

WILLMAR CITY COUNCIL PROCEEDINGS
BOARD ROOM
HEALTH AND HUMAN SERVICES BUILDING
WILLMAR, MINNESOTA

November 19, 2018
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Marv Calvin. Members present on a roll call were Mayor Marv Calvin, Council Members Audrey Nelsen, Ron Christianson, Kathy Schwantes, Fernando Alvarado, Julie Asmus, Shawn Mueske. Present 7, Absent 2. Council Members Andrew Plowman and Rick Fagerlie were excused from the meeting.

Also present were City Administrator Ike Holland, Police Chief Jim Felt, Finance Director Steve Okins, Public Works Director Sean Christensen, Planning and Development Services Director Bruce Peterson, Fire Chief Frank Hanson, Recreation Director Rob Baumgarn, City Clerk Judy Thompson and City Attorney Robert Scott.

Proposed deletions to the agenda included: Mayor Calvin asked that Willmar Wye Master Agreements be removed from the agenda and Dovre Township Fire Agreement be removed from the consent agenda.

Council Member Mueske moved to approve the agenda, as amended. Council Member Nelsen seconded the motion which carried.

City Clerk Judy Thompson reviewed the consent agenda.

- A. City Council Meeting Minutes of November 5, 2018
- B. Willmar Municipal Utilities Board Minutes of November 13, 2018
- C. Planning Commission Minutes of November 7, 2018
- D. Board of Canvass Minutes of November 14, 2018
- ~~E. Resolution Approving Dovre Township Fire Agreement~~
- F. **Resolution No. 18-145 Certification of Unpaid Utility Charges as a Lien**
- G. Approve Civic Center Special Event On-Sale Liquor License Permit – New Year’s Eve Bonspiel
- H. Approve Civic Center Special Event On-Sale Liquor License Permit – Novice Bonspiel
- I. Reappointment as Members of:
 - Airport Commission – Patrick Curry and David Little
 - Municipal Utilities Commission – Brendan MacDonald and Ross Magnuson
 - Planning Commission – Jonathon Marchand and Terry Sieck
 - Rice Hospital Board – Andrea Pieske and Dr. Lee Cafferty
 - Zoning Appeals – Andy Engan
 - Human Rights Commission – Barbara Little
 - Charter Commission – Kelly Welch, Patrick Curry, Karla Tinklenberg (Chief District Judge appoints)
- J. Police Department Statistics for the Month of October, 2018
- K. Fire Department Statistics for the Month of October, 2018
- L. Building Inspection Report for the Month of October, 2018
- M. Accounts Payable Report for November 1 – 14, 2018
- N. Application for Appointment to the Human Rights Commission – Nate Erickson

Council Member Nelsen offered a motion to approve the Consent Agenda. Council Member Mueske seconded the motion, which carried on a roll call vote of Ayes 6, Noes 0.

No one was present to speak during the Open Forum.

Planning and Development Services Director Bruce Peterson presented a request to approve an orderly annexation by Joint Resolution Agreement. Mr. Peterson stated the City has received petitions for annexation from Dennis and James Thorpe and Ziegler CAT for 9.9 acres on 30th Street Northwest/County Road 5 and 74.4 acres on Highway 71 South, respectively. Both properties are contiguous with current City limits. The Planning Commission reviewed the annexation on November 7th, and recommend entering into the agreement with Willmar Township. The Willmar Township Board reviewed the agreement on November 12th, and voted to adopt the Joint Resolution and enter into the Orderly Annexation Agreement.

Following discussion, **Resolution No. 18-146 Authorization to Execute Orderly Annexation Joint Resolution** was introduced by Council Member Mueske. Council Member Asmus seconded the motion, which carried on a roll call vote of Ayes 5, Noes 1. Council Member Christianson voted “no.”

City Administrator Ike Holland presented a request to approve a proposal submitted by Bruce Miles of Big River Group, LLC in the amount of \$5,820.00 to facilitate a Council Retreat tentatively scheduled for January 11 and 12, 2019 at Bremer Bank.

Following discussion, Council Member Schwantes offered a motion to approve the proposal by Bruce Miles of Big River Group, LLC. in the amount of \$5,820.00. Council Member Mueske seconded the motion which carried. Council Member Christianson abstained.

Mayor Calvin asked Council to notify City Administrator Ike Holland, City Clerk Judy Thompson, or himself of any items they would like placed on the agenda for the retreat.

City Administrator Ike Holland brought to the Council’s attention under our current policy for additional Work Sessions, the fifth Monday in December is December 31st, and asked if Council would be in favor of cancelling the Work Session for that date and perhaps scheduling it for December 10th, if needed.

During discussion, Council Member Mueske offered a suggestion if upcoming Work Session agendas are light, the meeting should start at 6:00 p.m. rather than 5:00 p.m.

Following discussion, Council Member Schwantes offered a motion that the meetings for December be scheduled for December 3rd, 10th, and 17th. Council Member Christianson seconded the motion. Council Member Nelsen offered an amendment to the motion if there are no items on the agenda for December 10th, the meeting be cancelled. The motion, as amended, then carried.

City Administrator Ike Holland stated the January 2019 meetings are scheduled for January 7th, 14th, and 22nd. He also stated the Council Retreat is scheduled for January 11th and 12th, and inquired if the Council desired to cancel the Work Session scheduled for January 14th. Following discussion, Council desired to have the Work Session on January 14th to hold an open discussion of items discussed at the retreat.

Mayor Calvin offered the following comments: the lights will be turned on for Celebrate the Light of the World display at Robbins Island on Thanksgiving Day evening, he will verify the time and inform Council; Thanksgiving is Thursday and we have so much to be thankful for in our community, many great things are happening in our community; he is thankful to have been re-elected as Mayor and is looking forward to the next four years; we have a bright future ahead; and wished everyone a Happy Thanksgiving.

Council Member Christianson inquired if there is a cross on display at the Celebrate the Light of the World display. Mayor Calvin answered “yes.”

Council Member Schwantes wanted to thank the voters for approving the local option sales tax.

Council Member Alvarado also thanked the voters for approving the local option sales tax and he is looking forward to the projects being completed and feels this is great for the future of our community; there are many things happening in our community.

Council Member Mueske offered the following comments: he is pleased the Destination Playground has been merged with the Celebrate the Light of the World display at Robbins Island; hoped people have stopped out to the Community Center to see Ron Adams' "Graceland" reveal; the Holiday Parade held last Saturday appeared to be well-attended; gave a "shout out" to the Willmar High School football team who will be playing in the prep bowl on Friday, November 23rd at 4:00 p.m. at the U. S. Bank Stadium in Minneapolis and urged everyone to support our local team.

Council Member Asmus urged everyone to stop at the Community Center to see the "Graceland" painting; gave a "shout out" to Darlene Schroeder for all the work she put into writing the grant and soliciting funds to make this happen; and wished the Cardinal football team well in Friday's upcoming game "Go Cards."

Council Member Christianson offered a motion to adjourn the meeting with Council Member Asmus seconding the motion which carried. The meeting adjourned at 7:21 p.m.

s/s Marv Calvin

MAYOR

Attest:

s/s Judy Thompson

SECRETARY TO THE COUNCIL

RESOLUTION NO. 18-145

RESOLUTION APPROVING UNPAID UTILITY CHARGES BE CERTIFIED AGAINST THE REAL PROPERTY

Motion By: Nelsen

Second By: Mueske

WHEREAS, Section 16-127 of the Willmar City Code states that such unpaid utility bills represent a lien on the real property receiving utility services; and

WHEREAS, the Willmar Municipal Utilities Commission has offered the owner the right to request an appearance before the Commission to make objections to payment; and

WHEREAS, the Willmar Municipal Utilities Commission has adopted Resolution No. 47 on October 22, 2018, requesting the Willmar City Clerk to certify the unpaid utility charges as a lien on the real property.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that the amount of the unpaid utility charges totaling \$3,054.66 be certified to the County Auditor to be extended on the tax rolls of such real property in the same manner as other taxes for collecting in 2019 and collected by the County Treasurer, and paid to the City Clerk along with other taxes; and

BE IT FURTHER RESOLVED that the unpaid utility charges be certified against the real property as follows:

1. Parcel No. 95-138-0030
Located at 916 19th Avenue SE \$626.56
Described as Section 23, Township 119, Range 35, Lot 3, Block 1
COUNTRYSIDE ADDITION

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|----|---|------------|
| 2. | Parcel No. 95-280-0050
Located at 816 4 TH Street SW
Described as Section 15, Township 119, Range 35, Block 1
<i>HANSON'S ADDITION TO WILLMAR</i>
<i>Lot 5 & South ½ of Lot 4</i> | \$382.70 |
| 3. | Parcel No. 95-843-0710
Located at 700 17 th Street SE
Described as Section 13, Township 119, Range 35, Lot 1, Block 7
<i>WELSHIRE ADDITION</i> | \$130.36 |
| 4. | Parcel No. 95-683-0650
Located at 500 26 th Avenue SW
Described as Section 22, Township 119, Range 35, Lot 15, Block 5
<i>PORTLAND ACRES THIRD ADDITION TO THE CITY OF WILLMAR</i> | \$76.02 |
| 5. | Parcel No. 95-222-1270
Located at 625 Charlotte Street SE
Described as Section 14, Township 119, Range 35, Lot 7, Block 7
<i>FERRING'S 2ND ADDITION</i> | \$183.86 |
| 6. | Parcel No. 95-570-0640
Located at 801 13 th Street SW
Described as Section 15, Township 119, Range 35, Block 4
<i>NURSERY ADDITION TO THE CITY OF WILLMAR</i>
<i>Part of Lot 4 Beginning at Northwest Corner Thence Southerly 60 feet</i>
<i>Thence 90 Degrees Easterly 140 feet to a Point Thence Northerly & Parallel to</i>
<i>West Line of Lot 4. 85.52 feet to a Point in North Line of Block 4 Southwesterly on North Line</i>
<i>142.31 feet to Beginning.</i> | \$1,655.16 |

Dated this 19th day of November 2018.

s/s Marv Calvin
Mayor

Attest:

s/s Judy Thompson
City Clerk

RESOLUTION NO. 18-146

AUTHORIZATION TO EXECUTE ORDERLY ANNEXATION JOINT RESOLUTION

Motion By: Mueske Second By: Asmus

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to execute the joint orderly annexation resolution with Willmar Township for the annexation of the Thorpe and Ziegler properties.

Dated this 19th day of November, 2018.

s/s Marv Calvin
MAYOR

Attest:

s/s Judy Thompson
CITY CLERK