

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
& BY ELECTRONIC MEANS (GO TO MEETING)
WILLMAR, MINNESOTA

March 21, 2022
6:30 p.m.

The regular meeting of the Willmar City Council was called to order by the Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Rick Fagerlie, Julie Asmus, Thomas Butterfield, Michael O'Brien, Justin Ask, Vicki Davis, Andrew Plowman, and Audrey Nelsen. Present 9, Absent 0. Council Members Julie Asmus and Michael O'Brien attended remotely.

Also present were City Administrator Leslie Valiant, Police Chief Jim Felt, Fire Chief Frank Hanson, Planning and Development Services Director Justice Walker, Interim Public Works Director Gary Manzer, City Clerk Judy Thompson, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Fagerlie moved to approve the agenda as presented. Council Member Nelsen seconded the motion, which carried unanimously.

City Clerk Judy Thompson reviewed the consent agenda.

- A. City Council Minutes of March 7, 2022
- B. Willmar Municipal Utilities Commission Minutes of March 14, 2022
- C. Accounts Payable Report for March 3 -16, 2022
- D. Renewal of Annual Liquor Licenses
- E. **Resolution No. 2022-039 Public Works Garage Heater Replacement**
- F. Building Report for the Month of February 2022
- G. Willmar Lakes Area CVB Minutes of February 15, 2022

Council Member Fagerlie offered a motion to approve the consent agenda. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

There was no one present to speak during the Open Forum.

At 6:32 p.m., Mayor Calvin opened the public hearing for ordinance repealing existing boundaries and authorizing the establishment of ward boundaries by resolution.

City Clerk Thompson noted a public hearing for the redistricting of the City was held at the March 7, 2022 Council meeting with no comments received from the public. Tonight's actions are part of the final process for redistricting for the City of Willmar.

There being no one present to speak for or against said ordinance, Mayor Calvin closed the public hearing at 6:33 p.m. and opened it up for discussion by the Council. Following discussion, Council Member Fagerlie offered a motion to adopt, assign a number, and publish **Ordinance No. 1475 An Ordinance Repealing Existing Ward Boundaries and Authorizing the Establishment of Ward Boundaries by Resolution**. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Plowman introduced **Resolution No. 2022-040 Re-establishing Boundaries of the Wards, Precincts, and Polling Places in the City of Willmar**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Plowman introduced **Resolution No. 2022-041 Re-establishing Polling Places for Elections in 2022**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Valiant presented a request to authorize the Mayor and Administrator to enter into a professional services agreement with Herreid & Associates Consulting, Inc., Option 1, not to exceed \$28,000 for workplace assessment. It was noted this would be paid for with American Rescue Act Funds.

Dr. Susan Herried presented pertinent information regarding the services being proposed.

Following discussion, Council Member Nelsen offered a motion to approve Option #1, and introduced **Resolution No. 2022-042 Authorization to Execute Professional Services Contract with Herreid & Associates for Workplace Assessment Process**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Fire Chief Hanson presented a request to re-appropriate \$6,475.00 from the 2022 CIP designated for a thermal imaging camera to fund the purchase of a floor scrubber for the fire station.

Following discussion, Council Member Fagerlie introduced **Resolution No. 2022-043 Re-appropriating Funds from the Fire Department Thermal Imaging Camera to the Fire Department Floor Scrubber Purchase for \$6,475.00**. Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Interim Public Works Director Manzer presented a request to approve the Cooperative Maintenance Agreement with Kandiyohi County. This agreement allows the City to collaborate on maintenance and operation of our roadway system.

Following discussion, Council Member Plowman introduced **Resolution No. 2022-044 Authorizing Entering Into Cooperative Construction Agreement Between the City and Kandiyohi County for Annual Maintenance**. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Butterfield offered the following comments: a wrestling event will be held April 9, 2022 at the City Auditorium.

Council Member O'Brien offered the following comments: there was a manhole issue in his neighborhood and he applauded the Public Works Department for their prompt response, and a job "well done".

Council Member Fagerlie offered the following comments: Local Board of Equalization for the City of Willmar will be held April 18, 2022 at the Fire Station Training Room from 12:00 noon to 12:30 p.m.

