

**PUBLIC WORKS/SAFETY COMMITTEE  
MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, February 20, 2019, in Conference Room No. 1 at the City Office Building.

Present: Andrew Plowman ..... Chair  
Julie Asmus ..... Vice Chair  
Audrey Nelsen ..... Member  
Fernando Alvarado .....Member

Others present: Public Works Director Sean Christensen; Public Works Superintendent Gary Manzer; Engineering Administrative Assistant Kelsi Delbosque.

Item No. 1      Call to Order

The meeting was called to order at 5:15 p.m.

Item No. 2      Residential Parking Discussion (Resolution)

Staff brought forth, for approval, the discussion of residential parking concerns on 2<sup>nd</sup> Street SE, 3<sup>rd</sup> Street SE and 4<sup>th</sup> Street SE from Becker Avenue to Olena Avenue; 5<sup>th</sup> Street SE from Johanna Avenue to Olena Avenue, and 15<sup>th</sup> Street SE from 19<sup>th</sup> Avenue to Pleasantview Drive. With increased parking, there is a concern for obstruction of snow removal operations due to narrow street widths. Staff is requesting signing the streets for seasonal parking restrictions. The Committee discussed reevaluating additional streets next year as others face the same issue as well as removal of snow from various City sidewalks.

A motion was made by Council Member Asmus, seconded by Council Member Nelsen to approve seasonal No Parking restrictions along 2<sup>nd</sup> Street SE, 3<sup>rd</sup> Street SE and 4<sup>th</sup> Street SE from Becker Avenue to Olena Avenue; 5<sup>th</sup> Street SE from Johanna Avenue to Olena Avenue, and 15<sup>th</sup> Street SE from 19<sup>th</sup> Avenue to Pleasantview Drive. The motion carried.

Item No. 3      Cambridge Drainage Status Update (Discussion)

Staff brought forth, for information, a status update on the Cambridge drainage pond project. The design from Bolton and Menk on the project is complete and staff will bid the project this spring. The Committee discussed funding options for the project and the potential of using sales tax as a source. Staff recommendation is to wait for legislature to approve the Local Option Sales Tax to fund the construction of the project.

Item No. 4      MnDOT Landscape Partnership Agreement (Resolution)

Staff brought forth, for approval, an agreement with MnDOT for the Community Roadside Landscape Partnership program and resolution authorizing signatures. The program will provide technical and financial assistance for roadside beautification of the five Welcome to Willmar signs. The funding reimbursement of eligible materials is not to exceed \$10,000.

A motion was made by Council Member Nelsen, seconded by Council Member Alvarado to adopt the resolution to provide payment by the State to the City for the acquisition of landscape materials to be placed at various sign locations and authorize signatures on the Landscape Partnership Agreement. The motion carried.

Item No. 5      MnDOT Local Trail Connections Program Grant Application (Resolution)

Staff brought forth, for approval, the MnDOT Local Trail Connections Program grant application. The program provides grant to local governments to promote short trail connections between residential areas and desirable locations. Staff has identified the need for a path on 19<sup>th</sup> Avenue SW from 1<sup>st</sup> Street to 15<sup>th</sup> Street in connection to the path the County will construct this year from 21<sup>st</sup> Street to 15<sup>th</sup> Street.

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to adopt the resolution supporting the grant application by the City made to MnDOT for the Local Trail Connections Program. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 6:50 p.m. by Chair Plowman.

Respectfully submitted,



Sean E. Christensen, P.E.  
Public Works Director