

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

November 1, 2004
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Doug Reese, Ron Christianson, Bruce DeBlieck, Denis Anderson, Rick Fagerlie, Jim Dokken, and George Berg; Present 8, Absent 1 – Nancy Houlahan was excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Chief Jim Kulset, Fire Chief Marv Calvin, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, Community Education and Recreation Director Steve Brisendine, and City Clerk Kevin Halliday.

Council Member Reese offered a motion adopting the Consent Agenda which included the following: City Council Minutes of October 18, Municipal Utilities Commission Minutes of October 25, Planning Commission Minutes of October 27, Building Inspection Report for September, 2004; Lawful Gambling Permit Application – Rocky Mountain Elk Foundation; and Mayoral Appointment – Enrique Vazquez to Police Civil Service Commission. Council Member Christianson seconded the motion, which carried.

At 7:03 p.m. Mayor Heitke opened a hearing on an Ordinance Amending Municipal Ordinance No. 1060, the Willmar Zoning Ordinance. Planning and Development Services Director Peterson informed the Mayor and Council that Pillar Properties Development Group proposes the rezoning of property north of Oslo Heights (west of 15th Street NW and north of 17th Avenue NW) from Ag to R-2 for single family and twin home development. The land was previously zoned residential until it was vacated and rezoned to Ag for farming. There being no one present to speak for or against the proposed Ordinance, Mayor Heitke closed the meeting at 7:04 p.m.

Council Member Christianson offered a motion to adopt, assign a number and order final publication of the Ordinance Amending Municipal Ordinance No. 1060, the Willmar Zoning Ordinance. Council Member Reese seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

At 7:04 p.m. Mayor Heitke opened a hearing to consider the street vacations for 17th Street NW, 18th Avenue NW, 19th Avenue NW and 16th Street NW. Planning and Development Services Director Peterson informed the Mayor and Council the Planning Commission approved the petition for street vacations. It was noted the streets were not vacated along with the lots in the 1980's for Oslo Heights. Oslo Meadows, a new PUD and plat planned for the property, cannot be recorded with a different street layout until the previous streets are vacation. There being no one present to speak for or against the proposed street vacations, Mayor Heitke closed the hearing at 7:05 p.m.

Resolution No. 1 was introduced by Council Member Reese, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

VACATING A PORTION OF A PUBLIC STREET

WHEREAS, the vacation of that portion of the dedicated street as described below was initiated by petition of the owner of the footage fronting on and abutting said portion of said street:

That portion of 17th St NW, 18th Ave NW, 19th Ave NW all located in the vacated portion of Oslo Heights. Also to vacate 16th St. NW north of the westerly extension of the North line of Lot 19 of the vacated portion of Oslo Heights.

WHEREAS, the proposed vacation has been approved by the Planning Commission of the City of Willmar; and

WHEREAS, published notice and mailed notice of the proposed vacation and the hearing thereon have been given as provided by Subdivision 6 of Section 9.01 of Article IX of the Willmar City Charter; and

WHEREAS, a hearing was duly held on the proposal to vacate that portion of said street on November 1, 2004; and

WHEREAS, the City Council of Willmar finds that it is in the best interests of the City of Willmar to vacate that portion of said street;

NOW, THEREFORE, BE IT RESOLVED, that the above described portion of dedicated street be, and hereby is, vacated.

BE IT FURTHER RESOLVED that a certified copy of the Resolution be filed with the Kandiyohi County Recorder on or after November 22, 2004.

Dated this 1st day of November, 2004.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

At 7:06 p.m. Mayor Heitke opened a hearing on a currency exchange license renewal for Bennett Ventures Inc. dba Ace Cash Express. City Clerk Halliday presented details of the application for the renewal of a Currency Exchange License and reviewed the applicable State Statute. There being no one present to speak for or against the proposed license renewal, Mayor Heitke closed the hearing at 7:07 p.m.

Council Member Reese moved to approve the currency exchange license renewal for Bennett Ventures Inc. dba Ace Cash Express. Council Member DeBlieck seconded the motion, which carried.

At 7:08 p.m. Mayor Heitke opened a hearing on a currency exchange license renewal for Wal-Mart Stores. City Clerk Halliday presented details of the application for the renewal. There being no one present to speak for or against the proposed license renewal, Mayor Heitke closed the hearing at 7:09 p.m.