Mayor Calvin offered the following comments: congratulated the Waste Water Treatment Plant on receiving the Minnesota Pollution Control Accommodation Award; Blood Drive will be held April 5, 2022 at the Community Center; "Hat's Off" to Chad Koosman for removing snow and ice from a parking lot where a Ukrainian Support Event was going to be held – we have great people in our community who step up when needed; Municipal Utilities will be meeting with the legislature this week regarding their water treatment plant; two meetings scheduled for Council next week at the Willmar Fire Station – Monday, March 28, 2022 at 6:00 p.m. to discuss software buildout; Tuesday, March 29, 2022 at 6:00 p.m. to discuss facility needs for Community Center and City Offices.

Council Member Fagerlie offered a motion to adjourn the meeting with Council Member Plowman seconding the motion, which carried. The meeting adjourned at 7:03 p.m.

/s/ Marv Calvin
MAYOR

Attest:

/s/ Judy Thompson
SECRETARY TO THE COUNCIL

RESOLUTION NO. 2022-039

**A RESOLUTION AWARDING THE PUBLIC WORKS GARAGE HEATING REPLACEMENT
IN THE AMOUNT OF \$48,884.**

Motion By: Fagerlie Second By: Davis

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Bullet Proof Mechanical Service, Inc. of Willmar, MN for the Public Works garage heating system is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$48,884.

Dated this 21st day of March, 2022

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk

RESOLUTION NO. 2022-040

**RE-ESTABLISHING BOUNDARIES OF THE WARDS, PRECINCTS, AND POLLING PLACES
IN THE CITY OF WILLMAR**

Motion By: Plowman Second By: Davis

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statute Section 204B.14, Subd. 3(d) requires that precinct boundaries must be re-established within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first;

NOW, THEREFORE BE IT RESOLVED that the City Council of the city of Willmar, County of Kandiyohi, State of Minnesota hereby establishes the boundaries of the voting precincts and polling places as follows:

First Ward.

The first ward of the city shall comprise of the following territory: all that part and portion of the city lying north of a line beginning at the intersection of the easterly city limits and the south line of the right-of-way, as now located, on the main line of the Burlington Northern & Santa Fe Railway Company, thence proceeding in a westerly direction to the center line of Lakeland Drive Northeast; thence northerly along said centerline to the centerline of High Avenue; thence westerly along said centerline of High Avenue to a point approximately 480 feet east of the centerline of Porto Rico Street Northeast; thence southerly to the North right-of-way line of Burlington Northern & Santa Fe Railway Company; thence westerly along the North right-of-way line of the railroad to the centerline of 1st Street North; thence south along said center line to the south right-of-way line of the railroad; thence southwest along the south right-of-way line of the railroad to the centerline of 10th Street Northwest; thence north along said centerline of 10th Street Northwest to the centerline of Gorton Avenue Northwest; thence west along the centerline of Gorton Avenue Northwest to the centerline of 14th Street Northwest; thence south along said centerline of 14th Street Northwest to the south line of the Burlington Northern & Santa Fe Railway Company right-of-way; thence westerly along said south right-of-way line to the westerly city limit of Willmar and said line there terminating.

- (1) *First precinct (National Guard Armory, 614 North Highway 71).* The first precinct of the first ward shall be that part and portion of the first ward lying northerly and easterly of a line beginning at the intersection of centerlines of 10th Street NE and High Ave NE; thence northerly along the centerline of 10th Street NE to the centerline of Hwy 71 N; thence westerly along the centerline of Hwy 71 N to the centerline of Ella Avenue NW; thence westerly along the centerline of Ella Avenue Northwest to the centerline of 7th Street Northwest; thence north along the centerline of 7th Street Northwest (also known as County State Aid Road No. 41) to the centerline of 15th Avenue Northwest; thence westerly along the centerline of 15th Avenue Northwest to the northerly City Limit of Willmar; thence east along the north city limit of Willmar to the centerline of 1st Street N (also known as County State Aid Road No. 41); thence north along the centerline of 1st Street N to the centerline of 37th Ave NE and said line there terminating.
- (2) *Second precinct (Four Season Shelter, Robbins Island, 945 Business Highway 71 N).* The second precinct of the first ward shall be that part and portion of the first ward lying west of the west line of the first precinct of the first ward; lying southerly and easterly of the following described line: Beginning at the intersection of 1st St North (also known as County State Aid Road No. 41) and 15th Avenue Northwest; thence westerly along the centerline of 15th St Northwest to the northerly City Limit of Willmar; thence west along the city limits to the westerly shoreline of upper Foot Lake; thence meandering southwest along the north and west shore of upper Foot Lake to the intersection of Hawk Creek and the centerline of Gorton Avenue Northwest; thence westerly along the centerline of Gorton Avenue Northwest to the center line of CSAH No. 5; thence south along the centerline of CSAH No. 5 to its intersection with the south right-of-way line of the Burlington Northern & Santa Fe Railway, also being the southerly line of Ward 1, and said line there terminating.
- (3) *Third precinct (Word of Faith Church, 3010 7th Avenue Northwest).* The third precinct of the first ward shall be that part and portion of the first ward lying west of the west line of the second precinct of the first ward.

Second ward.

The second ward of the city shall comprise the following territory: all that part and portion of the city lying westerly and southerly of a line described as follows: Beginning at the intersection of the centerline of Trunk Highway 71 and the south boundary line of the city of Willmar; thence north along said centerline to the

centerline of 28th Avenue Southwest; thence west along last said line to the centerline of 6th Street Southwest; thence running north along the centerline of 6th Street Southwest to the centerline of 19th Avenue Southwest; thence west along the centerline of 19th Avenue Southwest to the centerline of 7th Street Southwest; thence north along the centerline of 7th Street Southwest to the centerline of Kandiyohi Avenue Southwest; thence west along the centerline of Kandiyohi Avenue Southwest to the centerline of 10th Street Southwest; thence north along the centerline of 10th Street Southwest and 10th Street Northwest to the centerline of Gorton Avenue Northwest; thence westerly along said centerline to the centerline of 14th Street Northwest; thence south along the centerline of 14th Street Northwest to the south right-of-way line of the Burlington Northern & Santa Fe Railway; Thence westerly along the south right-of-way of the railroad to the westerly City limits of Willmar and said line there terminating. The Second Ward also includes those portions of the City Limits of Willmar encompassing the Willmar Municipal Airport and Willmar Wastewater Treatment Plant.

- (1) *First precinct (St. Mary's Catholic Church, 713 Southwest 12th Street).* The first precinct of the second ward shall be that part and portion of the second ward lying westerly and northerly of the following described line: Beginning at the intersection of the centerline of 10th Street Southwest and the centerline of Kandiyohi Avenue Southwest; thence west along the centerline of Kandiyohi Avenue Southwest to the centerline of 11th Street Southwest; thence south on the centerline of 11th Street Southwest to the centerline of Willmar Avenue Southwest; thence west along the centerline of Willmar Avenue Southwest to the centerline of 22nd Street Southwest; thence westerly along the former location of Willmar Avenue Southwest to the intersection with the former location of State Hwy 40; thence westerly along the former location of State Hwy 40 to the intersection of 15th Avenue Southwest (State Hwy 40) and 30th Street Southwest; thence west along 15th Avenue Southwest to the westerly City Limits of Willmar and said line there terminating. EXCEPT those portions of the City Limits of Willmar encompassing the Willmar Municipal Airport and Willmar Wastewater Treatment Plant.
- (2) *Second precinct (Vinje Lutheran Church, 1101 Willmar Avenue Southwest).* The second precinct of the second ward shall be that part and portion of the second ward lying south of the south line of the first precinct of the second ward and west of the following described line: Beginning at the intersection of the centerline of Willmar Avenue Southwest and 11th Street Southwest; thence south along the centerline of 11th Street Southwest to the centerline of 13th Avenue Southwest; thence east along the centerline of 13th Avenue Southwest to the centerline of 10th Street Southwest; thence south along the centerline of 10th Street Southwest to the centerline of 14th Avenue Southwest; thence east along the centerline of 14th Avenue Southwest to the centerline of 10th Street Southwest; thence south along the centerline of 10th Street Southwest to the centerline of 15th Avenue Southwest; thence east along the centerline of 15th Avenue Southwest to the centerline of 9th Street Southwest; thence southerly along the centerline of 9th Street Southwest to the centerline of 19th Avenue Southwest; thence west along the centerline of 19th Avenue Southwest to the centerline of 15th Street Southwest; thence south along the centerline of 15th Street Southwest to the south line of city limits, and said line there terminating. EXCEPT those portions of the City Limits of Willmar encompassing the Willmar Municipal Airport and Willmar Wastewater Treatment Plant
- (3) *Third precinct (Rock of Life, CRC, 1709 Southwest 8th Street).* The third precinct of the second ward shall be all that part and portion of the second ward lying south of the centerline of Kandiyohi Avenue Southwest; lying east of the east line of the first precinct of the second ward and lying east of the east line of the second precinct of the second ward
- (4) *Fourth precinct (Mail Ballot).* The fourth precinct of the second ward shall be that part of the city encompassing the Willmar Municipal Airport and the Willmar Wastewater Treatment Plant.

