

WILLMAR CITY COUNCIL PROCEEDINGS
BY ELECTRONIC MEANS (GOTO MEETING)

May 4, 2020
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Rick Fagerlie, Shawn Mueske, Kathy Schwantes, Vicki Davis, Fernando Alvarado, Julie Asmus, Andrew Plowman, and Audrey Nelsen. Present 9, Absent 0.

Also present were City Administrator Brian Gramentz, Police Chief Jim Felt, Fire Chief Frank Hanson, Finance Director Steve Okins, Public Works Director Sean Christensen, Planning and Development Services Director Dave Ramstad, Human Resource Director Samantha Beckman, City Clerk Judy Thompson, and City Attorney Robert Scott.

There were no additions or deletions to the agenda.

Council Member Fagerlie moved to approve the agenda, as presented. Council Member Mueske seconded the motion which carried, on a roll call vote of Ayes 8, Noes 0.

City Clerk Judy Thompson reviewed the consent agenda.

- A. City Council Minutes of April 20, 2020
- B. Willmar Municipal Utilities Board Minutes of April 27, 2020
- C. Accounts Payable Report for April 15 – 29, 2020
- D. Police Commission Minutes of February 3, 2020
- E. Willmar Lakes Area CVB Board Minutes of February 18, 2020
- F. Park and Recreation Board Minutes of April 15, 2020

Council Member Fagerlie offered a motion to approve the Consent Agenda. Council Member Schwantes seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Mayor Calvin announced that due to the electronic meeting and call-in capabilities, the public hearings will be opened and public comments for all hearings will be heard at the same time. Council action will be taken on each item separately following any public comments.

At 7:06 p.m. Mayor Calvin opened the public hearings for the following proposed ordinances: 1) Ordinance Amending City Code Pertaining to Parking Enforcement in Business District; 2) Ordinance Authorizing Land Sale to Sherron Thein; 3) Ordinance to Establish Renaissance Zone Overlay District; and 4) Ordinance to Rezone Lots in Pleasant View Fourth Addition from R-2 to R-4.

Planning and Development Services Director Ramstad referenced proposed ordinance number one, and stated the police department currently enforces parking time limitations Monday through Saturday, from the hours of 9:00 a.m. to 5:00 p.m. Enforcement is also currently performed on all holidays, except those holidays during which retail businesses are closed. The proposed ordinance would enforce parking time limitations Monday through Friday, from the hours of 9:00 a.m. to 5:00 p.m. and enforcement would not occur on any holidays or weekends.

Planning and Development Services Director Ramstad referenced proposed ordinance number two, and stated the proposed buyer has withdrawn from the sale. At this time, there is no action needed by Council.

Planning and Development Services Director Ramstad referenced proposed ordinance number three, and stated the desire to establish a new zoning district, referenced by the ordinance as the Renaissance District, which is a new zoning overlay encompassing the Central Business District (CBD) and adjacent areas roughly

outlined by Ferring Street to the East and 11th Street Southwest to the West; and from Highway 12 at the North to Kandiyohi Avenue to the South. This ordinance establishes the district, and parking and fee waiver development incentives. The new district is a five-year pilot program intended to encourage economic development. Dr. Ramstad noted the Planning Commission approved the proposed ordinance amendment on April 15, 2020.

Planning and Development Director Ramstad referenced proposed ordinance number four, and stated the City acquired a number of parcels in the 1980's due to tax forfeiture. In 2008, the City replatted the area (Pleasant View Fourth Addition), and it was zoned R-2 (One- and Two-Family Residential). Today there is a notable interest in vacant low-and medium-density multi-family property, but availability of this type of land is limited. Staff recommends rezoning these properties to R-4 (Medium-Density Multi-Family Residential) so they can accommodate residential structures with two to five dwelling units each. Dr. Ramstad noted the Planning Commission approved the rezoning on April 15, 2020.

There being no one to speak for or against said ordinances, Mayor Calvin closed the public hearings at 7:13 p.m. and opened it up for discussion by the Council.

Council Member Fagerlie offered a motion to adopt, assign a number and order final publication of **Ordinance No. 1448 An Ordinance of the City of Willmar, Minnesota Amending Chapter 15, Traffic and Vehicles Article III, Stopping, Standing and Parking Generally, Division 3, Business District, Section 15-90 Same-Days and Hours of Enforcement.** Council Member Davis seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Fagerlie offered a motion to adopt, assign a number and order final publication of **Ordinance No. 1449 An Ordinance of the City of Willmar, Minnesota Amending Willmar Ordinance 1060, Known as the Willmar Zoning Ordinance by Establishing a New Renaissance Zone Overlay District.** Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Asmus offered a motion to approve publication of said Ordinance Amending Willmar Ordinance 1060, Known as the Willmar Zoning Ordinance by Establishing a New Renaissance Zone Overlay District by summary due to the length and cost of publishing entire Ordinance. Council Member Alvarado seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Nelsen offered a motion to adopt, assign a number and order final publication of **Ordinance No. 1450 An Ordinance Amending Municipal Ordinance No. 1060, The Willmar Zoning Ordinance.** Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Mayor Calvin gave a "Shout Out" to the Police Department and all other agencies that assisted in the incident that occurred this past weekend. Mayor Calvin also offered condolences to the family of the victim.

The Finance Committee Report for April 23, 2020 was presented to the Mayor and Council by Council Member Nelsen. There were three items for consideration.

Item No. 1 Staff explained the City Council ordered the 2020 Street and Other Improvement Projects at the Improvement Hearing held on March 2, 2020, and bids were opened on April 20, 2020, for the assessable street improvement projects. Prior to incurring costs on these projects, it is necessary for the Council to adopt the resolution of Intent to Reimburse to ensure the City will be reimbursed for the costs. This will allow the City to reimburse itself for any costs incurred prior to the sale of the bonds. It was noted the bonding process is projected to begin at the next Finance Committee meeting on May 7, 2020.

A resolution is also required to set the Preliminary Budget for the 2020 Improvement Projects totaling \$3,443,188. Financing is anticipated to include \$1,965,000 in bonds, \$1,173,438 in Municipal State Aid which for the most part will be for 1st Street work and Civic Center Drive work, \$65,512 in Municipal Utilities contributions for their share of the water costs, and \$239,238 in Waste Treatment Plant contributions for sewer costs.

The bond financing for \$1,965,000 is further broken down as \$1,225,123 from the Community Investment Fund from which payments will be made over a period of 10 years and \$739,877 from special assessments to property owners.

It was the recommendation of the Committee to pass to a resolution of Intent to Reimburse for the 2020 Street and Other Improvement Projects Bond Issue.

Resolution No. 2020-067 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code was introduced by Council Member Nelsen. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

It was also the recommendation of the Committee to pass a resolution to adopt the 2020 Improvement Projects Preliminary Budget of \$3,443,188 as presented.

Resolution No. 2020-068 Adopting Preliminary 2020 Street Improvements Budget Estimated Total Cost \$3,443,188 was introduced by Council Member Nelsen. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Item No. 2 City Administrator Gramentz informed the Committee there are three issues that should be addressed regarding the Local Option Sales Tax Projects. One issue is it appears revenues from the 0.5% sales tax have been over-estimated. Another issue is the status of the current economy resulting from the Covid-19 Pandemic indicates retail sales have dropped significantly. The third issue is it was initially proposed that the City pay cash for the Robbins Island Project from the local option sales tax revenues. However, anticipated 2020 expenditures are expected to be \$1.7 million. The breakdown of this amount includes soft costs of \$1.8 million, less the City Hall architectural fees of \$562,500, plus stormwater hard costs of \$302,500, plus \$160,000 in construction management first stage fees. With total sales tax revenues estimated for 2019 through 2020 at anywhere from \$1.8 million to \$2.4 million, there appears to be no option to fund the Robbins Island Project with cash.

Council Member Asmus asked if we would be in violation should we not proceed with one of the projects that was included in the referendum. Staff explained this question has been addressed to the City Attorney for clarification. She also asked if the number of years of the sales tax program could be extended. Staff explained that if a project needs to be delayed, the City would be required to request an extension from the State legislature, noting the problems encountered, such as if it was due to the Covid-19 Pandemic caused downturn in the economy.

