

3777 40th Avenue Northwest

Suite 200, Rochester, MN 55901-8798

PROJECT Willmar Swansson Field Improvements 2020-10015 DATE 7/15/2020 3:30 PM - 5:30 PM

ORGANIZER Sarah Mattson SUBJECT User Group Meeting #11

LOCATION

INVITEES Dana Hlebichuk, Sarah Mattson

ATTENDEES Rob Baumgarn (City of Willmar), Joe DeGrote (Marcus Construction), Curt Hein (City of Willmar), Dana Hlebichuk (Widseth Smith Nolting & Associates, Inc.), Jeffrey Kuhn (Widseth Smith Nolting & Associates, Inc.), Rick Maursetter, Mark Owens, Tara Rohman (Widseth Smith Nolting & Associates, Inc.), Mary Sawatzky

CC

MEETING COMMENTS Also in attendance: Mark (Marcus Construction)

MEETING MINUTES

ACTUAL START DATE 7/15/2020 3:30 PM

MINUTES

1. Drainage Questions/Clarifications:
 - a. Clarify scope of drainage at outfield of Orange field. Document on plans.
 - b. Grid tile softball infields just like Blue field.
 - c. Add surface drains.
 - d. Upsize storm drain lines.
2. Install City-provided turf at existing batting cages.
3. Existing bleachers at Orange field to be salvaged to owner (note on plans).
4. Clarify quality of turf specified.
5. Reuse existing agri-line from Orange and Blue fields (note on plans).
6. Committee to select scoreboards for Softball and Blue fields and send to Widseth.
7. Committee to provide additional information on selected sound system for Orange field.
8. Roofs:
 - a. Shingle roof for Orange field dugouts/concessions, restroom building, and shelter: Landmark Shingle – Weatherwood.
 - b. Softball and Blue Field dugouts to have metal roofs.
9. Alternates
 - a. Move 1st and 3rd base line fences in at the Blue field.
 - b. Grass at Orange field in lieu of turf: Widseth/Marcus to provide a cost estimate and description to committee.
 - c. Remodel of existing Men's and Women's rooms to be an Add Alternate.
 - 1) Restrooms to change to Unisex.

Client Meeting

Meeting date : 7/15/2020

- 2) Add urinal in each.
- 10. Widseth to proceed with PowerPoint presentation.
 - a. Public – July 27, 2020
 - b. Invest and Park/Rec – July 28, 2020
 - c. Public Works – July 29, 2020
 - d. City Council – August 3, 2020

Participants are asked to review this memorandum and advise of changes, corrections, or additions.

Issued: July 21, 2020