Third ward.

The third ward of the city shall comprise the following territory: all that part and portion of the city lying within the following described lines: Beginning at the intersection of the south line of the right-of-way, as now located, on the main line of the Burlington Northern & Santa Fe Railway Company, with the easterly city limits; thence westerly along the south line of the right-of-way, as now located, on the main line of the Burlington Northern & Santa Fe Railway Company to the centerline of Lakeland Drive Northeast; thence northerly along said centerline to the centerline of High Avenue; thence westerly along the centerline of High Avenue to a point approximately 480 feet east of the centerline of Porto Rico Street Northeast; thence southerly to the North line of the Burlington Northern & Santa Fe Railway Company right-of-way; thence westerly along said North right-of-way line to the centerline of 1st Street North; thence south along said center line to the south right-of-way line of the railroad; thence southwest along the south right-of-way line of the railroad to the centerline of 10th Street Southwest; thence southerly along the centerline of 10th Street Southwest to the centerline of Kandiyohi Avenue Southwest; thence easterly along the centerline of Kandiyohi Avenue Southwest to the centerline of 7th Street Southwest; thence southerly along the centerline of 7th Street Southwest to the centerline of Robbins Avenue Southwest; thence easterly along the centerline of Robbins Avenue Southwest to the centerline of 4th Street Southwest; thence northerly along the centerline of 4th Street Southwest to the centerline of Grace Avenue Southwest; thence easterly along the centerline of Grace Avenue Southwest to the centerline of 3rd Street Southwest; thence southerly along the centerline of 3rd Street Southwest to the centerline of Willmar Avenue Southwest; thence easterly along the centerline of Willmar Avenue Southwest to the centerline of First Street; thence north along the centerline of First Street to the centerline of Trott Avenue Southeast; thence east along the centerline of Trott Avenue Southeast to the centerline of Lakeland Drive Southeast; thence southerly along the centerline of Lakeland Drive Southeast to the centerline of Willmar Avenue Southeast and County State Aid Road No. 23; thence east along the centerline of Willmar Avenue Southeast and County State Aid Road No. 23 to the east city limit; thence northerly along the east city limit to the point of beginning.

- (1) *First precinct (Refuge Church, 1000 Southeast 6th Street).* The first precinct of the third ward shall be that part and portion of the third ward lying east of Lakeland Drive Southeast, north of the centerline of Willmar Avenue Southeast and said centerline of Willmar Avenue Southeast extended east; and south of the south right-of-way of the main line of the Burlington Northern & Santa Fe Railway Company.
- (2) *Second precinct (Highland Apartments, 115 Southeast Becker Avenue).* The second precinct of the third ward shall be that part and portion of the third ward lying east of the centerline of 1st Street, north of the centerline of Trott Avenue Southeast and west of Lakeland Dr Southeast and Lakeland Drive Northeast.
- (3) *Third precinct (Willmar Education and Arts Center, 611 Southwest 5th Street).* The third precinct of the third ward shall be that part and portion of the third ward lying west of 1st Street

Fourth ward.

The fourth ward of the city shall comprise of the following territory: all that part and portion described as commencing at the intersection of the centerline of Willmar Avenue Southeast and Lakeland Drive Southeast; thence north along the centerline of Lakeland Drive Southeast to the centerline of Trott Avenue Southeast; thence west along the centerline of Trott Avenue Southeast to the centerline of First Street; thence southerly along the centerline of First Street to the centerline of Willmar Avenue Southeast; thence east along the centerline of Willmar Avenue Southeast to the centerline of Lakeland Drive Southeast; and that part and portion west of First Street described as Beginning at the intersection of Willmar Avenue and First Street; thence west along the centerline of Willmar Avenue Southwest to the centerline of 3rd Street Southwest; thence northerly along the centerline of 3rd Street Southwest to the centerline of Grace Avenue Southwest;

thence westerly along the centerline of Grace Avenue Southwest to the centerline of 4th Street Southwest; thence southerly along the centerline of 4th Street Southwest to the centerline of Robbins Avenue; thence westerly along the centerline of Robbins Avenue to the centerline of 7th Street Southwest; thence southerly along the centerline of 7th Street Southwest; to the centerline of 19th Avenue Southwest; thence east along the centerline of 19th Avenue Southwest to the centerline of 6th Street Southwest; thence south along the centerline of 6th Street to the centerline of 28th Avenue Southwest; thence easterly along the centerline of 28th Avenue Southwest to the centerline of Business Highway 71/23; thence southerly along said centerline of Business Highway 71/23 to the centerline of 45th Avenue Southwest and said line there terminating, and that part of the City of Willmar lying east of First Street; south of Willmar Avenue Southeast; westerly of the east city limit; and north of the south city limit.

- (1) *First precinct (Refuge Church, 1000 Southeast 6th Street).* The first precinct of the fourth ward shall be that part and portion of the fourth ward described as: Beginning at the intersection of the centerline of Willmar Avenue Southeast and Lakeland Drive Southeast; thence north along the centerline of Lakeland Drive Southeast to the centerline of Trott Avenue Southeast; thence west along the centerline of Trott Avenue Southeast to the centerline of Julii Street Southeast; thence south along the centerline of Julii Street Southeast to the centerline of Minnesota Avenue Southeast; thence east along the centerline of Minnesota Avenue Southeast to the centerline of 9th Street Southeast; thence south along the centerline of 9th Street Southeast to the centerline of Olena Avenue Southeast; thence westerly along the centerline of Olena Avenue Southeast to the centerline of 4th Street Southeast; thence south along the centerline of 4th Street Southeast to the centerline of 11th Avenue Southeast; thence west along the centerline of 11th Avenue Southeast to the centerline of 2nd Street Southeast; thence south along the centerline of 2nd Street Southeast to the centerline of Willmar Avenue Southeast; thence east along the centerline of Willmar Avenue Southeast to the centerline of 12th Street Southeast; thence southerly along the centerline of 12th Street Southeast to the centerline of Pleasant Drive Southeast; thence southerly along the centerline of Pleasant Drive Southeast to the centerline of 19th Avenue Southeast; thence westerly along the centerline of 19th Avenue Southeast to the centerline of 9th Street Southeast; thence southerly along the centerline of 9th Street Southeast to the east city limit; thence north and easterly along the easterly city limit to the centerline of Willmar Avenue Southeast; thence westerly along the centerline of Willmar Avenue Southeast to the point of beginning.
- (2) *Second precinct (Calvary Lutheran Church, 302 Olena Avenue Southeast).* The second precinct of the fourth ward shall be that part and portion of the fourth ward lying east of First Street, south of Trott Avenue Southeast and west of the following described line: Beginning at the intersection of the centerline of Trott Avenue Southeast and Julii Street Southeast; thence south along the centerline of Julii Street Southeast to the centerline of Minnesota Avenue Southeast; thence east along the centerline of Minnesota Avenue Southeast to the centerline of 9th Street Southeast; thence south along the centerline of 9th Street Southeast to the centerline of Olena Avenue Southeast; thence westerly along the centerline of Olena Avenue Southeast to the centerline of 4th Street Southeast; thence south along the centerline of 4th Street Southeast to the centerline of 11th Avenue Southeast; thence west along the centerline of 11th Avenue Southeast to the centerline of 2nd Street Southeast; thence south along the centerline of 2nd Street Southeast to the centerline of Willmar Avenue Southeast; thence west along the centerline of Willmar Avenue Southeast to the centerline of First Street and said line there terminating.
- (3) *Third precinct (First Covenant Church, 801 Southwest Willmar Avenue).* The third precinct of the fourth ward shall be that part and portion of the fourth ward lying within the following described lines: Beginning at the intersection of Willmar Avenue and First Street; thence west along the

centerline of Willmar Avenue Southwest to the centerline of 3rd Street Southwest; thence northerly along the centerline of 3rd Street Southwest to the centerline of Grace Avenue Southwest; thence westerly along the centerline of Grace Avenue Southwest to the centerline of 4th Street Southwest; thence southerly along the centerline of 4th Street Southwest to the centerline of Robbins Avenue; thence westerly along the centerline of Robbins Avenue to the centerline of 7th Street Southwest; thence southerly along the centerline of 7th Street Southwest to its intersection with the centerline of 19th Avenue Southwest; thence east along the centerline of 19th Avenue Southwest to the centerline of 6th Street Southwest; thence south along the centerline of 6th Street Southwest to the south line of 28th Avenue Southwest; thence east along the south line of 28th Avenue Southwest to the centerline of First Street; thence south on the centerline of First Street to the centerline of 45th Avenue Southeast; thence east along the centerline of 45th Avenue Southeast to its intersection with the east city limit; thence in a generally northerly and easterly direction along the east city limit to its intersection with the centerline of 9th Street Southeast; thence north along the centerline of 9th Street Southeast to the centerline of 19th Avenue Southeast; thence east along the centerline of 19th Avenue Southeast to the centerline of Pleasant View Drive Southeast; thence northeasterly along the centerline of Pleasant View Drive Southeast to the centerline of 12th Street Southeast; thence northerly along the centerline of 12th Street Southeast to the centerline of Willmar Avenue; thence west along the centerline of Willmar Avenue to the point of beginning;