Council Member Plowman asked for clarification regarding the utilization of the same financing protocols for each of the local option sales tax projects. Concerns have been expressed to him that Robbins Island will be financed differently than the others, i.e., cash versus bonding. He also feels that the Finance Committee should be reviewing all of the financing information for the Local Option Sales Tax Program even though the projects have been approved.

Council Member Fagerlie asked if we proceed with the Robbins Island Project this year as well as the Swansson Field and the stormwater projects, could we include those with the street bonding this year or is it required that they be done separately. Baker Tilly Consultant Doug Green explained while they could be done together because they would both be general obligation bonds and they would both be issued with tax exempt status, it is preferred two separate issues be done. The street bonding is currently being pursued through local banks, but if it is combined with the local option sales tax projects ready to be done this year, the total would be around \$7 million which could be a little steep for local banks to take on. Further, the street bonding would be a general obligation bond and the local option sales tax projects would be a general obligation revenue bond.

Chair Nelsen asked about the status of the City Hall/Community Center Project, including the architect and construction manager contracts. City Administrator Gramentz explained that very few costs have been incurred to-date for that project and the City is working toward getting a signed contract with the architect and

the construction manager. For the local option sales tax projects, the construction manager contract and the event center contract are both signed and contracts for the other projects are in process. Those, along with the City Hall/Community Center Project contracts are currently being reviewed by the City Attorney.

Chair Nelsen noted the next Finance Committee meeting will include the full Council as well, and is tentatively scheduled for May 7, 2020, to further discuss the local option sales tax program. She also asked that all Council Members and Mayor submit their suggestions for any other local option sales tax information they would like to be made available at that meeting.

This item was for information only.

Item No. 3 Future Finance Committee meetings will include City Council Information Requests Submitted, Carris Health/Rice Memorial Communication Requirements, and Willmar Municipal Utilities 2019 Audit. This item was for information only.

Council Member Schwantes and Mayor Calvin expressed concern regarding Item No. 2, and their disappointment that the financing options were not addressed by the full Council as was discussed and Council action taken to that effect at the April 20th Council meeting. They stated the discussion that happened at the April 23rd Finance meeting should not have taken place at that time, without full Council attendance.

Council Member Nelsen stated a meeting with the full Council will be scheduled as soon as a date can be set whereby all members can attend. Ms. Nelsen stated the process is in place and the date should be announced soon.

City Administrator Brian Gramentz stated the agenda for the April 23rd Finance meeting was already sent out prior to the Council directive, and the discussion that took place at the Finance meeting was to obtain information that will be addressed with the full Council.

The Finance Committee Report of April 23, 2020, was approved and ordered placed on file in the City Clerk's Office upon motion by Council Member Nelsen. Council Member Fagerlie seconded the motion which carried, on a roll call vote of Ayes 8, Noes 0.

The Public Works/Safety Committee Report for April 22, 2020 was presented to the Mayor and Council by Council Member Plowman. There was one item for consideration.

Item No. 1 It was the recommendation of the Committee to adopt a resolution authorizing solicitation for quotes by staff for an electric heating system for WRAC 8 estimated at \$10,000. Willmar Municipal Utilities is decommissioning district heat on July 1, 2020. Currently WRAC 8, along with the Auditorium and City Hall, uses district heat as their sole heating source. Options for electric or gas heat for this building are available, and \$12,000 is included in the operating budget for the upgrade. Staff's recommendation is to convert WRAC 8 to an electric heating system. Electric heat is more affordable to install, at an estimated \$10,000, but more costly to operate. A gas heating system is more expensive to install, at an estimated \$23,000, but relatively affordable to operate.

Resolution No. 2020-069 Authorizing Solicitation for Quotes for the WRAC 8 Heating Source Upgrade was introduced by Council Member Plowman. Council Member Nelsen seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

It was the recommendation of the Committee to adopt a resolution authorizing solicitation for quotes by staff for a boiler heating system and hot water heater for the Auditorium estimated at \$50,000. Authorization is needed for staff to solicit quotes for a boiler to replace the district heat system, with \$50,000 included in the CIP for the upgrade. A 560,000 BTU boiler system would sufficiently heat the building and is estimated at \$45,000. A new domestic hot water heat source is also needed, with a water heater estimated at \$5,000.

