

**PUBLIC WORKS/SAFETY COMMITTEE
MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, October 21, 2020 by electronic means on GoTo Meeting teleconference.

Present: Andrew Plowman Chair
Julie Asmus Vice Chair
Fernando AlvaradoMember
Audrey NelsenMember

Others present: Public Works Director Sean Christensen; Deputy Fire Chief Matt Grave; Engineering Administrative Assistant Kelsi Delbosque; Shelby Lindrud “West Central Tribune”.

Item No. 1 Call to Order

The meeting was called to order at 5:05 p.m.

Item No. 2 Downtown Outdoor Seating (Information)

Staff brought forth, for information, the removal of downtown outdoor seating. With the recent snow fall, downtown businesses have removed their tables from the streets.

Item No. 3 Fire Station Tree Removal (Information)

Staff brought forth, for information, the removal of a silver maple tree to the east of the Fire Station. The tree has caused damage to the roof of both the station and also Schwegman Cleaners and Laundry. It was noted by staff this is not the tree donated to the City from Germany. The Public Works department will remove the tree and seed the area after the stump is ground out.

Item No. 4 Project No. 2001-A Change Order No. 2 (Resolution)

A motion was made by Council Member Alvarado, seconded by Council Member Asmus to adopt the resolution authorizing Change Order No. 2 in the amount of \$5,780.50 for Project No. 2001-A 9th Street SE reconstruction. Additional concrete removals due to steep driveway issues and added erosion control were required along the project resulting in the change order. The additional cost will be paid from the project’s contingencies budget. The motion carried.

Item No. 5 Project No. 2003-A Change Order No. 3 (Resolution)

A motion was made by Council Member Asmus, seconded by Council Member Alvarado to adopt the resolution authorizing Change Order No. 3 in the amount of \$29,465.40 for Project No. 2003-A 1st Street Overlay. Installation of an additional 36 linear feet of watermain on the south side of 19th Avenue was needed resulting in the change order. It was not installed in 2019 by WMU due to intersection lighting infrastructure conflicts. With this year’s project it provided an opportunity to replace the section at minimal cost. The additional cost will be paid from the project’s contingencies budget. The motion carried.

Item No. 6 Project No. 1905 Change Order No. 1 & Final (Resolutions)

A motion was made by Council Member Alvarado, seconded by Council Member Asmus to adopt the resolution authorizing Change Order No. 1 in the amount of \$421.75 for Project No. 1905 Swansson Field Path Overlay. A motion was made by Council Member Alvarado, seconded by Council Member Asmus to adopt the resolution accepting the project and authorizing final payment to Duininck, Inc. in the amount of \$5,698.25. Added seeding and mulching were required to meet existing grade, resulting in the change order. The additional cost will be paid from the contingencies budget. The project has been reviewed by staff and the recommendation is to authorize final payment to the contractor. The motion carried.

Item No. 7 Project No. 1903-A Final (Resolution)

A motion was made by Council Member Asmus, seconded by Council Member Nelsen to adopt the resolution accepting Project No. 1903-A 15th Street SW Overlay and authorizing final payment to Duininck, Inc. in the amount of \$47,795.72. The project included the overlay of 15th Street SW from Trott Avenue to 19th Avenue. Final quantities have been reviewed by staff and the recommendation is to authorize final payment to the contractor. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 6:13 p.m. by Chair Plowman.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director