Council Member Reese moved to approve the currency exchange license renewal for Wal-Mart Stores. Council Member seconded the motion, which carried.

Mayor Heitke recognized John Groothuis, Director of the Kandiyohi Area Transit, who provided details of the current award KAT received on October 5, 2004, at the Statewide Transit Convention. KAT received the Minnesota Transit System of the Year Award. Mr. Groothuis reported the nomination come from the MnDOT Office of Transit auditors who noted the great, flexible service routes and well written operational policies, and provided recent ridership statistics highlighted by the high monthly ridership of 12,000 miles in October, 2002. Mayor Heitke congratulated Mr. Groothuis and his staff for this success.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

The Labor Relations Committee Report for October 20, 2004, was presented to the Mayor and Council by Council Member Reese. There was one item for Council consideration.

Item No. 1 The Committee meeting was closed to review contract negotiation guidelines for non-contract employees at Rice Hospital, proposed terms and conditions of a new contract with Willmar Peace and Police Officers Association, and an update on discussions regarding the City's Department Head, First Line Supervisors and Confidential Employees.

Upon reopening the meeting the Committee was recommending to the Council that the proposed contract with L.E.L.S. for 2004 – 2006 be approved as presented. Generally speaking the contract includes a three (3%) percent wage increase in each of the three years and beginning in 2005 the employer and employees agree to share equally in increased premium costs for health insurance. Previous supplemental agreements covering the Department's canine program have been incorporated into the contract; adjustments made for payment of P.O.S.T. licensing and the uniform allowance; and inclusion of additional holidays to the list of premium holidays. Council Member Reese offered a motion to approve the recommendation of the Labor Relations Committee with Council Member Anderson seconding the motion, which carried.

The Labor Relations Committee Report for October 20, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Anderson, and carried.

The Labor Relations Committee Report for November 1, 2004, was presented to the Mayor and Council by Council Member Reese. There was one item for Council consideration.

Item No. 1 The Committee meeting was closed to discuss a tentative settlement with the Department Heads, First Line Supervisors and Confidential Employees group.

Upon reopening the meeting the Committee was recommending to the Council approval of a three-year (2004 – 2006) agreement with the Department Heads, First Line Supervisors and Confidential Employees group. The agreement calls for 3 percent wage adjustments in each of the three years retroactive to January 1, 2004. The employer and employee will share equally in health insurance premium increases effective 2005 and throughout the duration of the agreement. The uniform allowance for the Police Chief, Fire Chief and Police Captain will be increased to \$650.00 effective 2005. Employer contributions to deferred compensation will be increased to a maximum of \$1,900 in 2005 and \$2,000 in 2006. Council Member Reese offered a motion to approve the recommendation of the Labor Relations Committee with Council Member Berg seconding the motion, which carried.

The Labor Relations Committee Report for November 1, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Anderson, and carried.

The Finance Committee Report for October 25, 2004, was presented to the Mayor and Council by Council Member Anderson. There were five items for Council consideration.

Item No. 1 Lori Ortega, Librarian at the Willmar Public Library, appeared to explain the Library's 2005 budget proposal to the Committee. Ms. Ortega highlighted proposed 2005 revenues and expenses' noting the significant proposed increase was due to the need to reestablish the budget for books, periodicals and videos. The Library's proposed 2005 request to the City is \$270,628 up from a 2004 funding level of \$240,098.

Following a series of questions and answers, the Committee took the matter under advisement with the final recommendation to be determined later in the budgeting process. This matter was for information only.

Item No. 2 City Administrator Schmit provided information regarding current City policy for authorization of the Administrator to purchase or contract materials, equipment or services. Current City policy requires all purchases shall be made and all contracts let by the Council if the costs exceed \$5,000. Explaining the difficulties of completing work in a timely fashion with the low threshold limit, Mr. Schmit was requesting the Council revise its policy to increase the threshold amount to \$20,000. It was noted the Legislature recently increased the threshold amount to the \$20,000 level for managers in statutory cities.

The Committee was recommending to the Council that the City Administrator be authorized to purchase and/or let budgeted contracts not exceeding \$20,000. Council Member Anderson moved to approve the recommendation of the Finance Committee with Council Member Fagerlie seconding the motion, which carried.

Item No. 3 City Clerk Halliday presented to the Committee a proposed resolution to defer certain special assessments. Minnesota Statutes 435.193 allows Senior Citizens 65 years of age or older, meeting certain income guidelines, to defer assessments placed against homesteaded property. The City has received one application to defer for the 2004 street reconstruction program.

The Committee was recommending the Council adopt the Resolution to defer special assessments as presented. Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

WHEREAS, the City Council of the City of Willmar, Minnesota, did order the reconstruction of certain streets during the year 2004; and

WHEREAS, Minnesota Statutes, Sections 435.193 to 435.195 allows local governments making a special assessment to defer the payment of that assessment for any homestead property owned by a person 65 years of age or older or retired by virtue of a permanent and total disability; and

WHEREAS, certain property owners have made application to the City for delayed payment of tax on special assessments and have met the criteria contained in Minnesota Statutes for said deferment.

NOW, THEREFORE, BE IT RESOLVED by the Willmar City Council that special assessments as hereinafter designated be certified to the County and deferred for the years of 2005 through 2014 with interest at the annual rate of five and seventy-six hundredths (5.76%) percent.

BE IT FURTHER RESOLVED that the option to defer payments will terminate and all deferred payments and interest become payable if a) the owner dies and the surviving spouse is not eligible; b) the property or a portion of the property is sold, transferred or subdivided; c) the property loses its homestead status; or d) the City determines that to require immediate or partial payment would not create a hardship.

John and Fern Tradup 308 Terrace Drive	95-330-0340 Lot 4, Block 003, Hillside Terrace	\$3,482.77
Fredolph W. Johnson 722 Richland Avenue SW	95-680-0120 Lot 012, Block 001, Portland Acres	\$3,259.50

Dated this 1st day of November, 2004.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Committee considered special assessments against the recent sale of tax forfeited property in Vos Park. Pursuant to the sale of Lots 19, 20 and 21 of Block 1, Vos Park, the County informed the buyer that additional special assessments could be certified for collection. It was noted that upon review of the payment history the assessments have either been paid in full or will be paid in full when the sale price of each lot is sent to the City per the property tax settlement. Staff informed the Committee that no action would be necessary and that the County reassessment amounts for the properties will be corrected. This matter was for information only.

City Clerk Halliday presented information to the Committee regarding assessments against properties recently purchased by the Housing and Redevelopment Authority. The four lots in Block 2 of Countryside Addition have total assessments of \$55,200.64 for various water main, sanitary sewer, storm sewer, paving, and curb and gutter improvements. The HRA and City Attorney have agreed the HRA is exempt from paying assessments when purchasing forfeited lands.

Following discussion, the Committee was recommending the Council adopt the Resolution removing assessments from the four Countryside Addition lots. Resolution No. 3 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 3

WHEREAS, the following properties located within the City of Willmar were offered for sale by the County Auditor at tax forfeiture sale:

Parcel No. 95-138-0230 Lot 3, Block 2, Countryside Addition
Parcel No. 95-138-0240 Lot 4, Block 2, Countryside Addition
Parcel No. 95-138-0250 Lot 5, Block 2, Countryside Addition
Parcel No. 95-138-0260 Lot 6, Block 2, Countryside Addition

WHEREAS, the above properties were subject to reassessment of \$55,200.64 special assessments when sold and the tax-forfeited lands are returned to private ownership, and

WHEREAS, the above properties were conveyed to the Willmar Housing and Redevelopment Authority, a public entity, by the State of Minnesota under Minnesota Statutes Section 282.01 and that reassessment of special assessments under Minnesota Statutes 429.071 do not apply.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the pending special assessments to the above properties be set at zero (0) and that the County Auditor be notified of the removal of assessments from the roll.

Dated this 1st day of November, 2004.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

City Clerk Halliday provided information regarding an agricultural exemption reassessment request. Third Addition to Boulder Point is a plat of former agricultural exempt land and the owners have requested that assessments due be certified for collection over a period of time rather than paid up front in a lump sum.

The Committee was recommending to the Council that the assessments be paid over a period of 10 years at 2004 construction prices; that interest be charged at 5.76 percent; and that Staff be directed to amend the City's assessment policy to reflect changes to the collection of special assessments under the section of "Agricultural Exemptions." Resolution No. 4 was introduced by Council Member Anderson, seconded by Council member Berg, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 4

WHEREAS, the following property located within the City of Willmar was exempted from payment of special assessments pursuant to the agricultural exemption policy:

Parcel 95-913-1120
Section 13, Township 119, Range 35
Part of Southwest Quarter of Northwest Quarter: Commencing at point on West line of Southwest Quarter of Northwest Quarter 26 2/3 rods North of Southwest corner, thence East parallel to North line of Southwest Quarter of Northwest Quarter 60 rods, thence South to a point 13 1/3 rods North of South line of Southwest Quarter of Northwest Quarter, thence West to West line thereof, thence North to beginning.

WHEREAS, the property was recently platted as Third Addition to Boulder Point and therefore the temporary exemption is deemed to have expired at such time as the property is

platted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the \$20,269.28 special assessments against the property now described as Lot 3, Block 1, Third Addition to Boulder Point be placed on the tax rolls for collection over a ten (10) year period with an interest rate of five and seventy six hundredths (5.76) percent, and that the County Auditor be notified to extend this assessment on the tax rolls payable in 2005 and thereafter.

Dated this 1st day of November, 2004.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 4 The Finance Committee began its review of the Mayor's proposed 2005 budget by discussing non-Departmental expenditures. Staff reviewed the various insurance programs, foundation contributions, Meals on Wheels and activities included under Civic Promotions. Departmental expenditures and expected 2005 revenues will be discussed at future Committee meetings. This matter was for information only.

Item No. 5 The Committee reviewed acknowledged the August Financial Report from Rice Hospital, C.V.B. and WRAC-8 September reports, and the third quarter report of Rice Trust. This matter was for information only.

The Finance Committee Report for October 25, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Fagerlie, and carried.

The Public Works/Safety Committee Report for October 26, 2004, was presented to the Mayor and Council by Council Member Reese. There were three items for Council consideration.

Item No. 1 Representatives of the Willmar Firefighter's Relief Association appeared before the Committee to present the proposed Association bylaws revisions. The bylaw changes reflect updates as required by State Statutes, and when approved by the City Council will be sent to the State Auditor for their approval. By approving these bylaws it will not change the Council-approved funding level for the Relief Association of \$2,400.00 per year of service.

The Committee was recommending the Council adopt the bylaws as presented with a City Council benefit level of \$2,400.00 per year of service and forward them to the State Auditor for approval. Council Member Reese moved to approve the recommendation of the Public Works/Safety Committee with Council Member Christianson seconding the motion, which carried.

Item No. 2 Representatives of MainStreet Willmar were present to answer questions of the Committee and present the route and activities of the Holiday Parade. Following discussion of the event, the Committee was recommending the Council approve the closing of streets and use of the Auditorium entrance area contingent upon receipt and approval of the certificate of insurance. Council Member Reese moved to approve the recommendation of the Public Works/Safety Committee with Council Member Christianson seconding the motion, which carried.

Item No. 3 As a result of previous Council action, the Committee discussed proceeding with a single plant construction at the new site on or before 2010. In preparation for the project, Staff has considered several options of project coordination including: Traditional Project Engineering, Design Build, or Program Management. After careful consideration, it is Staff's recommendation to consider the concept of Program Management.

Following discussion, the Committee was recommending the Council endorse the Program Management approach and authorize staff to solicit proposals for qualifications. Council Member Reese moved to approve the recommendation of the Public Works/Safety Committee with Council Member Christianson seconding the motion, which carried.

The Public Works/Safety Committee Report for October 26, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Christianson, and carried.

The Community Development Committee Report for October 28, 2004, was presented to the Mayor and Council by Council member DeBlieck. There were three items for Council consideration.

Item No. 1 Jeff Pattison, President of West Central Steel, appeared before the Committee to review plans to construct a 7700 square foot office building. Mr. Pattison explained the rationale behind the project being the need to expand internationally to source their products. The office building project will set the stage for future plant expansions for production and warehouse/distribution.

It was noted that the average wage of West Central Steel employees exceeds \$14.00 per hour and the average job tenure exceeds seven years. Concept review and financial analysis of the office project is nearly complete. This matter was for information only.

Item No. 2 The Committee reviewed a bid tabulation for the Airport fueling. Staff indicated four bids were received, three of which were qualified, and that all bids came in substantially over estimate.

The Committee was recommending the Council reject all bids and rebid the fueling system. Council Member DeBlieck moved to approve the recommendation of the Public Works/Safety Committee with Council Member Dokken seconding the motion, which carried.

The Committee was informed that the bid opening for the terminal and FBO buildings was delayed due to some problems experienced in the distribution of bid plan sets.

Item No. 3 The Committee discussed a policy for the transfer/sale of land in the future Industrial Park. It was suggested that the City adopt a policy that may include cost write-downs based on job creation and capital investments. Staff will return to Committee at a future date with a draft proposal, and this matter was for information only.

The Community Development Committee Report for October 28, 2004, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member DeBlieck, seconded by Council Member Dokken, and carried.

Planning and Development Services Director Peterson informed the Mayor and Council the City has received a request from Lincoln and Cindy Clements that assessments against their property be reapportioned to reflect the Clements Addition plat. Following discussion, Resolution No. 5 was introduced by Council Member Anderson, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes.

RESOLUTION NO. 5

WHEREAS, a request for reapportionment of special assessments has been filed with the City of Willmar, said request being signed by all the parties having an interest in the following-described property:

All that part of the E ½ of the NE ¼ of SW 1/4, Section 22, Township 119, Range 35;
Lot 1, Block 1, Clements Addition and Lot 2, Block 1, Clements Addition.
Parcel No. 95-922-8065
to wit: Lincoln and Cindy Clements

WHEREAS, the above have waived notice of hearing on said reapportionment; and

WHEREAS, The City Council of the City of Willmar is in agreement that the special assessments totaling \$28,415.79 placed against the above-described parcel be hereby reapportioned as herein described:

<u>Parcel No.</u>	<u>Legal Description</u>	<u>Amount</u>
95-922-8065	All that part of the E ½ of the NE ¼ of SW ¼ Section 22, Township 119, Range 35	\$20,459.37
	Lot 1, Block 1, Clements Addition	\$3,978.21
	Lot 2, Block 1, Clements Addition	\$3,978.21

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Willmar, pursuant to the request of the above that the special assessments on the above-described property be and they hereby are reapportioned as provided in the request of the above named, and BE IT FURTHER RESOLVED that the reapportionment be recorded in the records of the City of Willmar and the Kandiyohi County Auditor effective for taxes and assessments due and payable on tax statements issued in the year 2005 and thereafter.

Dated this 1st day of November, 2004.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

City Clerk Halliday informed the Mayor and Council that the MUC has requested unpaid utility charges of various property be certified as a lien on the real property. According to City Code, Section 16-127, a hearing was offered to the property owners and there were no requests for appearance. Resolution No. 6 was introduced by Council member DeBlieck, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 6

WHEREAS, Section 16-127 of the Willmar City Code states that such unpaid utility bills represent a lien on the real property receiving utility services; and

WHEREAS, the Willmar Municipal Utilities Commission has offered the owner the right to request an appearance before the Commission to make objections to payment; and

WHEREAS, the Willmar Municipal Utilities Commission has adopted Resolution No. 41 on October 25, 2004, requesting the Willmar City Clerk-Treasurer to certify the unpaid utility charges as a lien on the real property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that the amount of the unpaid utility charges totaling \$4,422.66 be certified to the County Auditor to be extended on the tax rolls of such real property in the same manner as other taxes for collecting in 2004 and collected by the County Treasurer, and paid to the City Clerk-Treasurer along with other taxes; and

BE IT FURTHER RESOLVED that the unpaid utility charges be certified against the real property as follows:

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| 1. | Parcel No. 95-820-0810
Located at 545 9 th Street NW
Described as Section 10, Township 119,
Range 35, Block 5
Thorpe & Lien's Addition
Lot 1 of Lots 1 & 2 | \$281.05 |
| 2. | Parcel No. 95-003-0450
Located at 300 11 th Street NW
Described as Section 15, Township 119
Range 35, Block 4
Willmar, Town of (Original)
W 1/2 of Lots 7 & 8 | \$332.88 |
| 3. | Parcel No. 95-009-0690
Located at 1200 Gorton Avenue NW
Described as Section 15, Township 019,
Range 35, Block 129
Second Addition to Willmar
E1/2 of Lots 5 & 6 | \$390.60 |
| 4. | Parcel No. 95-006-2290
Located at 608 7 th Street SW
Described as Section 15, Township 119,
Range 35, Block 73
First Addition to the Town of Willmar
Lot 2; N5Ft. of Lot 3 | \$154.17 |
| 5. | Parcel No. 95-006-3380
Located at 727 8 th Street SW
Described as Section 15, Township 119,
Range 35, Lot 8, Block 8
First Addition to the Town of Willmar | \$251.39 |
| 6. | Parcel No. 95-003-3930
Located at 916 Litchfield Avenue SW
Described as Block 35
Willmar, Town of (Original)
Lots 5, 6, 7, 8 & 9 | \$688.29 |

7.	Parcel No. 95-003-4170 Located at 322 10 th Street SW Described as Section 15, Township 119, Range 35, Block 37 Willmar, Town of (Original) Lot 7 & S 1/2 of Lot 6	\$75.56
8.	Parcel No. 95-006-3480 Located at 710 6 th Street SW Described as Section 15, Township 119, Range 35, Lot 81 First Addition to the Town of Willmar Lot 3 & N1/2 of Lot 4	\$262.17
9.	Parcel No. 95-006-2010 Located at 608 5 th Street SW Described as Section 15, Township 119, Range 35, Block 71 First Addition to the Town of Willmar S1/2 of Lot 2, Lot 3	\$399.61
10.	Parcel No. 95-410-0310 Located at 701 2 nd Street SE Described as Section 14, Township 119, Range 35, Lot 1, Block 2 Johnson's Subd.	\$76.17
11.	Parcel No. 95-740-1420 Located at 513 4th Street SE Described as Section 14, Township 119, Range 35, Block 9 Spicer's Addition S.10' of Lot 12; W.100' of N.30' of Lot 11;N.25' of E.50' of Lot 11	\$143.63
12.	Parcel No. 95-220-1930 Located at 410 Ann Street SE Described as Section 14, Township 119, Range 35, Block 13 Ferring's Addition Lot 3 & N 15 Ft. of Lot 4	\$59.10
13.	Parcel No. 95-220-1940 Located at 412 Ann Street SE Described as Section 14, Township 119, Range 35, Block 13 Ferring's Addition S 35 Ft. of Lot 4 & N1/2 of Lot 5	\$251.30
14.	Parcel No. 95-222-1570 Located at 623 Julii Street SE Described as Section 14, Township 119, Range 35, Block 8 Ferring's 2 nd Addition S1/2 of Lot 7 & Lot 8	\$150.88
15.	Parcel No. 95-220-1380 Located at 423 Julii Street SE Described as Section 14, Township 119,	\$72.13

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| 16. | Range 35, Lot 8, Block 10
Ferring's Addition
Parcel No. 95-730-1230
Located at 144 High Avenue NE
Described as Section 11, Township 119,
Range 35
Sperry's Addition
Block 8 E'ly 50' of W'ly 60' of Lots 10 & 11 | \$370.30 |
| 17. | Parcel No. 95-880-0080
Located at 1029 Becker Avenue SE
Described as Section 14, Township 119,
Range 35, Lot 8
Wjohn's Addition | \$157.63 |
| 18. | Parcel No. 95-190-0020
Located at 1100 Becker Avenue SE
Described as Section 14, Township 119,
Range 35, Lot 2
Erickson & Kempf Addition | \$305.80 |

Dated this 1st day of November, 2004.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Mayor Heitke announced that there will be an Elks National Veterans Service Commission "Support Our Troops Rally; Past and Present" on November 14, 2004, at the Holiday Inn Convention Center.

Announcements for Council Committee meeting dates were as follows: Finance, November 8; Public Works/Safety, November 9; and Community Development, November 10, 2004.

There being no further business to come before the Council, the meeting adjourned at 8:15 p.m. upon motion by Council Member Berg, seconded by Council Member Fagerlie, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL