

**PUBLIC WORKS/SAFETY COMMITTEE  
MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, December 9, 2020 by electronic means on GoTo Meeting teleconference.

Present: Andrew Plowman ..... Chair  
Julie Asmus ..... Vice Chair  
Fernando Alvarado .....Member  
Audrey Nelsen .....Member

Others present: City Administrator Brian Gramentz; Public Works Director Sean Christensen; Fire Chief Frank Hanson; Police Chief Jim Felt; Public Works Superintendent Gary Manzer; Engineering Administrative Assistant Kelsi Delbosque;, Bolton and Menk Engineer Jared Voge; Shelby Lindrud “West Central Tribune”.

Item No. 1      Call to Order

The meeting was called to order at 5:07 p.m.

Item No. 2      Public Safety Updates (Information)

Staff brought forth, for information, the public safety statistics for the month of November.

Item No. 3      Robbins Island Path Snow Removal (Information)

Staff brought forth, for information, the snow removal practices of paths at Robbins Island.

Item No. 4      2021 Dump Trucks Purchase (Motion)

A motion was made by Council Member Nelsen, seconded by Council Member Alvarado directing staff to begin the purchase process in 2020 of two International dump trucks scheduled for replacement in 2021. The trucks are proposed to be purchased from North Central International of St. Cloud per State Contract No. 12463. One unit will replace a 2008 International dump truck and the other will replace a 2005 John Deere loader. The current state contract expires December 31, 2020 and build times have been delayed due to Covid-19. Moving the purchase timeline up will allow the new trucks ordered and outfitted for use in fall 2021. The Committee requested the item be brought to the Finance Committee for discussion and further approval. The motion carried.

Item No. 5      ADA Transition Plan (Resolution)

A motion was made by Council Member Alvarado, seconded by Council Member Nelsen to adopt the resolution accepting the Americans with Disabilities Act Self-Evaluation and Transition Plan from Bolton and Menk, Inc. The plan performs a self-evaluation of ADA deficiencies into three level categories and provides a plan to bring them into compliance. Level 1 were those near government facilities, libraries, hospitals, public housing, senior living facilities and schools. Level 2 areas included central business districts, supermarkets, places of worship, major employment sites and housing complexes. Level 3 include single family residential and industrial areas. The cost estimates to bring the facilities into compliance is \$10.4 million and an approximate \$347,300 would need allocation annually to complete all repairs in 30 years. The motion carried.

Item No. 6      Receive 2021 Improvement Report (Resolution)

A motion was made by Council Member Alvarado, seconded by Council Member Asmus to adopt the resolution receiving the Improvement Report for the 2021 Street Improvements and order the Improvement Hearing for January 19, 2021 at 7:01 p.m. In accordance with Chapter 429 of Minnesota State Statute, formal acceptance of the report is required as well as a hearing scheduled for the improvements. The hearing explains the improvements and allows for public comments on assessable projects. Funding sources of the improvements include monies from Willmar Municipal Utilities, assessments, and state aid. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 7:53 p.m. by Chair Plowman.

Respectfully submitted,



Sean E. Christensen, P.E.  
Public Works Director