

MINUTES
WILLMAR POLICE COMMISSION
Friday, April 21, 2023

A meeting of the Willmar Police Civil Service Commission was held on Friday, April 21, 2023, at the Law Enforcement Center in Willmar.

Present were Police Civil Service Commission members President Earline Schulstad, Vice President Mike Kubesh, and new Commissioner/Secretary Lilbon Clark. Police Captain Mike Anderson and Administrative Assistant Sue Edwards were also present.

The meeting was called to order by Commissioner Schulstad at 12:35 p.m.

A motion was made by Commissioner Kubesh, seconded by Commissioner Clark, to approve the February 6, 2023 minutes as submitted. **Motion carried.**

Commissioner Schulstad informed the Commission members that she had been on the interview panel this morning for a Secretarial position at the Police Department. After discussion, Commissioner Kubesh made a motion, seconded by Commissioner Schulstad, to recommend hiring Janelle Hansen to the appointing authority. **Motion carried.**

Miscellaneous:

Captain Anderson informed the Commission that Officer Jason Hay is doing fine and has been medically cleared to come back to work May 1st.

With Chief Felt being Vice President of the Law Enforcement Memorial Association (LEMA), he has been assisting in Pope County most of the week, helping with logistics/funeral arrangements for Deputy Josh Owens. Four Willmar PD officers have also assisted by covering shifts in Pope County this week.

Captain Anderson explained to the Commission that we were waiting for LELS to settle their contract to have updated wages before advertising for Police Officer positions; however, since they haven't settled, the Police Department would like to move forward and start the process. Another Police Commission meeting will be set up in the near future to discuss possible changes in the hiring process.

There being no further business, a motion to adjourn was made by Commissioner Kubesh, seconded by Commissioner Clark. The meeting was adjourned at 12:55 p.m.

/s/ Sue Edwards