

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

June 1, 2015  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Ron Christianson, Andrew Plowman, Denis Anderson, Rick Fagerlie, Jim Dokken, Audrey Nelsen, and Tim Johnson; Present 8, Absent 1. Council Member Ahmann was excused from the meeting.

Also present were Interim City Administrator Kevin Halliday, Planning and Development Director Bruce Peterson, Finance Director Steve Okins, Public Works Director Sean Christensen, Community Education and Recreation Director Steve Brisendine, Police Captain Michael Anderson, Police Sergeant Michael Jahnke, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Anderson offered a motion adopting the Consent Agenda as presented which included the following: City Council Minutes of May 18, Rice Memorial Hospital Board Minutes of May 20, Municipal Utilities Commission Minutes of May 26, Application for Exempt Permit – Minnesota Elk Breeders Association, Application for Exempt Permit – Pheasants Forever Kandiyohi County 2, Accounts Payable Report through May 28, and WCER Joint Powers Board Minutes of May 22, 2015. Council Member Fagerlie seconded the motion.

At 7:01 p.m. Mayor Calvin opened the Hearing for the Ordinance to Rezone from R-2 to General Business. Planning and Development Services Director Bruce Peterson presented for Council consideration the request to rezone the former Dairy Queen site on East Highway 12 from an R-2 status to a General Business status. The property has existed for years as a nonconforming use. The owners of the property would like to market the parcel as commercial property. The Planning Commission has reviewed the proposed rezone and recommended approval. Staff offered the recommendation of the Planning Commission.

There being no one present to speak for or against the projects, Mayor Calvin closed the hearing at 7:03 p.m.

Council Member Fagerlie offered a motion to adopt, assign a number and order final publication of the Ordinance to rezone the former Dairy Queen property on East Highway 12. Council Member Dokken seconded the motion, which carried on a roll call vote of Ayes 7, Noes 0.

Mayor Calvin recognized Connie Schmoll, Business Development Specialist with Kandiyohi County and City of Willmar EDC. Ms. Schmoll came before the Council to give a report on the Business Retention and Expansion Program survey initiated by the EDC and gave a summary of the program and highlight the findings and potential projects. A handout consisting of the findings and projects was presented to the Council. She explained that as part of the survey, 60 different volunteers interviewed 82 existing businesses of which 69% were Willmar businesses. A group analyzed the survey data to look at and pull out what were seen as common themes. From this, projects were selected they felt would be helpful for the businesses. Mayor Calvin thanked Ms. Schmoll for the report which was received by the Council for information only.

Mayor Calvin entertained a letter received by Arlen Christianson of 1121 Becker Avenue SW, who was not able to be present at the Council meeting to speak under Open Forum. Interim City Administrator Kevin Halliday was asked to read the letter aloud to the Council so as to be entered into the record. Mr.

Christianson thanked the Mayor and Council for their willingness to be public officials. He wrote of working together as a team and urged not only the Council to try and live by this, but also the Recall Ron Committee quoting “united we stand by our Council—divided our City fails.” and people need to get along for the best interest of our City.

Mayor Calvin recognized Betty Knutson, 722 SW 2<sup>nd</sup> Street, to speak during the Open Forum. Ms. Knutson stated she is appalled by the actions of the Council over the last several months. All citizens have a right to be heard. She does believe that you should not use the Open Forum for political campaign but limiting the times you speak in a year is outrageous. The Council should not have the right to silence the citizens of Willmar.

Steve Gardner, 2645 SW 19<sup>th</sup> Avenue, commented that at the last Labor Relations Committee there was discussion as to limiting the citizens of Willmar who address the City Council at its meetings. Mr. Gardner believes the discussion on this action should continue rather than the possibility of a motion being made by Council Member Christianson severely limiting public comment. He questioned why some speech seems more acceptable than others. The truth is the rules are already in place to have a fair and effective Open Forum and placing limits will cause further mistrust of the Council.

