

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

October 2, 2017
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Ron Christianson, Kathy Schwantes, Fernando Alvarado, Julie Asmus, Shawn Mueske, Andrew Plowman, and Rick Fagerlie. Present 9, Absent 0.

Also present were City Administrator Ike Holland, Finance Director Steve Okins, Planner/Airport Manager Megan DeSchepper, Police Chief Jim Felt, Human Resource Director Bridget Buckingham, Community Education and Recreation Director Steve Brisendine, City Clerk Judy Thompson and City Attorney Robert Scott.

Proposed additions and deletions to the agenda included: Mayor Calvin requested the addition of the Civic Center Refrigeration System Professional Design Services, which is being brought forward from the Work Session held earlier this evening.

Council Member Nelsen moved to approve the agenda as amended. Council Member Fagerlie seconded the motion which carried.

City Clerk Judy Thompson reviewed the consent agenda:

- A. City Council Minutes of September 5, 2017
- B. City Council Minutes of September 18, 2017
- C. Planning Commission Minutes of September 26, 2017
- D. Willmar Municipal Utilities Minutes of September 25, 2017
- E. Rice Memorial Hospital Board Minutes of September 27, 2017
- F. Civic Center Arena Special Event by On-Sale Liquor License Holder Permit
- G. Human Rights Commission Minutes of August 15, 2017
- H. Willmar Lakes Area CVB Board Minutes of August 15, 2017
- I. WCER Joint Powers Board Minutes of September 22, 2017
- J. Police Department Statistics Report for the Month of August 2017
- K. Accounts Payable Report through September 27, 2017

Council Member Mueske offered a motion to approve the Consent Agenda. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Community Education and Recreation Director Steve Brisendine presented information regarding the Civic Center Refrigeration System Professional Design Services. He stated the refrigeration system in each building is nearing the end of its useful life. Stevens Engineering is an industry leader in the design of ice systems in the Midwest and across the country, has studied our facility and systems. He also noted, the design work will take three (3) months to complete, followed by a bid process and the construction of the new system. This is a nine to twelve (9-12) month process.

Resolution No. 17-113 Awarding the Contract for the Civic Center Refrigeration System Professional Design Services to Stevens Engineering in the Amount of \$197,300 was introduced by Council Member Christianson. Council Member Fagerlie seconded the motion. Council Member Plowman moved to add an amendment to reflect a budgetary change of total project costs not to exceed \$2.6 million in its entirety, as opposed to the original \$3 million as noted. Council Member Mueske seconded the motion which carried. The original motion, as amended, then carried on a roll call vote of Ayes 8, Noes 0.

Resolution No. 17-114 Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code was introduced by Council Member Nelsen. Council Member Schwantes seconded the motion, which carried on a roll call vote of Aye 8, Noes 0.

At 7:11 p.m. Mayor Calvin opened the public hearing for Sunrise Estates Utility Easement Vacation. Planner/Airport Manager Megan DeSchepper presented a request to vacate a utility easement described as follows: 12-foot utility easement down the easterly 23 feet of Lot 5, Block 3, Sunrise Estates notated on the plat that it is to be vacated less the existing southerly 6-foot utility easement. It was noted on the 2005 plat the easement was to be vacated. However, there is no record of it having been vacated. A home is built over the easement and there are no utilities in it. The person that owns the home is having title issues with selling it as there is an easement down the center of the home.

Kelly Welch, 1304 Southeast 23rd Street, President of Sunrise Estates Homeowners Association spoke in favor of the vacation.

Mayor Calvin closed the public hearing at 7:12 p.m. and opened it up for discussion by the Council. **Resolution No. 17-115 Vacating a Portion of a Utility Easement** was introduced by Council Member Plowman. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

At 7:13 p.m. Mayor Calvin opened the public hearing for **Ordinance No. 1405 Amending 1060 Known as the Willmar Zoning Ordinance By Amending Section 6.J.7 Relating to Central Business District Design Standards**. Planner/Airport Manager Megan DeSchepper stated the Planning Commission reviewed a proposed development in the Central Business District and for the first time had to review the plans in regard to the design standards. They felt some of them were too restrictive for development, specifically the second which regards scale and number of stories and windows. Ms. DeSchepper noted the proposed Kwik Trip was approved with the condition that the design standards ordinance be amended to not require 40% of the wall faces abutting right-of-way be composed of windows.

There being no one to speak for or against the proposed amendment Mayor Calvin closed the hearing at 7:14 p.m. and opened it up for discussion by the Council. Following discussion, Council Member Fagerlie offered a motion to approve the amendment, adopt, assign a number, and order final publication of **Ordinance No. 1405 Amending 1060 Known as the Willmar Zoning Ordinance By Amending Section 6.J.7 Relating to Central Business District Design Standards**. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Gary Peterson, 2900 Southwest 15th Street, addressed the Council during the Open Forum. Mr. Peterson spoke in regard to the gun range fees, revenues, and the broad area that users are drawn from.

Jim Anderson, 7270 21st Avenue Northwest, Pennock, addressed the Council during the Open Forum. Mr. Anderson spoke in regard to the gun range scheduling, and asked Council to revisit the increase in rates.

David Little, 2201 Southwest 21st Street, addressed the Council during the Open Forum. Mr. Little had three items of concern: 1) inquired about the termination of payments to the Downtown Development Project; 2) thanked Bev Dougherty and many others for their service on the Downtown Development Project, and 3) inquired as to a plan for downtown moving forward.

Betty Rustad, 401 Harriet Street, Spicer, addressed the Council during the Open Forum. Ms. Rustad stated she is a nurse at Rice Memorial Hospital, and expressed appreciation for being allowed to share the nurses concerns in regard to the negotiations in process, but many concerns have still not been addressed. She also stated their concern is what is best for the patients and the community.

Planner/Airport Manager Megan DeSchepper presented a request for approval of the preliminary/final plat for Heidecker Addition. Ms. DeSchepper stated M & S Properties, LLC, requested subdividing a 30-foot portion of land from one lot to another at the Southwest corner of 1st Street South and 28th Avenue Southwest. The expansion in lot size is to accommodate enlarging a parking lot for one of the existing buildings. As both lots are fully developed and all utilities and services are in place, this is simply a shift in lot lines. The additional land will

be used for parking lot expansion on the corner lot, which will result in an additional 18 parking spaces through the acquisition. Council Member Nelsen offered a motion to approve staff's recommendation. Council Member Plowman seconded the motion which carried.

Kevin Halliday, Chairman of Willmar Charter Commission, addressed the Council and recommended the Council approve the **introduction of Ordinance Amending the Charter of the City of Willmar Section 7.05 The Recall Section**, and set a public hearing for November 6, 2017 at 7:01 p.m. Mr. Halliday stated that subsequent to the recall in past months, the Commission took upon itself to look at the procedures to see what could be handled better on behalf of our citizens, their workload, the anxiety and angst of the elected officials, and have come to the conclusion that some amendments were needed.

City Attorney Robert Scott addressed the procedure briefly and stated this ordinance is a little different than other ordinances that come before the Council, as this ordinance would affect an amendment to the City Charter, and the procedure is entirely driven by state statute. The one possible way a charter can be amended without it going to a vote of the electors is for the Commission to make a proposal to the City Council as they have done tonight, and for the council to approve it unanimously as well as the Mayor approve it at a meeting after a public hearing, according to the appropriate timeline.

Council Member Fagerlie offered a motion to set the public hearing for November 6, 2017 at 7:01 p.m. for the proposed charter amendment. Council Member Asmus seconded the motion which carried.

City Clerk Judy Thompson presented a request for Council's approval of an agricultural land exemption of special assessments, and stated it is the policy of the City to temporarily exempt from assessments certain lands currently used for agricultural purposes. Each year contact is made with the land owners to ascertain their desire to place the land in agricultural use for the upcoming crop year. **Resolution No. 17-116 Approving Certification of Agricultural Use for Temporary Exemption/Subsequent Deferment of Special Assessments** was introduced by Council Member Nelsen. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

Mayor Calvin stated some members of the Willmar Downtown Development Committee met with the Mayor and City Administrator, stating they were having trouble getting a quorum for their meetings. Mayor Calvin stated the work of the Downtown Design Center will continue, but the payments to the Willmar Downtown Development Committee, on behalf of the City, would stop at this time. In addition to that, an email was received from Willmar Downtown Development asking to be excluded from the responsibility of the Holiday Parade. Subsequently, the Mayor is bringing this to the Council for consideration and stated the Holiday Parade is funded in the 2017 budget.

Mayor Calvin is recommending a group be formed consisting of the City Administrator, Council Member Rick Fagerlie, Human Resource Director Bridget Buckingham and Mayor Calvin to come up with a plan for the future of the Willmar Downtown, and bring this information back to the Council. The downtown and what happens to the downtown is important and he wants to make sure it is done in the right fashion. Following discussion, Council Member Fagerlie offered a motion to approve the Mayor's recommendation to stop further payments to the Willmar Downtown Development and to approve the formation of a group to formulate a proposal to move the downtown forward. Council Member Nelsen seconded the motion which carried.

Mayor Calvin stated the City of Willmar annually designates \$5,000 for the Holiday Parade held in downtown. In past years this has been planned by Willmar Downtown Development. This year the parade along with its festive events will be organized by the Willmar Fests Committee. In order for the Willmar Fests organization to take over the event planning, the Council needs to consider the transfer of \$5,000 from the Willmar Downtown Development to Willmar Fests to fund the Holiday Parade. **Resolution No. 17-117 Approving Transfer of Funds to Willmar Fests for Holiday Parade in the Amount of \$5,000** was introduced by Council Member Nelsen. Council Member Fagerlie seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

James Miller, representing Willmar Fests, addressed the Council confirming the willingness of the Willmar Fests Committee to take over the Holiday Parade beginning 2017.

Council Member Nelsen read the Proclamation of the Family Promise Week declaring the week of October 22, 2017 as Family Promise Week.

Mayor Calvin refreshed the Council on the discussion that took place at a prior work session regarding the work session format versus the committee structure format. Following discussion, Council Member Nelsen offered a motion to stay with the work session format, have separate committee structure for Labor meetings involving the entire Council, have Finance report monthly, and designate the 5th Monday in months where there are five Mondays for special work session to catch up on issues or for more formal Finance information. Council Member Schwantes seconded the motion. Council Member Christianson offered a friendly amendment to not always have meetings on the 5th Monday. Council Member Mueske seconded the amendment. Council Member Christianson withdrew his friendly amendment. The original motion then carried. Council Member Fagerlie voted no. Council Member Christianson abstained.

Attorney Scott offered a procedural note, and his recommendation would be since the Council went to the work session format by resolution, we would take this motion, amend the resolution and bring back to Council for formal approval at the next council meeting.

Community Education and Recreation Director Steve Brisendine presented a request for Council to review proposals submitted for the gun range professional lead decontamination and ballistic block replacement. Staff's recommendation is to award the contract to Green Bay Lead Services, LLC in the amount of \$50,265.00. Mr. Brisendine stated the Auditorium currently has \$14,000 in the operating budget for annual cleaning services and the remaining \$36,265 would be reappropriated from the 2017 CIP Tuck Pointing project to the Auditorium operating budget for the ballistic blocks replacement and professional lead decontamination services. Following discussion, **Resolution No. 17-118 Awarding the Auditorium Environmental Services Project to Green Bay Lead Services, LLC in the Amount of \$50,265 and Reappropriate Funds** was introduced by Council Member Christianson. Council Member Plowman seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Administrator Ike Holland presented a request to approve the Mayor's recommended appointment of individuals from particular groups to serve on a Task Force for further development of the Robbins Island Park Complex. Mayor Calvin informed the Council that Council Member Nelsen and Council Member Fagerlie are the Council representatives. Council Member Mueske offered a motion to approve the Mayor's recommendation. Council Member Asmus seconded the motion which carried.

City Administrator offered the following announcements: Special Executive Session of the Council for Labor issues will be held October 26th at 5:00 p.m. in Conference Room 1 at the City Office building to discuss strategy for employee contract negotiations; the City has been approved for a \$10,000 tennis court grant from the USTA and is being considered for another \$20,000 for the Miller Park Project; and, Rice Hospital will be holding a town hall meeting, hosted by the Chamber, at the Willmar Conference Center on Thursday, October 5th at 5:30 p.m.

Council Member Nelsen announced the Highway 23 Coalition rally will be held Friday, October 13 at O'Neil's in Spicer from 11:45 a.m. to 1:15 p.m.

Council Member Alvarado announced this week is Homecoming for Willmar and urged everyone to be safe; Cardinal Pride will be inducting six members; and, he urged everyone to support our local team.

Council Member Asmus urged parents to talk with their children about their driving during the Homecoming activities going on this week and to be safe.

Council Member Mueske reiterated City Administrator Ike Holland's comment regarding the public forum being held on Thursday, October 5th at the conference center, and urged everyone to share their concerns at this meeting.

Council Member Nelsen offered a motion to adjourn the meeting with Council Member Plowman seconding the motion, which carried. The meeting adjourned at 8:59 p.m.

MAYOR

Attest:

CITY CLERK

RESOLUTION NO. 17-113

A RESOLUTION AWARDING THE CONTRACT FOR THE CIVIC CENTER REFRIGERATION SYSTEM PROFESSIONAL DESIGN SERVICES TO STEVENS ENGINEERING IN THE AMOUNT OF \$197,300.00.

Motion By: Christianson

Second By: Fagerlie

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, the bid of Stevens Engineering for the Civic Center refrigeration system professional design services is accepted, and the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$197,300.00.

Dated this 2nd day of October, 2017

s/s Marv Calvin

Mayor

Attest:

s/s Judy Thompson

City Clerk

RESOLUTION NO. 17-114

**RESOLUTION ESTABLISHING PROCEDURES
RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND
REGULATIONS UNDER THE INTERNAL REVENUE CODE**

Motion By: Nelsen

Second By: Schwantes

BE IT RESOLVED, by the City Council (the "Council") of the City of Willmar, Minnesota (the "City"), as follows:

1. Recitals.

A. The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of the City's bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

B. The Regulations generally require that the City make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

C. The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

D. The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application, to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Clerk to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

A. Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A, which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

B. Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

C. Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City doesn't reasonably expect to issue reimbursement bonds to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

D. The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted this 2nd day of October, 2017, by the Willmar City Council

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

EXHIBIT A

DECLARATION OF OFFICIAL INTENT

The undersigned, being the duly appointed and acting City Clerk of the City of Willmar, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies as follows:

1. The undersigned has been and is on the date hereof duly authorized by the Willmar City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.
2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed: Civic Center R22 Refrigerant Replacement of Ice Making System.
3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$2,600,000.00 is the maximum principal amount of the Bonds, which will be issued to finance the Project.
4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.
5. As of the Date thereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Dated: October 2, 2017

Judy Thompson
City Clerk
City of Willmar, Minnesota

RESOLUTION NO. 17-115

VACATING A PORTION OF A UTILITY EASEMENT

Motion By: Plowman Second By: Fagerlie

WHEREAS, the vacation of that portion of the utility easement as described below was petitioned by Sandra J. Krause:

Legal description to vacate a portion of the utility easement as follows: 12' utility easement down the easterly 23 feet of Lot 5, Block Three, Sunrise Estates EXCEPT the existing southerly 6' utility easement;

WHEREAS, the proposed vacation has been approved by the Planning Commission of the City of Willmar; and

WHEREAS, mailed notice of the proposed vacation was sent to Willmar Municipal Utilities and affected private utility companies as per by Subdivision 6 of Section 9.01 of Subdivision 4.A. of the Willmar City Charter; and

WHEREAS, the City Council of Willmar finds that it is in the best interest of the City of Willmar to vacate that portion of said utility easement;

NOW, THEREFORE, BE IT RESOLVED, that the above described portion of dedicated utility easement be, and hereby is, vacated.

BE IT FURTHER RESOLVED that a certified copy of the Resolution be filed with the Kandiyohi County Recorder on or after the 2nd day of October, 2017.

Dated this 2nd day of October, 2017.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 17-116

**RESOLUTION APPROVING CERTIFICATION OF AGRICULTURAL
USE FOR TEMPORARY EXEMPTION/SUBSEQUENT DEFERMENT OF
SPECIAL ASSESSMENTS**

Motion By: Nelsen Second By: Plowman

WHEREAS, the City Council of the City of Willmar, Minnesota, did order the installation of certain street and other improvements made under Projects No. 0501, 8606, 1404, and 1601, and certain sewer and watermain improvements made under Projects No. 9701, 9303, and 9002.

WHEREAS, Section W of the City of Willmar Comprehensive Assessment Policy allows the City to temporarily exempt from assessments certain lands currently used for agriculture purposes; and

WHEREAS, certain property owners have made application to the City for delayed payment of taxes on special assessments and have met the criteria contained in the Comprehensive Assessment Policy for said deferment;

NOW, THEREFORE, BE IT RESOLVED by the Willmar City Council that special assessments as hereinafter designated be certified to the County and deferred until such property is developed or upon approval of the final plat, and that no interest be charged until such time.

BE IT FURTHER RESOLVED that upon development or plat approval that tapping fee shall be based on the project year bid price per front foot or unit, or on the current year costs at the time of connection/platting, whichever is greater:

1.	Gesch Properties LLC c/o LeAnn Isaacson	95-914-2610	
	10785 46 th Place N	Project 9002	\$39,731.66
	Plymouth	Project 9303	20,130.42
		Project 0501	77,504.80
		Project 1404	180,688.13

*Section 14, Township 119, Range 35
South 610 feet of Northeast Quarter except West 393.61 feet; Southeast Quarter except South 914.88 feet of
West 1085 feet and except parts in plats-Bergquists Estates, Perkins Fifth Addition and Gesch Park except*

*that part of the South Half of Northeast Quarter described as follows: Commencing 715 feet South and 393.61 feet East of Northwest Corner of Southwest Quarter Northeast Quarter, Thence East to Southwest Corner of Lot 7, Block 7 Erickson's Third Addition, Thence South 70 feet, Thence West to East Line of Welch's Addition, Thence North 70 feet to point of beginning and except part platted into Gesch YMCA Addition and except that part of the South Half of the Southeast Quarter described as follows: Beginning at the Northwest Corner of Lot 2, Block 1, Gesch YMCA Addition, Thence South 548.78 feet, Thence West 363.89 feet, Thence North 54 feet to Southeast Corner of Lot 1, Block 6, Perkins Fifth Addition, Thence continuing North 495 feet to Northeast Corner of Lot 1, Block 4, Perkins Fifth Addition, Thence East along Southerly right-of-way boundary line of Olena Avenue 363.89 feet to point of beginning; except part platted into City of Willmar 12th Street Southeast right-of-way plat.
(87.23 acres)*

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|----|--|-----------------------------|-------------|
| 2. | Jean Langsjoen-Hogan Trust
and Carter Family
c/o Craig Carter
2337 Kennedy Drive
Faribault | 95-903-0010
Project 0501 | \$93,012.00 |
|----|--|-----------------------------|-------------|

*Section 3, Township 119, Range 35
Southeast Quarter of Southwest Quarter and Southwest Quarter of Southwest Quarter except the Southerly 350 feet of the Westerly 233 feet of Southwest Quarter of Southwest Quarter and except parts platted as Northwood Estates and Northwood Estates Second Addition; and also except that permanent utility easement described as follows: That part of the Southwest Quarter of the Southwest Quarter described as follows: Commencing at Southwest Corner of said Southwest Quarter of the Southwest Quarter, Thence East 844.61 feet, Thence North 108.96 feet to North right-of-way line of North Shore Way, said point being point of beginning of tract herein described, Thence Northwesterly 50 feet, Thence Northeasterly 100 feet, Thence Southeasterly 50 feet to North right-of-way line of North Shore Way, Thence Southwesterly 100 feet to point of beginning. (64.13 acres)*

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|----|--|-----------------------------|-------------|
| 3. | Bernard Revocable Trust Etal
c/o William Bernard
100 Promenade Ave, Apt 406
Wayzata | 95-912-0970
Project 9701 | \$12,119.04 |
|----|--|-----------------------------|-------------|

*Section 12, Township 119, Range 35
North 1,655 feet of Northwest Quarter except the West 40 acres thereof.
(60 acres)*

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|----|---|---|-------------|
| 4. | J & C Enterprises of Central MN
c/o Stephen Jennings
PO Box 639
Richmond | Project 8606

Hidden Valley Estates | \$17,869.51 |
|----|---|---|-------------|

- 95-308-0010 Sect-08 TWP -119 Rang-35 Lot-001 Blk-001
- 95-308-0020 Sect-08 TWP -119 Rang-35 Lot-002 Blk-001
- 95-308-0030 Sect-08 TWP -119 Rang-35 Lot-003 Blk-001
- 95-308-0040 Sect-08 TWP -119 Rang-35 Lot-004 Blk-001
- 95-308-0050 Sect-08 TWP -119 Rang-35 Lot-005 Blk-001
- 95-308-0060 Sect-08 TWP -119 Rang-35 Lot-006 Blk-001
- 95-308-0070 Sect-08 TWP -119 Rang-35 Lot-007 Blk-001
- 95-308-0080 Sect-08 TWP -119 Rang-35 Lot-008 Blk-001
- 95-308-0090 Sect-08 TWP -119 Rang-35 Lot-009 Blk-001
- 95-308-0100 Sect-08 TWP -119 Rang-35 Lot-010 Blk-001
- 95-308-0110 Sect-08 TWP -119 Rang-35 Lot-011 Blk-001
- 95-308-0120 Sect-08 TWP -119 Rang-35 Lot-012 Blk-001
- 95-308-0130 Sect-08 TWP -119 Rang-35 Lot-013 Blk-001
- 95-308-0140 Sect-08 TWP -119 Rang-35 Lot-014 Blk-001
- 95-308-0150 Sect-08 TWP -119 Rang-35 Lot-015 Blk-001

95-308-0160 Sect-08 TWP -119 Rang-35 Lot-016 Blk-001
 95-308-0170 Sect-08 TWP -119 Rang-35 Lot-017 Blk-001
 95-308-0200 Sect-08 TWP -119 Rang-35 Lot-001 Blk-002
 95-308-0210 Sect-08 TWP -119 Rang-35 Lot-002 Blk-002
 95-308-0220 Sect-08 TWP -119 Rang-35 Lot-003 Blk-002
 95-308-0230 Sect-08 TWP -119 Rang-35 Lot-004 Blk-002
 95-308-0300 Sect-08 TWP -119 Rang-35 Lot-001 Blk-003
 95-308-0310 Sect-08 TWP -119 Rang-35 Lot-002 Blk-003
 95-308-0320 Sect-08 TWP -119 Rang-35 Lot-003 Blk-003
 95-308-0330 Sect-08 TWP -119 Rang-35 Lot-004 Blk-003
 95-308-0340 Sect-08 TWP -119 Rang-35 Lot-005 Blk-003
 95-308-0350 Sect-08 TWP -119 Rang-35 Lot-006 Blk-003
 95-308-0360 Sect-08 TWP -119 Rang-35 Lot-007 Blk-003
 95-308-0370 Sect-08 TWP -119 Rang-35 Lot-008 Blk-003
 95-308-0380 Sect-08 TWP -119 Rang-35 Lot-009 Blk-003
 95-308-0390 Sect-08 TWP -119 Rang-35 Lot-010 Blk-003
 95-308-0400 Sect-08 TWP -119 Rang-35 Lot-001 Blk-004
 95-308-0410 Sect-08 TWP -119 Rang-35 Lot-002 Blk-004
 95-308-0420 Sect-08 TWP -119 Rang-35 Lot-003 Blk-004
 95-308-0430 Sect-08 TWP -119 Rang-35 Lot-004 Blk-004
 95-308-0500 Sect-08 TWP -119 Rang-35 Lot-001 Blk-005
 95-308-0510 Sect-08 TWP -119 Rang-35 Lot-002 Blk-005
 95-308-0520 Sect-08 TWP -119 Rang-35 Lot-003 Blk-005
 95-308-0530 Sect-08 TWP -119 Rang-35 Lot-004 Blk-005
 95-308-0540 Sect-08 TWP -119 Rang-35 Lot-005 Blk-005
 95-308-0550 Sect-08 TWP -119 Rang-35 Lot-006 Blk-005

5. Erickson Land Company of Willmar 95-912-0950
 PO Box 628 Project 1601 \$26,156.80
 Willmar

SECT-12 TWP-119 RANG-35

That part of the West Half of Northwest Quarter described as follows: Commencing at the Northwest corner of said Section 12, Thence South 977.23 feet to point of beginning of tract herein described, Thence East 113.15 feet, Thence Northeasterly 120.30 feet, Thence Northeasterly 138.50 feet, Thence Southeasterly 196.87 feet, Thence Southeasterly 318.20 feet, Thence Southwesterly 15.49 feet, Thence Southeasterly 149.81 feet, Thence Southeasterly 153.04 feet, Thence Easterly 193.16 feet to East line of West 40 acres of North 1655 feet of said Northwest Quarter, Thence South 389.82 feet to South line of North 1655 feet of said Northwest Quarter, Thence West 1053 feet to West line of said Section 12, Thence North 677.77 feet to point of beginning, Except that part platted as Trentwood Estates Third Addition.(14.11 acres)

Dated this 2nd day of October 2017.

s/s Marv Calvin
 Mayor

Attest:

s/s Judy Thompson
 City Clerk

RESOLUTION NO. 17-117

**RESOLUTION APPROVING TRANSFER OF FUNDS TO WILLMAR FESTS
FOR HOLIDAZE PARADE**

Motion By: Nelsen Second By: Fagerlie

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following changes to the Non-Departmental Budget within the General Fund:

Increase:	Willmar Fests	\$5,000.00
Decrease:	Downtown Development	\$5,000.00

Dated this 2nd day of October, 2017.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK

RESOLUTION NO. 17-118

**A RESOLUTION AWARDING THE AUDITORIUM ENVIRONMENTAL SERVICES PROJECT TO GREEN BAY
LEAD SERVICES, LLC IN THE AMOUNT OF \$50,265.00 AND REAPPROPRIATE FUNDS.**

Motion By: Christianson Second By: Plowman

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, the bid of Green Bay Lead Services, LLC for the Auditorium environmental services project is accepted, and the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$50,265.00.

BE IT FURTHER RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the Capital Improvement Fund Budget as follows:

Decrease:	2017 CIP Budget Auditorium Tuck Pointing	\$36,265.00
Increase:	Auditorium Operating Budget 0338- Cleaning and Waste Removal	\$36,265.00

Dated this 2nd day of October, 2017

s/s Mary Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

