matter was received for information only.

The Finance Committee Report for January 26, 2004, was presented to the Mayor and Council by Council Member Anderson. There were four items for Council consideration.

Item No. 1 The Committee reviewed a bid tabulation for air conditioning the WEAC Auditorium. The bids included the base bid to cover the balcony and seating area with an alternate to add additional cooling to the stage area. It was noted that the total of the base bid and alternate together exceeded the amount available from the City and Arts Council, and it was the consensus of the Committee to recommend the base bid only.

The Committee was recommending the Council pass a resolution adopting an estimated budget for \$137,500. Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Pro Tempore Reese, and approved on a roll call of Ayes 6, Noes 0.

RESOLUTION NO. 1

Supplies:		Receivables:	
Postage:	<u>\$185.00</u>	Others:	<u>\$ 7,500.00</u>
Total	\$185.00	Total	\$ 7,500.00

Other Services:	
Printing & Publishing	\$ 700.00
Mtce. Other Improvements	<u>133,935.00</u>
Total	\$134,635.00

Financing:	
City:	<u>\$130,000.00</u>
Total	\$130,000.00

Other Charges:	
Professional Services	\$ 2,500.00
Advertising	<u>180.00</u>
Total	\$ 2,680.00

Grand Total \$137,500.00

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

The Committee was recommending the Council authorize the Mayor and City Administrator to sign an agreement with Engan Architects to design and inspect the project. Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a Professional Service Agreement with Engan Associates to design and inspect the WEAC Air Conditioning Project.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

The Committee was recommending the Council authorize the Mayor and City Administrator to sign an agreement with the low base bidder of Doom & Cuypers, Inc. Resolution No. 3 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 3

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the

State of Minnesota, that the Mayor and City Administrator be authorized to enter into an Agreement with Doom & Cuypers, Inc. from Marshall, Minnesota, for the WEAC Air Conditioning Project.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 2 The Committee considered a request to amend the 2003 Street Project by \$15,000 to cover increased costs to modify traffic signal improvements noting the costs would be covered by State Aid. The Committee was recommending the Council approve the Budget increase as presented.

Resolution No. 4 was introduced by Council Member Anderson, seconded by Council Member Houlahan, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 4

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the 2003 State Improvement Budget as follows:

Increase:	State Aid Roads	\$15,000.00
Increase:	Other Services	15,000.00

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 3 The Committee reviewed a request from the Community Education and Recreation Director to reappropriate 2003 unspent dollars to cover costs for lifeguards that had not been billed to the City before year-end closing. These were 2003 actual costs and would have been charged to their budget had it not been for the delay.

The Committee was recommending the Council introduce a resolution to reappropriate the dollars as requested. Resolution No. 5 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 5

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the 2004 Leisure Services Budget as follows:

Decrease: 2003 Fund Balances \$5,100.00
Increase: Temporary Employees 5,100.00
Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 4 The Committee reviewed the following reports: December Rice Trust, Investment and Interest/Dividends reports. This matter was for information only.

The Finance Committee Report for January 26, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Pro Tempore Reese, and carried.

The Public Works/Safety Committee Report for January 27, 2004, was presented to the Mayor and Council by Mayor Pro Tempore Reese. There were eight items for Council consideration.

Item No. 1 Staff updated the Committee on Wastewater Treatment Plant Biofilter and Odor Mitigation Projects. Staff reported Phase I of the odor mitigation measures and noted the biofilter is 99 percent complete with miscellaneous instrumentation remaining to hookup.

The Committee reviewed information compiled from an odor survey initiated in April before the biofilter came on line. The survey concluded in November with results indicating 89 percent of the offensive odors were reported in zones 1-4 and 30 percent were considered offensive prior to the biofilter startup. This dropped to 15 percent after the biofilter was put into service. This matter was for information only.

Item No. 2 The Committee considered the Improvement Report for the 2004 Projects and noted six streets were deleted from the previous list due to funding constraints. The report includes reconstruction, overlay, new construction, and miscellaneous projects. The total estimated cost for improvements including the miscellaneous items is \$3,491,940 with the City's share being approximately \$1.4 million, which will include state aid funds.

The Committee was recommending the Council approve the Preliminary Report for the 2004 Improvements and order an Improvement Hearing for February 17, 2004. Resolution No. 6 was introduced by Mayor Pro Tempore Reese, seconded by Council Member Houlahan, read by Mayor Pro Tempore Reese, and carried on a roll call of Ayes 6, Noes 0.