Resolution No. 2020-070 Authorizing Solicitation for Quotes for the Auditorium Heating Source

Upgrade was introduced by Council Member Plowman. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

It was the recommendation of the Committee to adopt a resolution authorizing solicitation for quotes by staff for a boiler system for City Hall estimated at \$21,000. The determination if City Hall will either be demolished or sold will define what size boiler will be used to heat the building, with \$50,000 included in the CIP for the upgrade. A smaller boiler, estimated at \$21,000, would be appropriate if the building is maintained to be sold. If the building is demolished, a larger boiler could be installed and later moved to the new City Hall and is estimated at \$27,000.

Resolution No. 2020-071 Authorizing Solicitation for Quotes for the City Hall Heating Source Upgrade was introduced by Council Member Plowman. Council Member Alvarado seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

The Public Works/Safety Committee Report of April 22, 2020, was approved and ordered placed on file in the City Clerk's Office upon motion by Council Member Plowman. Council Member Asmus seconded the motion which carried, on a roll call vote of Ayes 8, Noes 0.

The Labor Relations Committee Report of April 27, 2020 was presented to the Mayor and Council by Council Member Mueske. There were two items for consideration.

Item No. 1 Staff presented an update on which positions were working remotely during the stay-at-home order and the safety measures each building/department is taking to ensure social distancing. The Public Works Department was discussed in more detail and the steps that will be taken to bring back their full department. Also discussed transferring responsibilities to some of our Recreation Department staff since we will not be hiring part-time staff. This item was for information only.

Item No. 2 Staff informed the committee the City will be forming a COVID-19 sick leave donation bank that employees can donate sick hours to, and then employees in need could receive donated hours should they need COVID-19 related leave. The committee also scheduled a full Council meeting for May 25th to discuss upcoming labor negotiations. There was discussion on succession planning in the Finance Department and the need to start the hiring process for the new position approved in the 2020 Budget. This item was for information only.

The Labor Relations Committee Report of April 27, 2020, was approved and ordered placed on file in the City Clerk's Office upon motion by Council Member Mueske. Council Member Schwantes seconded the motion which carried, on a roll call vote of Ayes 8, Noes 0.

Public Works Director Sean Christensen stated bids were opened on April 20, 2020, for Project No. 2003-B which is the overlay of 1.28 miles of Civic Center Drive NE from Business 71 to County Road 9, with Duinick, Inc. the low bidder in the amount of \$413,456.46. This project will correct deficiencies in the northbound shoulder, pave a one and one-half inch wear course and stripe the road. Mr. Christensen requested Council's approval to award Project No. 2003-B to Duinick, Inc., and also adopt the as-bid budget for the project and authorize City Administrator to evaluate and approve any change orders up to ten percent (10%) of the contract price.

Resolution No. 2020-072 Awarding Project No. 2003-B to Duinick Inc. in the Amount of \$413,456.46 was introduced by Council Member Alvarado. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Resolution No. 2020-073 Adopting the As-Bid Budget for Project No. 2003-B in the Amount of \$496,148 was introduced by Council Member Plowman. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Council Member Fagerlie offered the following comments: the street light poles are being repainted

and they look nice.

Council Member Mueske offered the following comments: for the record, Baker Tilly has finished the search for City Administrator; we are in the COVID-19 slope – please take care and follow protocols.

Council Member Schwantes offered the following comments: thank you to everyone that helped with the take-down of the Celebrate the Light of the World display this past weekend. Social distancing was practiced and all went well.

Council Member Davis offered the following comments: reminded everyone to complete the Census – COVID-19 will pass, but the Census results will last for the next ten years.

Council Member Alvarado offered the following comments: “Shout Out” to Municipal Utilities for receiving the designation of Reliable Public Power Provider, and earned three additional awards for safety and reliability from national and state organizations. The American Public Power Association awarded them with the RP3 Diamond designation – this is the second time receiving this designation, a Certificate of Excellence in Reliability and first place in the Safety Award of Excellence. The Minnesota Safety Council awarded them the Meritorious Award in Occupational Safety; gardening supplies are down at the stores; he had the honor of doing a presentation with Mayor Calvin and one of the topics discussed was COVID-19; if anyone is in need of food assistance please contact Willmar Food Shelf 320-235-2641, Second Harvest 800-365-0270, or Hope for the City 320-295-3415; congratulated Annette Derouin for receiving the following awards: 2020 School Nutrition Association (SNA) Director for the State of Minnesota, SNA Director for the Midwest Region, and SNA National Director of the Year.

Council Member Asmus offered the following comments: reminded residents to “mow in” when mowing their lawns and not put the clippings on the street; applauded the Police Department for their handling of the critical incident that occurred over the weekend.

Council Member Plowman offered the following comments: thanked everyone in the Police Department and other agencies that assisted with the incident over the weekend – showed the great support we have in our community; wished the injured officer a speedy recovery; local businesses are dependent on our patronage- we must support them during this time – we want them to survive!

Council Member Nelsen offered the following comments: thanked staff for communication over the weekend regarding the incident; urged everyone to check out the Convention and Visitors Bureau website information for local restaurants and to spend time shopping local; we are receiving information from the State, League of Minnesota Cities, and the Coalition regarding the pandemic; urged everyone to stay positive and healthy.

The upcoming Committee meetings will be as follows: Public Works/Safety Committee - Wednesday, May 6th at 5:00 p.m.; Finance Committee – date to be determined when full Council is available; Community Development Committee – Monday, May 11th at 5:15 p.m.; and Labor Relations Committee – Monday, May 11th at 6:15 p.m., and special meeting of the full Council to discuss labor contracts and negotiation strategy.

Council Member Schwantes offered a motion to adjourn the meeting with Council Member Mueske seconding the motion which carried. The meeting adjourned at 8:49 p.m.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
SECRETARY TO THE COUNCIL

RESOLUTION NO. 2020-067

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

Motion By: Nelsen Second By: Plowman

BE IT RESOLVED, by the City Council (the "Council") of the City of Willmar, Minnesota (the "City"), as follows:

1. Recitals.

A. The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of the City's bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

B. The Regulations generally require that the City make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

C. The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

D. The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

A. Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A, which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

B. Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

C. Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect to issue reimbursement bonds to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

D. The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted this 4th day of May, 2020, by the Willmar City Council

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

**RESOLUTION NO. 2020-068
PRELIMINARY 2020 STREET IMPROVEMENTS BUDGET
ESTIMATED TOTAL COST \$3,443,188**

*Budget Amounts are Essential

Motion By: Nelsen

Second By: Asmus

Code

PERSONNEL SERVICES

10* Salaries Reg. Employees
11* Overtime Reg. Employees
12* Salaries Temp. Employees
13* Employer Pension Contr.
14* Employer Ins. Contr.
TOTAL \$0.00

RECEIVABLES

Assessments Prop Owners \$739,877
Community Investment/Levy \$1,225,123
MSA \$1,173,438
MUC \$65,512
WTP \$239,238
Federal Aid \$0.00

TOTAL \$3,443,188

SUPPLIES

20* Office Supplies
21* Small Tools
22* Motor Fuels & Lubricants
23* Postage
24 Mtce. of Equipment

FINANCING

General \$1,965,000
MSA \$1,173,438
MUC \$65,512
WTP \$239,238

25 Mtce. of Structures		Federal Aid	\$0.00
26 Mtce. of Other Improvements			
27 Subsistence of Persons		TOTAL	\$3,443,188
28 Cleaning & Waste Removal			
29* General Supplies		GRAND TOTAL	\$3,443,188
TOTAL	\$0.00		

Dated this 4th day of May, 2020

OTHER SERVICES

33* Travel-Conf.-Schools			
34 Mtce. of Equipment		<u>s/s Marv Calvin</u>	
35 Mtce. of Structures		Mayor	
36* Mtce. of Other Impr.	\$2,858,333		
37 Subsistence of Persons		Attest:	
38 Cleaning & Waste Removal			
39* Other Services	\$285,833		
TOTAL	\$3,144,166	<u>s/s Judy Thompson</u>	
		City Clerk	

OTHER CHARGES

46* Prof. Serv.	\$285,833
48 Adm. OH (Transfer)	\$13,189
TOTAL	\$299,022
GRAND TOTAL	\$3,443,188

RESOLUTION NO. 2020-069

A RESOLUTION AUTHORIZING SOLICITATION FOR QUOTES FOR THE WRAC 8 HEATING SOURCE UPGRADE.

Motion By: Plowman Second By: Nelsen

WHEREAS the City Engineer of the City of Willmar have presented to the City Council specifications for the upgrade of the heating system of WRAC 8 for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final specifications are hereby approved for an electric heat system, and the solicitation for quotes is herewith authorized.

Dated this 4th day of May, 2020.

s/s Marv Calvin

 Mayor

Attest:

s/s Judy Thompson

City Clerk

RESOLUTION NO. 2020-070

A RESOLUTION AUTHORIZING SOLICITATION FOR QUOTES FOR THE AUDITORIUM HEATING SOURCE UPGRADE.

Motion By: Plowman Second By: Asmus

WHEREAS the City Engineer of the City of Willmar have presented to the City Council specifications for the upgrade of the heating system of the Auditorium for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final specifications are hereby approved for a boiler heating system and water heater, and the solicitation for quotes is herewith authorized.

Dated this 4th day of May, 2020.

s/s Marv Calvin

Mayor

Attest:

s/s Judy Thompson

City Clerk

RESOLUTION NO. 2020-071

A RESOLUTION AUTHORIZING SOLICITATION FOR QUOTES FOR THE CITY HALL HEATING SOURCE UPGRADE.

Motion By: Plowman Second By: Alvarado

WHEREAS the City Engineer of the City of Willmar have presented to the City Council specifications for the upgrade of the heating system of City Hall for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final specifications are hereby approved for a boiler heating system, and the solicitation for quotes is herewith authorized.

Dated this 4th day of May, 2020.

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 2020-072

A RESOLUTION AWARDING PROJECT NO. 2003-B TO DUININCK INC. IN THE AMOUNT OF \$413,456.46.

Motion By: Alvarado Second By: Plowman

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Duininck, Inc. of Prinsburg, MN for Project No. 2003-B is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$413,456.46.

Dated this 4th day of May, 2020

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 2020-073
PROJECT NO. 2003-B AS-BID BUDGET
ESTIMATED TOTAL COST \$496,148

*Budget Amounts are Essential

Motion By: Plowman Second By: Asmus

Code

PERSONNEL SERVICES

10* Salaries Reg. Employees	
11* Overtime Reg. Employees	
12* Salaries Temp. Employees	
13* Employer Pension Contr.	
14* Employer Ins. Contr.	
TOTAL	\$0.00

SUPPLIES

20* Office Supplies	
21* Small Tools	
22* Motor Fuels & Lubricants	
23* Postage	
24 Mtce. of Equipment	
25 Mtce. of Structures	
26 Mtce. of Other Improvements	
27 Subsistence of Persons	
28 Cleaning & Waste Removal	
29* General Supplies	
TOTAL	\$0.00

OTHER SERVICES

33* Travel-Conf.-Schools	
34 Mtce. of Equipment	
35 Mtce. of Structures	
36* Mtce. of Other Impr.	\$413,456.46
37 Subsistence of Persons	
38 Cleaning & Waste Removal	
39* Other Services	\$41,346
TOTAL	\$454,802

OTHER CHARGES

46* Prof. Serv.	\$41,345.65
48 Adm. OH (Transfer)	\$0.00
TOTAL	\$41,345.65
GRAND TOTAL	\$496,148

RECEIVABLES

Assessments Prop Owners	\$0.00
Community Investment/Levy	\$41,826
MSA	\$454,322
MUC	\$0.00
WTP	\$0.00
Federal Aid	\$0.00

TOTAL \$496,148

FINANCING

General	\$41,826
MSA	\$454,322
MUC	\$0.00
WTP	\$0.00
Federal Aid	\$0.00

TOTAL \$496,148

GRAND TOTAL \$496,148

Dated this 4th day of May, 2020

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk