

**WILLMAR PLANNING COMMISSION  
WEDNESDAY, AUGUST 16<sup>th</sup>, 2023  
515 2<sup>nd</sup> STREET SW, CONFERENCE ROOM 1  
MINUTES**

1. The Willmar Planning Commission met on Wednesday, August 16<sup>th</sup>, 2023, at 6:30pm at the City Hall.

**Members Present:** Chair Jonathan Marchand, Vice Chair Kelsey Vosika, Stacy Holwerda and Yvon Fils-Aime,

**Members Absent:** Steve Dresler, John Christianson, and Christopher Buzzeo.

**Others Present:** City Planner Guilherme Motta and Jennifer Kotila.

Chair Marchand called for order at 6:30pm and started with the minutes from August 2<sup>nd</sup> review. Chair Marchand asked if any question regarding the minutes. No question were made. Commissioner Holwerda motioned to approve the minute and Commissioner Vosika seconded. Commissioner Fils-Aime voted aye, Commissioner Marchand voted aye, Commissioner Vosika voted aye, and Commissioner Holwerda voted aye. The motion was approved.

## **2. RAIL PARK MAJOR SUBDIVISION – PRELIMINARY AND FINAL PLAT.**

City Planner Motta overviewed the project and explained engineering added a comment that the southern property boundary line be adjusted and that MnDOT will not approve the turn lane without additional right of way being shown on the plat. City Planner Motta showed the change on plat to commissioners and explained the preliminary and final plat were already approved and no other changes were made.

**Staff recommended in favor of the approval for major subdivision.**

**Commissioner Holwerda motioned to approve the major subdivision; Commissioner Fils-Aime seconded. Commissioner Fils-Aime voted aye, Commissioner Holwerda voted aye, Commissioner Marchand voted aye, and Commissioner Vosika voted aye. The motion was approved.**

## **3. EASEMENT VACATION.**

City Planner Motta overviewed the project and explained they were requesting the vacation of an easement and a new easement is required in full perimeter by WMU. Commissioner Fils-Aime asked where the easement is located. City Planner Motta showed the changes on the preliminary plat.

**Staff recommended in favor of the easement vacation.**

**Commissioner Vosika motioned to approve the easement vacation; Commissioner Fils-Aime seconded. Commissioner Fils-Aime voted aye, Commissioner Holwerda voted aye, Commissioner Marchand voted aye and Commissioner Vosika voted aye. The motion was approved.**

#### **4. CIP APPROVAL**

City Planner Motta overviewed the comments and explained it was required by charter to approve the CIP budget. Commissioner Marchand asked why this discussion is back to the Planning Commission. Mrs. Kotila said it must be approved by unanimous for the Council and it was not.

**Staff recommended in favor of the CIP Approval.**

**Commissioner Holwerda motioned to approve the CIP budget, Commissioner Vosila seconded. Commissioner Fils-Aime voted aye, Commissioner Holwerda voted aye, Commissioner Marchand voted aye and Commissioner Vosika voted aye. The motion was approved.**

#### **5. CHAD KOMPELIEN - MINOR SUBDIVISION / PRELIMINARY FILE 23-06**

City Planner Guilherme Motta overviewed the project as in the agenda and explained this is a preliminary plat. He commented that engineering did not send the comments, but it would be made by the final plat. City Planner showed where the subdivision is located on GIS map.

#### **6. MISCELLANNY**

Chair Marchand asked about the Opportunities project and about the bridge situation.

#### **7. ADJOURN**

Commissioner Holwerda motioned to adjourn at 6:54pm. It was seconded by Commissioner Vosika. All members present aye. The motion carried. With no further business, the meeting was adjourned.

Minutes presented by City Planner Guilherme Motta