RESOLUTION NO. 6

RECEIVING PRELIMINARY REPORT AND CALLING PUBLIC HEARING ON YEAR 2004 IMPROVEMENT PROJECTS

WHEREAS:

1. The City Council deems it necessary and expedient that the City of Willmar,

Minnesota, construct certain improvements to-wit: grading, gravel base, bituminous paving, curb and gutter, sidewalk, street lighting, sanitary sewer, storm sewer, water main, sump pump drain tile, and service lines in the City as described in and in accordance with the preliminary plans and report prepared by the City Engineer.

2. The Council has been advised by the City Engineer that said Year 2004 Improvement Projects contained in the Preliminary Report are feasible and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by the Council, and filed with the Clerk-Treasurer; and

3. The statute provides that no such improvements shall be made until the Council shall have held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof and the area proposed to be assessed, in accordance with the law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. A public hearing will be held at the time and place set forth in the Notice of Hearing hereto attached to consider said proposed improvements.

2. The nature of the improvements, the estimated cost of each major portion thereof, and the areas proposed to be assessed therefore are described in the form of Notice of Hearing hereto attached.

3. The notice of said public hearing shall be in substantially the form contained in the notice hereto attached.

4. The Clerk-Treasurer is hereby authorized and directed to cause notice of said hearing to be given two publications in the official newspaper. Said publications shall be one week apart, and at least three days shall elapse between the last publication and the hearing. Not less than ten days before the hearing the Clerk-Treasurer shall mail notice of the hearing to the owner of each parcel of land within the area proposed to be assessed as described in the notice. For the purpose of giving such mailed notice, owners shall be those shown to be such on the records of the County Auditor or, if the tax statements in the County are mailed by the County Treasurer, on the records of the County Treasurer. As to properties not listed on the records of the County Auditor or the County Treasurer, the Clerk-Treasurer shall ascertain such ownership by any practicable means and give mailed notice to such owners.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

The Committee reviewed the Preliminary Budget for the 2004 Improvements and was

recommending the Council approve the Preliminary Budget as presented. Resolution 7 was introduced by Mayor Pro Tempore Reese, seconded by Council Member Dokken, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 7

PRELIMINARY 2004 IMPROVEMENTS BUDGET

PERSONNEL SERVICES:

Overtime Reg. Employees	\$ 500.00
Salaries Temp. Employees	6,000.00
Employer Pension Contr.	<u>1,500.00</u>
Total:	\$ 8,000.00

SUPPLIES:

Office Supplies	\$ 1,500.00
Small Tools	2,000.00
Motor Fuels/Lubricants	1,000.00
Postage	2,000.00
Mtce. of Other Improvements	2,000.00
General Supplies	<u>3,500.00</u>
Total	\$12,000.00

OTHER SERVICES:

Printing & Publishing	\$ 2,000.00
Mtce. of Other Impr.(Cntrt)	2,818,440.00
Other Services	<u>310,000.00</u>
Total	\$3,130,440.00

OTHER CHARGES:

Insurance & Bonds	\$ 1,500.00
Prof. Serv. (MnDOT, Consult)	75,000.00
Adm. OH (Transfer)	200,000.00
Other Charges (County & DBI)	<u>65,000.00</u>
Total:	\$ 341,500.00

GRAND TOTAL: \$3,491,940.00

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 3 The Committee discussed the future of the Rice Park Wading Pool. Staff reported annual maintenance operating costs of the pool at approximately \$14,000. The pool is open from the second weekend in June through the last week of August. The Jaycees originally donated the pool to the City 43 years ago. Because of the 2004 opening of the new aquatic center, staff's recommendation is to close the pool and demolish it with City forces.

At this time Mayor Pro Tempore Reese recognized citizens in the audience desiring to

speak on this matter. Emily Habben, Christine Lindgren and Melanie Bauman represented several citizens and users of the wading pool and presented reasons the Council should continue to keep the Rice Park wading pool operational. Costs for replacement of the pool were discussed, which included cost estimates for a larger pool and a same-size pool. No motion was offered to close the pool and the matter will be reconsidered upon review of the use after the new Dorothy A. Olson Aquatic Center is open.

Item No. 4 Staff informed the Committee that the Civic Center locker room addition is complete. Four changes were needed during construction including switching to a fire rated door, addition of two floor drains for cleaning purposes, the two stationary mullions changed to removable, and the gas hot water heater to a 120-gallon electric heater at a total cost of \$1,505.