Jeanine Christianson, 1912 Richland Avenue SW, stated that in reading the “West Central Tribune” this morning there was once again an attack on members of our City Council. She feels the Recall Ron Group has the paper working for them and they have abused the Open Forum to campaign for their cause and their agenda. The morning of her husband’s mother’s funeral they received a call saying they had posted a video clip accusing Council Member Christianson of calling someone an “idiot” during a committee meeting and shared it throughout the social media and he continues to be accused of this action without any facts supporting its truth. After a call to the Campaign Manager it was removed from their website. One member also wrote an editorial saying it isn’t personal; we are just following the process of recall. Ms. Christianson feels it is personal constantly attacking Ron with lies, false accusations and mean spirited intentions. Being elected to office is a thankless job of many meetings and little pay and she is disappointed in the Recall Ron Group who is dividing the City by its actions.

Bob Enos, 905 Trott Avenue SW, spoke on the issue of Minnesota being the number one relocation for political refugees in the United States. Political refugees who come into the United States typically come into California. What has happened now is there is such a large group of political refugees in Minnesota, which has become a magnet for those refugees settled in other states when they learn that there is a community that might be more embracing or familiar and they are making the secondary migration route to Minnesota. This is an issue that will transform Willmar probably for the next 50 years. He commented on a meeting last November touching on the impact of what this type of migration may have on the community in terms of infrastructure, education, real estate, and housing.

Lori Tostenson, representing the Kandiyohi County Club/Dog Park Committee, came forward to inform the Council that the Dog Park Committee will be presenting at the June 9<sup>th</sup> Public Works/Safety Committee.

The Public Works/Safety Committee Report for May 26, 2015 was presented to the Mayor and Council by Council Member Christianson. There were eleven items for consideration.

Item No. 1        There were no public comments.

Item No. 2        Police Chief Jim Felt noted the jail census for May 26, 2015 was 148; 92 inmates from the Department of Corrections 55, inmates from Kandiyohi County, and 1 inmate from Chippewa County. The calls for service for the previous two weeks totaled 857. The majority of the calls were for traffic stops, followed by public assists and suspicious people or vehicles. The total calls for service so far this year is approximately 362 calls ahead of 2014 at this date. There was a brief discussion on an increase in Family

Service cases handled by the detective unit and another expected increase due to reporting regulations by the State. This was received by the Council for information only.

Item No. 3 Staff presented, for approval, Project No. 1405 Change Order #1 in the amount of \$5,800.00 for the Industrial Park 4<sup>th</sup> Addition. The project was awarded to R&R Excavating and included the construction of new streets, utilities, and industrial lots. Minor extra work was required to remove a concrete structure encountered while installing the sanitary sewer, additional excavating for field elevation, and reinstalling hydrants. It was the Committee's recommendation to the Council to approve Project No. 1405 Change Order #1 to R&R Excavating in the amount of \$5,800.00.

Resolution No. 1 was introduced by Council Member Christianson, seconded by Council Member Anderson, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the Mayor and City Administrator of the City of Willmar are hereby authorized to modify the contract for CP 1405 between the City of Willmar and R&R Excavating of Hutchinson, Minnesota by Change Order No. 1 in the increased amount of \$5,800.00.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 4 Staff presented, for information, the progress update on the Facilities Plan for lift station replacements. The Facilities Plan provided by Donohue & Associates details a Lift Station Needs Assessment for replacing four existing lift stations over the next five years. The purpose of the plan is to satisfy requirements of Chapter 7077.0272- Facilities Plan for Wastewater Treatment Systems and receive MPCA approval. The City intends to apply for funding under the State Revolving Loan Fund administered by the Minnesota Public Facilities Authority. Sandy Kimmler with Donohue & Associates will present the plan at the next Council Meeting.

Mayor Calvin recognized Sandy Kimmler, Donohue and Associates, who came forward to talk about the Facilities Plan that will be submitted to the Minnesota Pollution Control Agency. She touched briefly on each of the four lift stations that are marked for replacement, i.e., near the Fairgrounds, Gorton Avenue, Westwood Court and Armory as the four failing and included in the Facilities Plan. Alternate designs were covered along with environmental impacts and estimated costs. The MPCA has agreed to one Facilities Plan and as each lift station is built in the next five years that Facilities Plan would still be valid and the City could apply for funding through the State Revolving Fund.

Resolution No. 2 was introduced by Council Member Christianson, seconded by Council Member Anderson, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

WHEREAS the City of Willmar recognizes the Fairgrounds lift station and force main, Armory, Gorton Avenue, and Westwood Court lift stations are aging and in need of replacement to continue providing reliable serves, and

WHEREAS the proposed lift station and force main replacements are documented in a Wastewater Facilities Plan dated May 2015 (Plan), and

WHEREAS the City of Willmar desires the Minnesota Pollution Control Agency (MPCA) to review and approve the Plan,

NOW, THEREFORE BE IT RESOLVED, that Donohue and Associates, Inc. is hereby authorized and directed to submit, on behalf of the City of Willmar, the Plan to the MPCA.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 5 Staff brought forth, for approval, the recommendation of CR-BPS for the Comprehensive Facilities Master Plan. Staff advertised a Request for Proposals in November for consultant services from experienced planning professionals interested in performing professional services related to developing the plan. Services include analysis of the City's building facilities, land, and physical plant operations in order to prioritize needs for modernization, replacement and growth. Proposals were submitted by four firms and evaluated by a staff selection committee, with CR-BPS of Minneapolis chosen as the recommended firm for the project. The approved budget for this project is \$50,000. The Committee recommendation to the Council was to approve the recommendation of CR-BPS for the Comprehensive Facilities Master Plan subject to review of the proposal.

Resolution No. 3 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

#### RESOLUTION NO. 3

Whereas the City of Willmar desires to enter into A Professional Services Agreement with CR-BPS to complete a Comprehensive Facilities Master Plan for the analysis of the City's building facilities, land and physical plant operations in the amount not to exceed \$50,000.00; and

Whereas an agreement has been prepared detailing the terms of the services;

Now therefore be it resolved by the City Council of the City of Willmar that said agreement be approved and that the Mayor and City Administrator be authorized to execute the same.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 6 Staff brought forth, for information, the Civic Center HVAC bids are to be opened on May 27<sup>th</sup> and will be presented at the next Council Meeting. The work consists of replacing the dehumidification system in the Cardinal Arena, providing a new dehumidification system in the Blue Line Arena, infrared heater adjustments, replacing outdated electrical equipment in the Cardinal Arena, and a new ventilation system.

At this time Public Works Director Christensen will present the bid results for award by resolution.

Public Works Director Sean Christensen presented the results of the bids and explained the City included an alternate for a new all-inclusive product that on the inside looks and acts like a standard HVAC but includes the insulation and mechanical devices to hold it together. This alternate was in the bid with the option of add or deduct. It was staff's recommendation to the Council to award the bid to Cool Air Mechanical in the amount of \$595,800 which includes a deduct of \$3,000.

Resolution No. 4 was introduced by Council Member Christianson, seconded by Council Member Anderson, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 4

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Cool Air Mechanical of Ham Lake, Minnesota for the Civic Center HVAC System Improvements is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$595,800.00.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 7 Staff brought forth, for approval, acceptance of the bid from Land Pride Construction for the utility improvements at 313 4<sup>th</sup> Street SW. Quotes were solicited for the fire and water service installation of the property, commonly known as Foxhole Brewery. Four quotes were received, with the lowest being from Land Pride Construction in the amount of \$24,758.00. \$30,000 has been bonded for the project and is 100% assessed. The capitalization needs of the organization were discussed and a concern was voiced of supporting enterprises in this manner. This process has been followed previously and is allowed per State Statute. The Committee was recommending to the Council to accept the bid from Land Pride Construction for the utility improvements in the amount of \$24,758.00 and authorize the Mayor and Administrator to execute the necessary documents. The motion carried.

Resolution No. 5 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 5

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Land Pride Construction of Paynesville, Minnesota for the 313 4<sup>th</sup> Street SW Utility Improvements is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$24,758.00.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 8 Staff brought forth, for approval, the construction of a fence for the new dog park at the Lion's Park by Andi's FenceAll. Part of the Park Development Plan includes the creation of a dog park at Lion's Park. One quote was received to construct a chain-link commercial grade fence by Andi's FenceAll in the amount of \$21,495.55. \$150,000 was budgeted in the CIP for Park Development and included the purchase and construction of the fence. The Committee discussed whether the dog park had been approved and if it should be considered park development. More information was requested from the involved parties including the KC Dog Club.

A motion was made by Council Member Anderson to table the approval of constructing a dog fence at Lion's Park until further information is received at the next Public Works/Safety meeting by Steve Brisendine and involved organizations. This item was tabled.

Item No. 9 Staff brought forth, for approval, the replacement of the scoreboard at Swansson Field by Daktronics in the amount of \$17,236.00. The scoreboard is scheduled for replacement and one quote was received from Daktronics for an outdoor aluminum LED baseball/softball scoreboard through the Minnesota Service Cooperative Contract #AEPA IFB #012-H. The purchase would also be deducted from the \$150,000 budgeted in the CIP for Park Development. The Committee discussed whether the scoreboard should be considered park development and the importance of this field as is it is used more frequently and the purchase would be an obligation to those teams. It was recommended by the Committee to approve the replacement of the scoreboard at Swansson Field by Daktronics in the amount of \$17,236.00. The motion carried.

Resolution No. 6 was introduced by Council Member Christianson, seconded by Council Member Anderson, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 6

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the purchase and installation of the Swansson Field Scoreboard is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$17,236.00.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 10 Staff brought forth, for approval, the acceptance of the bid and to award the contract to Duinick, Inc. for Project No. 1504. Staff advertised for bids for the path overlay and striping of the North 7<sup>th</sup> Street path, Hedin Park path, Robbins Island Beach path, and the Lakeland Drive path on May 8<sup>th</sup>. Bids were opened on May 26<sup>th</sup> and one bid was received from Duinick, Inc. in the amount of \$171,492.75. Discussion included the preference of paths created on the roadway to allow single maintenance of the street and path together. The recommendation by the Committee to the Council was to accept the bid and award the contract to Duinick, Inc. for Project No. 1504 in the amount of \$171,492.75 and authorize the Mayor and Administrator to execute the necessary documents. The motion carried.

Resolution No. 7 was introduced by Council Member Christianson, seconded by Council Member Nelsen, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 7

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Duinick Inc. of Prinsburg, Minnesota for Project No. 1504 is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$171,492.75.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday

Attest: City Clerk

Item No. 11 It was noted the Public Works staff started pothole patching, Precision Concrete is fixing a trip hazard at Taunton Stadium before the Stinger's first game on May 28<sup>th</sup>, and the tentative grand opening for the Auditorium was scheduled for June 25<sup>th</sup> but due to scheduling conflicts it may be delayed to a later date. Potholes along 2<sup>nd</sup> Street SE between Minnesota Avenue and Olena Avenue are to be addressed. The Committee requested Steve Brisendine present an update on the Ride Respect Return yellow bike program.

Community Education and Recreation Director Steve Brisendine gave a brief update on the Yellow Bike Program which was unveiled on May 15<sup>th</sup> starting with 42 bikes in the program and 20 yellow bike racks. The goal is to get 75-100 bikes on the road this summer. Jennie-O Turkey Stores has donated \$5,000 which is being used to refurbish the bikes. The theme is "Ride, Respect and Return."

Council Member Fagerlie encouraged everyone to vote at the Pet Safe site and vote for your Dog Park.

The Public Works/Safety Committee Report for May 26, 2015, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Anderson, and carried.

The Labor Relations Committee Report for May 27, 2015 was presented to the Mayor and Council by Council Member Dokken. There were eight items for consideration.

Item No. 1 As referred from the April 29, 2015 Labor Relations Committee meeting, the Committee considered a Memorandum of Agreement (MOA) to the Department Head, First Line Supervisor, Confidential Employees contract, whereby Section 14.2 of Article XIII allows for a temporary one-time pay adjustment for additional duties assigned. Senior Engineering Technician Lynden Wittman assumed the role and additional responsibilities of the Engineering Department for the City for the time period of September 14, 2012 to March 13, 2014; approximately 18 months during the absence of a Public Works Director. The matter has been discussed and approved by the bargaining unit and it is staff's recommendation to approve the MOA. The question was raised as to whether or not the MOA had been approved by Labor Attorney Frank Madden. The Committee's recommendation to the Council is to approve the Memorandum of Agreement as presented contingent upon approval of the document by Labor Attorney Frank Madden.

Council Member Dokken made a motion to approve the MOA as recommended. Council Member Christianson seconded the motion. It was at this time Interim City Administrator Kevin Halliday informed the Council he has not heard comment on the MOA from Labor Attorney Frank Madden.

Council Member Nelsen made a motion to table the action until such time as the Labor Attorney has approved the Memorandum of Agreement. Council Member Anderson seconded the motion, which carried.

Item No. 2 During Public Committee, Steve Gardner, 2645 SW 19<sup>th</sup> Avenue, commented on the agenda item "Open Forum Protocol" and the need to discuss it. He felt it inappropriate for Committee members to make comments about members of the general public who exercise their right to speak. The Council should carefully consider the effects of limiting effective speech by the public at any meeting. The Council needs to begin the healing process that the City so desperately needs.

Jessica Rohloffs, 3501 SE 15<sup>th</sup> Avenue, commented that there are times people don't agree with what's said during the Open Forum. Parameters need to be set to maintain civility, yet people should be given the right to be heard.

Item No.3 Council Member Ahmann brought forth information from the Mayor's Handbook published by the League of Minnesota Cities, along with examples of Open Forum Protocol from several other cities. The Committee discussed several examples including limiting the amount of people who speak, allowing a citizen to speak twice a year, having Open Forum at the Committee level, and also limiting it to 15 minutes and not recording any audio or video for this portion of the agenda.

What direction the Committee wanted to take on the matter was discussed at length and it was the consensus of the members that it is a sensitive issue and future discussion and input is necessary. This matter was for information only.

Item No. 4 Interim City Administrator Kevin Halliday informed the Committee that he, Mayor Calvin and Council Member Steve Ahmann have met with League of Minnesota Cities (LMC) staff member, Dan Greensweig, to discuss Council/Staff training. Correspondence as presented from the LMC gave a brief description of one of their presentations which covers the legal rubric for Council operation and touches on individual Council roles and personal liability. The presentation summarizes the open meeting law and data practices laws. Interim City Administrator Kevin Halliday presented a proposed schedule whereby the Council can attend the presentation prior to a Council meeting with a meal in-between and that City staff would have training sessions earlier in the day.

The Committee's recommendation to the Council is to authorize staff to work with LMCIT to coordinate training sessions with staff and Council and work out the logistics. Council Member Dokken moved to accept the recommendation of the Committee. Council Member Anderson seconded the motion, which carried.

Item No. 5 Mayor Calvin requested the Committee consider compensation for the additional work assignment for the job duties of Interim City Administrator taken on by City Clerk Kevin Halliday. The City Council appointed City Clerk Halliday as Interim City Administrator on April 16<sup>th</sup> when he took on the critical and immediate job duties of the City Administrator while continuing the duties of City Clerk. The City Clerk-Treasurer's current salary of \$91,915 and the vacated City Administrator contracted salary of \$118,750 totals \$210,665. The combined temporary salary of \$118,750 is suggested (annualized until the hour a new City Administrator is under contract). The incremental impact could be estimated with seven months' worth at 7/12's of \$26,835 or \$15,650.00.

The question was raised by Council Member Anderson as to how much of the actual City Administrator's job is not being done by Mr. Halliday such as not participating in contract negotiations nor counseling department directors. The Committee's recommendation to the Council was for the Mayor and Interim City Administrator to look at the current City Administrator job description and see what duties apply to the Interim City Administrator and bring this information to the next meeting.

Council Member Dokken made the motion to concur with the Committee's recommendation to look at the duties to see which apply. Council Member Christianson seconded the motion, which carried.

Item No. 6 Interim City Administrator Kevin Halliday informed the Committee that members of the Safety Committee have voiced concerns with the ever-increasing cost of steel-toed boots required to be worn by some employees. The adopted policy allows a City cost share of \$125.00, which is a rate that is over a decade old. Staff recommends increasing the rate to \$175.00 as it appears to cover local costs of quality boots, with the exception of super sole ice boots worn by Ice Arena staff.

The Committee was recommending the Council increase the City cost participation for safety footwear from \$125.00 to \$175.00 contingent upon approval of Labor Attorney Frank Madden that this is not a negotiated item within the labor contracts. Interim City Administrator Kevin Halliday informed the Council that Labor Attorney Frank Madden had no conflict with any labor contracts, but he did make a recommendation to amend the Personnel Policy (6.7) striking out the City's share being 100% and amending it to be "up to \$175.00" for safety footwear.



Council Member Dokken amended the motion of the Labor Relations Committee to include the changes indicated by Labor Attorney Frank Madden. Council Member Christianson seconded the motion, which carried.

Item No. 8 Interim City Administrator Kevin Halliday brought forward for consideration a contract for City Prosecutor Legal Services received from Anderson Law Offices. The issue was raised of having the City's criminal attorney provide civil legal services to enforce local ordinances including, but not limited to, the enforcement of exterior storage zoning violations. Mr. Halliday has contacted the City's civil law firm which concurred allowing the criminal attorney to proceed with some civil code enforcement makes sense. The cost to the City is at an hourly rate of \$125.00. The agreement has been reviewed by City Attorney Robert Scott.

The Committee was recommending the Council approve the contract for Prosecutor Legal Services from Anderson Law Office and authorize the Mayor and City Administrator to execute it on behalf of the City.

Resolution No. 8 was introduced by Council Member Dokken, seconded by Council Member Anderson, reviewed by Mayor Calvin, and approved on a roll call vote of Ayes 7, Noes 0.

#### RESOLUTION NO. 8

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a contract between the City of Willmar and Anderson Law Offices to provide prosecution services to enforce local ordinances including, but not limited to, the exterior storage zoning violations for the City of Willmar.

Dated this 1st day of June, 2015.

/s/ Marv Calvin  
Mayor

/s/ Kevin Halliday  
Attest: City Clerk

Item No. 8 Council Member Ahmann announced that if any member of the Council has specific courses they would like included in the training sessions, they should contact either him, the Mayor or Kevin Halliday.

The Labor Relations Committee Report for May 27, 2015, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Dokken, seconded by Council Member Anderson, and carried.

Interim City Administrator Kevin Halliday presented an application for consideration of a City Park Special Event by On-Sale Liquor License Holder. Willmar Fests, Inc. will be holding a Beach Party at Robbins Island on June 27, 2015, with plans to serve a full array of liquor. A permit is required for a special event such as this to allow a State Liquor Caterer License Holder to distribute alcohol on the City park grounds. The Bakers Creek Eatery, LLC dba The Oaks at Eagle Creek has applied for the permit with the on-site employee listed as Dave Baker. The application has been approved by the Willmar Community Education and Recreation Board in May, 2015. A motion was made by Council Member Anderson, seconded by Council Member Fagerlie to approve the Beach Party Special Event. The motion carried on a roll call vote of 7 Ayes, Noes 0.

Announcements for Council Committee meeting dates were as follows: Finance, 4:45 p.m. at City Hall, June 8; Public Works/Safety, 4:45 p.m. at City Hall, June 9; and Labor Relations, 4:45 p.m. at City Hall, June 10, 2015.

A meeting of the Full Council/Labor Relations Committee is tentatively set for June 17, 2015 at 4:45 p.m. to review the Request for Proposals for the firm to perform the Executive Search for a City Administrator.

Council Member Christianson offered a motion to adjourn the meeting with Council Member Anderson seconding the motion, with carried. The meeting adjourned at 8:40 p.m.

Attest:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SECRETARY TO THE COUNCIL