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the location of each polling place.

Adopted by the City Council this 21st day of March, 2022

/s/ Marv Calvin
MAYOR

Attest:

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-041

**RESOLUTION RE-ESTABLISHING POLLING PLACES FOR ELECTIONS IN
2022**

Motion By: Plowman Second By: Davis

BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the following buildings be designated as the official voting locations for the 2022 Elections:

FIRST WARD:	1 st Precinct	National Guard Armory 614 North Highway 71
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	2 nd Precinct	Four Season Shelter, Robbins Island 945 Business Hwy 71 N
	3 rd Precinct	Word of Faith Family Church 3010 7 th Avenue Northwest
SECOND WARD:	1 st Precinct	St. Mary's Catholic Church 713 Southwest 12th Street
	2 nd Precinct	Vinje Lutheran Church 1101 Willmar Avenue Southwest
	3 rd Precinct	Rock of Life, CRC 1708 Southwest 8th Street
	4 th Precinct	Mail Ballot
THIRD WARD:	1 st Precinct	Refuge Church 1000 6 th Street Southeast
	2 nd Precinct	Highland Apartments 115 Southeast Becker Avenue
	3 rd Precinct	Willmar Education and Arts Center 611 Southwest 5th Street
FOURTH WARD:	1 st Precinct	Refuge Church 1000 6 th Street Southeast
	2 nd Precinct	Calvary Lutheran Church 302 Olena Avenue Southeast
	3 rd Precinct	First Covenant Church 801 Southwest Willmar Avenue

Dated this 21st day of March 2022.

Attest:

/s/ Marv Calvin
MAYOR

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-042

**AUTHORIZATION TO EXECUTE PROFESSIONAL SERVICES CONTRACT WITH HERREID & ASSOCIATES
FOR WORKPLACE ASSESSMENT PROCESS**

Motion By: Nelsen

Second By: Davis

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a professional services agreement between the City of Willmar and Herreid & Associates Consulting for a Phased Approach to a Workplace Assessment Process Option 1 not-to-exceed \$28,000 for the City of Willmar.

Dated this 21st day of March, 2022

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk

RESOLUTION NO. 2022-043

RE-APPROPRIATING FUNDS FROM THE FIRE DEPARTMENT THERMAL IMAGING CAMERA TO THE FIRE DEPARTMENT FLOOR SCRUBBER PURCHASE FOR THE AMOUNT OF \$6,475.00.

Motion By: Fagerlie

Second By: Davis

BE IT RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, the acceptance of the quote from Hillyard of Hutchinson, MN in the amount of \$6,475.00.

BE IT FURTHER RESOLVED, by the City council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to re-appropriate \$6,475.00 from the Fire Department Thermal Imaging Camera to the Fire Department Floor Scrubber purchase.

BE IT FURTHER RESOLVED, by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, to authorize the Finance Director to amend the Capital Improvement Fund Budget as follows:

Decrease:	Fire Department Thermal Imaging Camera amount, \$6,475.00
Increase:	Fire Department Floor Scrubber, \$6,475.00

Dated this 21st day of March, 2022.

/s/ Marv Calvin
MAYOR

ATTEST:

/s/ Judy Thompson
CITY CLERK

RESOLUTION NO. 2022-044

**A RESOLUTION AUTHORIZING ENTERING INTO COOPERATIVE CONSTRUCTION AGREEMENT
BETWEEN THE CITY AND KANDIYOHI COUNTY FOR ANNUAL MAINTENANCE.**

Motion By: Plowman

Second By: Nelsen

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into a Cooperative Construction Agreement between the City of Willmar and Kandiyohi County for annual maintenance.

Dated this 21st day of March, 2022

/s/ Marv Calvin
Mayor

Attest:

/s/ Judy Thompson
City Clerk