Following discussion, the Committee was recommending the Council approve Change Order No. 1 for the Civic Center Locker Room Addition. Resolution No. 8 was introduced by Mayor Pro Tempore Reese, seconded by Council Member Anderson, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 8

WHEREAS, a contract has been awarded to Corner Stone of Willmar, Inc. of Willmar, Minnesota, on June 19, 2003 in the amount of \$220,000.00 for construction of the Willmar Civic Center Locker Room Addition under the direction of Waters Edge Architectural Group, Inc. as architect; and

WHEREAS, it is desired to add additional work to the above contract: switching to a fire rated door, addition of two floor drains for cleaning purposes, two stationary mullions changed to removable, and the gas hot water heater to a 120-gallon electric heater at a total cost of \$1,505.00;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Additional work is herewith authorized to be added to the above contract in the amount of \$1,505.00 and identified as Change Order No. 1.
2. Funding for the additional work is from the project budget.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

The Committee considered the final payment request for Cornerstone Construction for the Civic Center Locker Room Addition in the amount of \$3,505.00. The Committee was recommending the Council accept the project as constructed and approve final payment to Cornerstone Construction. Resolution No. 9 was introduced by was introduced by Mayor Pro Tempore Reese, seconded by Council Member Fagerlie, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO.9

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

IMPROVEMENT: Civic Center Locker Room Addition

CONTRACTOR:	CornerStone of Willmar, Inc..
DATE OF CONTRACT:	June 19, 2003
BEGIN WORK:	July 14, 2003
COMPLETE WORK:	January 12, 2004
APPROVE, CITY ENGINEER:	January 27, 2004

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said Civic Center Locker Room Addition be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$220,000.00
Change Order No. 1	\$1,505.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$221,505.00
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$221,505.00
Less Previous Payments (1 through 5)	\$218,000.00
FINAL PAYMENT DUE CONTRACTOR:	\$3,505.00

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 5 The Committee reviewed the extension of the walk path along Willmar Lake from near the Flags of Honor Park north to Civic Center Drive and continuing on to the golf course road, which was included in the 2004 Improvement Report. Staff requested permission to apply for a Local Trail Connections Grant from the Department of Natural Resources (DNR) with a 50/50 cost share.

The Committee was recommending the Council authorize City staff to apply for a matching funds grant to complete the walk path. Resolution No. 10 was introduced by was introduced by Mayor Pro Tempore Reese, seconded by Council Member Dokken, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 10

BE IT RESOLVED, by the City Council of the City of Willmar to support staff's submittal of a

grant application to the Minnesota Department of Natural Resources requesting financial support for the construction of an extension to the walk path from the Flags of Honor Park to the golf course road (15th Avenue NW).

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

The Committee also considered a request to apply for an Outdoor Recreation Grant with the DNR to share 50 percent in the costs to construct an outdoor bathroom facility and connect sewer and water services to the building at a total estimated cost of \$68,000. The facility would be located near the Civic Center at the Glacial Lakes Trail Head.

The Committee was recommending the Council authorize City staff to apply for the grant sharing in costs to construct the outdoor bathroom facility. Resolution No. 11 was introduced by Mayor Pro Tempore Reese, seconded by Council Member Houlahan, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 11

BE IT RESOLVED, by the City Council of the City of Willmar to support staff's submittal of a grant application to the Minnesota Department of Natural Resources requesting financial support for the construction of outdoor restroom facilities near the Civic Center and Glacial Lakes Trail Head.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 6 The CenterPoint Energy Minnegasco Ordinance was brought back to Committee to discuss the status of Section 9 – Franchise Fee. The City Attorney was contacted to clarify any legal implications relating to compensating City's for use of their right-of-way. No language was found in the Minnesota Statutes or from the League of MN Cities pertaining to required franchise fees. Staff reminded the Committee the City would be required to hold further hearings to implement future fees.

The Committee was recommending the Council approve the Ordinance as presented and introduce for hearing on March 1, 2004. Mayor Pro Tempore Reese offered a motion to introduce the Ordinance Granting a Franchise to CenterPoint Energy Minnegasco and Establishing Terms and Conditions. Council Member Anderson seconded the motion, which carried.

Item No. 7 The Committee considered a grant agreement with the State of Minnesota for Airport improvements. This agreement covers engineering design services for an arrival/departure and FBO building and the final plans for the remaining grading of the Airport site. The total project

costs will not exceed \$385,000 with the State participating for \$252,160 and the remaining \$133,640 municipal funds.

The Committee was recommending the Council approve the grant and authorize the Mayor and City Administrator to sign on behalf of the City, subject to a clarification of cost-sharing formulas. Resolution No. 12 was introduced by Mayor Pro Tempore Reese, seconded by Council Member Dokken, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 12

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF
TRANSPORTATION GRANT AGREEMENT FOR AIRPORT IMPROVEMENT

IT IS RESOLVED by the City of Willmar as follows:

1. That the State of Minnesota Agreement No. 86108, "Grant Agreement for Airport Improvement," for State Project No. 3401-51 at the Willmar Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this agreement and any amendments on behalf of the City of Willmar.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

Item No. 8 The Committee reviewed the scope of services from HNTB for Phase 5C of the Willmar Airport Project. This phase will result in final plans for the remaining grading/paving of the airport site, installation of storm sewer systems, construction of the apron, installation of airfield electrical systems, street lighting, fueling system, installation of aircraft tie-downs, construction of the parking lot and other miscellaneous items. The amendment of the contract will not exceed \$206,800.

The Committee was recommending the Council approve the contract amendment as presented and authorize the Mayor and City Administrator to sign on behalf of the City. Resolution No. 13 was introduced by Mayor Pro Tempore Reese, seconded by Council Member Anderson, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 13

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into a contract amendment to supplement the agreement between the City of Willmar and HNTB Corporation. The supplement includes the addition of Phase 5-C for design services of the 2004 grading, paving, and electrical improvements of the Airport Project.

BE IT FURTHER RESOLVED, the original contract amount of \$235,722.00, including the other amendments, is hereby amended by \$206,800 for a total not-to-exceed figure of \$1,047,575.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday
Attest: CITY CLERK

The Public Works/Safety Committee for January 27, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Mayor Pro Tempore Reese, seconded by Council Member Fagerlie, and carried.

The Labor Relations Committee Report for January 28, 2004, was presented to the Mayor and Council by Council Member Houlahan. There was one item for Council consideration.

Chair Houlahan indicated that the meeting would be closed and devoted to the discussion of contract negotiations and strategies for various groups and to conduct the City Administrator's performance evaluation.

Item No. 1 The Committee discussed labor negotiation issues and conduct the Administrator's evaluation. Upon reopening the meeting, Chair Houlahan noted that during the closed session to conduct the Administrator's evaluation, the group reviewed a self-evaluation, progress on various personal and professional goals and objectives, and Council goals set at the May, 2003 Strategic Planning Session including areas of Diversity and Multi-Cultural Leadership, Economic Growth and Sustainability, and various Cultural and Leisure Activities. It was the consensus of the Committee, Mayor, and other Council Members present that Mr. Schmit has satisfactorily performed the functions of his office during the past year. It was further agreed that wage adjustments and other provisions to Mr. Schmit's contract will be finalized at a later Committee meeting date. This matter was for information only.

The Labor Relations Committee Report of January 28, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Houlahan, seconded by Council Member Anderson, and carried.

City Clerk Halliday informed the Council that La Nuevu Rositas restaurant has requested an On-sale 3.2% Malt Liquor License. Following discussion, Council Member Houlahan moved to approve of the request as presented. Council Member Fagerlie seconded the motion which carried on a roll call vote of Ayes 5, Noes 1 – Council Member Chapin voted "No."

The Council considered an application from the Willmar Blue Line Club for a new Premise Permit for charitable gambling at the Blue Heron on the Green. Following discussion, Resolution No. 14 was introduced by Council Member Fagerlie, seconded by Council Member Anderson, read by Mayor Pro Tempore Reese, and approved on a roll call vote of Ayes 6, Noes 0.

RESOLUTION NO. 14

REQUESTING THAT THE MINNESOTA GAMBLING
CONTROL BOARD APPROVE THE APPLICATION FOR A
PREMISE PERMIT FOR THE WILLMAR BLUE LINE CLUB INC

WHEREAS, the Willmar Blue Line Club Inc has applied to the Minnesota Gambling Control Board to obtain a Premise Permit for a Gambling License at the Blue Heron on the Green, 1000 26th Avenue NW, Willmar, Minnesota;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that the City approves of the Premise Permit for the Willmar Blue Line Club Inc and respectfully requests that the State of Minnesota Gambling Control Board approve the Premise Permit to the Willmar Blue Line Club Inc.

Dated this 2nd day of February, 2004.

/s/ Douglas Reese

MAYOR PRO TEMPORE

/s/ Kevin Halliday

Attest: CITY CLERK

Announcements for Council Committee meeting dates were as follows: Community Development, February 5; Finance, February 9; and Public Works/Safety, February 10, 2004.

Council Member Houlahan requested to be excused from the February 17, 2004, City Council meeting.

There being no further business to come before the Council, the meeting adjourned at 8:16 p.m. upon motion by Council Member Anderson, seconded by Council Member Fagerlie, and carried.

Attest:

MAYOR PRO TEMPORE

SECRETARY TO THE COUNCIL