

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

June 5, 2002  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Doug Reese, Ron Christianson, Bruce DeBlieck, Denis Anderson, Nancy Houlahan, Rick Fagerlie, Jim Dokken, and David Chapin; Present 9, Absent 0.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Captain David Wyfells, Fire Chief Marv Calvin, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, and Administrative Assistant Audrey Peterson.

Mayor Heitke acknowledged Boy Scout Andrew Halbritter, who is with Troop 224 and working on his citizenship badge.

Council Member Reese offered a motion adopting the Consent Agenda which included the following: City Council Minutes of May 15, Municipal Utilities Commission Minutes of May 13, Convention and Visitors Bureau Board Minutes of March 19, Kandiyohi Area Transit Board Minutes of April 23, and Airport Commission Minutes of May 22, 2002. Council Member DeBlieck seconded the motion, which carried.

Mayor Heitke acknowledged that no one had signed up to address the City Council during its scheduled Open Forum.

Mayor Heitke recognized representatives of the Municipal Utilities Commission, Kandiyohi Power Cooperative, Allied Power and En-Tel. Municipal Utilities General Manager Michael Nitchals provided written responses to questions asked by Council Members at a prior Council meeting concerning En-Tel's capital call and financial status and reviewed goals and objectives of Allied Powers relationship with En-Tel. Mr. Nitchals explained that at the present time En-Tel is requesting financial confidentiality to prevent some information from getting to competitors. Daryl Fostervold, Kandiyohi Power Cooperative Vice President, informed the Council that the community was calling for services provided by En-Tel; and Gary Geiger, MUC President, explained the financial contribution of Allied Power to En-Tel was small compared to the benefits received. Jeff Roiland, En-Tel General Manager, explained that En-Tel is the only company in Willmar where customers can get all services at one place. Dave George, Kandiyohi Power Cooperative President informed the Mayor and Council that an invitation would be extended in the future for the City Council, MUC and Cooperative to meet and discuss Allied Power. Following a lengthy discussion, it was the consensus of the group that Council Members would be provided financial information at some point in the future.

Mayor Heitke called for a recess at 8:15 p.m. and reconvened the meeting at 8:30 p.m.

The Finance Committee Report of May 20, 2002, was presented to the Mayor and Council by Council Member Anderson. There were five items for Council consideration.

Item No. 1 Fire Chief Calvin reviewed with the Committee the 2001 Financial Reporting

Form Schedules 1, 2 and 3 as required by State Statute. The report indicates that there are enough funds to allow the Relief Association to set their retirement rate per year of service at \$2,950.00. This level would not require a municipal contribution even though the City has previously approved a level of \$2,100.00.

Chief Calvin indicated to the Committee that the Relief Association is still evaluating and developing a plan to raise the City level incrementally. Since the next reporting cycle is due by August 1, 2002, the Committee requested a recommendation from the Association by that time. This matter was received for information only.

Item No. 2 Staff informed the Committee that the City has received notification of a 7 percent increase in its workers compensation rates for the year 2002. Since this increase is after the 2002 budgets have been adopted, staff was directed to monitor departmental budgets and report back to the Committee when and if these costs cause departmental budgets to be over spent. This matter was received for information only.

Item No. 3 Staff informed the Committee that the City has received a donation of a new electronic scoreboard from Safeco, valued at approximately \$15,000.00. Noting the City has a policy of accepting all donations over \$1,000.00 by resolution, the Committee was recommending the Council pass a resolution to accept the donation and send a letter of appreciation.

Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

#### RESOLUTION NO. 1

WHEREAS, SAFECO has agreed to donate to the City of Willmar a new electronic scoreboard valued at approximately \$15,000 to be used at youth baseball fields.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Willmar, Minnesota, that the City accept the donation from SAFECO and that the City Administrator be directed to express the community's appreciation for the donation.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 3 The Committee reviewed a request for funding from the "Let's Go Fishing" organization. Following discussion, it was the consensus of the Committee that, although the cause and ideas were considered good, it was not a function of government and denied the request. This matter was for information only.

Item No. 5 The Committee reviewed the following reports: March Pioneerland Library, K.A.T. financial, Rice Hospital financial, April and March C.V.B. and W.R.A.C., first quarter M.U.C. and Willmar Arts Fund. This matter was for information only.

The Finance Committee Report of May 20, 2002, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member DeBlieck, and carried.

The Public Works/Safety Committee Report of May 21, 2002, was presented to the Mayor

and Council by Council Member Reese. There were 12 items for Council consideration.

Item No. 1 Val Swanson presented to the Committee a request for use of the Civic Center for volleyball tournaments during off-season time. The proposal includes the City purchasing equipment for four courts in addition to providing the staff time. In return, revenue is collected from the tournaments for rental fees. The Committee referred the matter to staff and Ms. Swanson to coordinate floor time along with expenses and revenues and bring the feasibility of this request back to Committee. This matter was for information only.

Item No. 2 Staff briefed the Committee on the proposed First Street signal project. Improvements are to be made to nine signal systems including the one on Willmar Avenue and 4th Street Southeast. All nine controllers will be upgraded and LED heads installed including emergency vehicle pre-emption devices. The estimated cost of the project is \$410,000 and is state aid reimbursable. The Committee was recommending to the Council approval of the plans and specifications and authorize advertisement for bids to be opened July 1, 2002.

Resolution No. 2 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

#### RESOLUTION NO. 2

WHEREAS the City Engineer of the City of Willmar has presented to the City Council plans and specifications for Project No. 0105 – First Street Signal Improvements for the City of Willmar;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Willmar that:

Final plans and specifications are hereby approved, and publication of the advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 1st day of July, 2002, at the City Office Building, 333 Southwest Sixth Street, Willmar, Minnesota.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 3 The Committee reviewed the bids received April 8, 2002, for the 2002 Street and Other Improvements – Project No. 0201. A total of two bids were received, both under the engineer's estimate of \$1.82 million. The Committee was recommending to the Council to award the bid to Duinick Bros. and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City.

Council Member Reese moved to introduce a Resolution awarding the bid to Duinick Bros. Council Member Christianson seconded the motion. City Administrator Schmit informed the Mayor and Council that four residents on Third Street Southeast have filed formal appeals of their proposed assessments. Mr. Schmit explained two options for Council consideration. The first would be to proceed with the project, recognizing the appeals filed and deal with the legal consequences. The second option would be removing the entire reconstruction portion of the improvement project.

Council Member Reese moved to withdraw his motion awarding the bid with Council Member Christianson withdrawing his second.

Following discussion, Council Member Reese moved to reject the bids with Council Member Christianson seconding the motion, which carried.

Resolution No. 3, amending the order of 2002 street and other improvements, was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on approved on a roll call vote of Ayes 7, Noes 0, Abstention 1 – Council Member Dokken.

### RESOLUTION NO. 3

#### AMENDING THE ORDER OF 2002 STREET AND OTHER IMPROVEMENTS

WHEREAS, the City Council deems it necessary and expedient that the City of Willmar, Minnesota, construct certain improvements to-wit: grading, gravel base, bituminous paving, curb and gutter, sidewalk, street lighting, sanitary sewer, storm sewer, water main, sump pump drain tile, and service lines in the City as described in and in accordance with the preliminary plans and report prepared by the City Engineer, and

WHEREAS, after a public hearing on such improvements was held February 20, 2002, whereby the City Council ordered the improvements which included 3<sup>rd</sup> Street SE, 11<sup>th</sup> Avenue SE to Minnesota Avenue SE; 9<sup>th</sup> Street SE, Willmar Avenue SE to Minnesota Avenue SE; 26<sup>th</sup> Avenue SW, 6<sup>th</sup> Street SW to east end of cul-de-sac; 10<sup>th</sup> Street NW, railroad tracks to Gorton Avenue NW; and Gay Street SE, Trunk Highway 12 north to dead end.

WHEREAS, various owners on 3<sup>rd</sup> Street Southeast have appealed their assessments to District Court whereby the Court decision would delay the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, as follows:

1. It is advisable, expedient, and necessary that said improvements previously ordered be constructed.
2. The improvements described in the initial order be amended to delete 3<sup>rd</sup> Street Southeast, Minnesota Avenue Southeast to Olena Avenue Southeast; 9<sup>th</sup> Street Southeast, 11<sup>th</sup> Avenue Southeast to Minnesota Avenue Southeast; 26<sup>th</sup> Avenue Southwest, 6<sup>th</sup> Street Southwest to east end of cul-de-sac; 10<sup>th</sup> Street Northwest, railroad tracks to Gorton Avenue NW; and Gay Street Southeast, Trunk Highway 12 north to dead end; and
3. The City's Engineer is hereby directed to prepare amended plans and specifications for said improvements hereby ordered.
4. The City Council shall let the contract for all of the work for said improvements approved, and publication of the advertisement for bids is herewith authorized. Bids will be publicly opened and read at 1:30 p.m. on the 15<sup>th</sup> day of July, 2002, at the City Office Building, 333 Southwest 6<sup>th</sup> Street, Willmar, Minnesota.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Resolution No. 4, amending the assessment roll, was introduced by Council Member Reese, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0, Abstention 1 – Council Member Dokken.

RESOLUTION NO. 4

AMENDING ASSESSMENT ROLL

WHEREAS, the City Council of the City of Willmar, Minnesota, duly adopted the assessment roll for the 2002 Street Improvement Project on May 1, 2002, and

WHEREAS, certain adopted assessments have been deleted due to amending the order of improvements, which deleted 3<sup>rd</sup> Street SE, 9<sup>th</sup> Street SE, 26<sup>th</sup> Avenue SW, 10<sup>th</sup> Street NW, and Gay Street SE.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, as follows:

1. Such assessment roll be amended to the sum of \$1,217,036.27, a copy of which is attached hereto and made a part hereof, is hereby accepted.
2. Such assessments shall be as follows:
  - A. The assessments shall be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable with general taxes for the year 2003, collectible with such taxes during the year 2012.
  - B. To the first installment shall be added interest at the rate of six (6) percent per annum on the entire principal amount of the assessment from the date of the bond sale, approximately September 4, 2002, until December 31, 2003. To each subsequent installment, when due there shall be added interest for one year at said rate on the unpaid principal amount of the assessment.
  - C. The owner of any property so assessed may at any time prior to the certification of the assessment or the first installment thereof to the County Auditor (Treasurer), pay the whole of the principal amount of the assessment on such property with interest accrued to the date of payment to the City Clerk-Treasurer, except that no interest shall be charged if the entire assessment is paid by October 31, 2002, and such property owner may at any time prior to November 15 of any year pay to the City Clerk-Treasurer the entire principal amount.
3. The City Clerk-Treasurer shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 4 The Committee reviewed an amended final budget for the 2001 Improvements. The amendment includes the transfer out of \$177,800 slated for improvements to Olena Avenue Southeast that will be completed in 2002. The Committee was recommending the Council approve of the 2001 Improvements Budget as amended.

Resolution No. 5 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 5

FINAL 2001 IMPROVEMENTS BUDGET  
ESTIMATED TOTAL COST \$2,442,743

<b>PERSONNEL SERVICES:</b>		<b>RECEIVABLES:</b>	
Overtime Reg. Employees	\$ 500.00	Property Owners	\$ 967,785.00
Salaries Temp. Employees	6,000.00	City-MUC (\$21,633-9 <sup>th</sup> ST)	170,268.00
Employer Pension Contr.	<u>1,500.00</u>	State Aid & Turnback	941,160.00
Total:	\$ 8,000.00	City – WTP	61,500.00
		City – PW	18,000.00
<b>SUPPLIES:</b>		City C. I. Fund	222,500.00
Office Supplies	\$ 1,500.00	Developer Agreement	189,330.00
Small Tools	2,000.00	Other (DNR Grant)	25,000.00
Motor Fuels & Lubricants	1,000.00	City – Park Development	<u>25,000.00</u>
Postage	2,000.00	Total:	\$2,620,543.00
General Supplies	<u>3,500.00</u>		
Total:	\$10,000.00		
		<b>FINANCING:</b>	
<b>OTHER SERVICES:</b>		Bonds	\$1,400,420.00
Printing & Publishing	\$ 2,000.00	State	941,160.00
Mtce. of Other Impr.	1,691,700.00	City (Park Dev)	25,000.00
Other Services	<u>548,193.00</u>	City (Public Works-Hydrant)	18,000.00
Total	\$2,241,893.00	Developer Agreements	189,330.00
		Other (DNR Grant)	25,000.00
<b>OTHER CHARGES:</b>		MUC	<u>21,633.00</u>
Professional Services	10,000.00	Total:	\$2,620,543.00
Advertising	1,000.00		
Adm. OH (Transfer)	126,850.00		
Other Charges	<u>45,000.00</u>		
Total:	\$182,850.00		
Transfer Out 2002	177,800.00		
<b>GRAND TOTAL:</b>	<b>\$2,442,743.00</b>		

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 5 The Committee reviewed the proposed final budget for the 2002 Improvements and was recommending to the Council approve the 2002 Improvements Final Budget.

City Administrator Schmit explained to the Mayor and Council that due to the action the Council took removing reconstruction from the 2002 Improvement Project, it is necessary to adopt a revised preliminary budget. Following discussion, Resolution No. 6 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0, Abstention 1 – Council Member Dokken.

RESOLUTION NO. 6

BUDGET 2002 IMPROVEMENTS  
ESTIMATED TOTAL COST: \$2,030,187

PERSONNEL SERVICES:		RECEIVABLES:	
Overtime Reg. Employees	\$ 500.00	Property Owners	\$1,107,160.00
Salaries Temp. Employees	6,000.00	City-MUC	78,701.00
Employer Pension Contr.	<u>1,500.00</u>	City – WTP	204,500.00
Total:	\$ 8,000.00	City – Transfer 2001	177,800.00
SUPPLIES:		City – SWMP	65,000.00
Office Supplies	\$ 1,500.00	City – TIF	255,000.00
Small Tools	2,000.00	Developer Agreement	123,026.00
Motor Fuels & Lubricants	1,000.00	City – CIF (overlay)	<u>19,000.00</u>
Postage	2,000.00	Total:	\$2,030,187.00
General Supplies	<u>3,500.00</u>		
Total:	\$10,000.00		
OTHER SERVICES:		FINANCING:	
Printing & Publishing	\$ 2,000.00	Bonds	\$1,126,160.00
Mtce. of Other Impr.	1,725,000.00	City	702,300.00
Other Services	<u>90,000.00</u>	Developer Agreements	123,026.00
Total	\$1,817,000.00	MUC	<u>78,701.00</u>
		Total:	\$2,030,187.00
OTHER CHARGES:			
Licenses & Taxes	\$ 1,500.00		
Professional Services	20,000.00		
Advertising	1,000.00		
Adm. OH (Transfer)	127,687.00		
Other Charges	<u>45,000.00</u>		
Total:	\$195,187.00		
GRAND TOTAL:	\$2,030,187.00		

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 6 The Committee reviewed a proposal received for animal impoundment from the Humane Society. The current agreement is being terminated due the Willmar Pet Hospital moving its location and no longer having impound facilities. In comparing the proposal to the current rates, there is an increase in fees. The term of the bid with the Humane Society is one year

with a six-month notification if the building is sold. Staff recommended accepting the proposal. The Committee was recommending to the Council to approve the Human Society's proposal for animal impoundment and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City.

Resolution No. 7 was introduced on Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 7

Whereas the City of Willmar desires to retain a Primary vendor for the impounding, boarding, care, and disposal of City of Willmar impounded animals; and

Whereas a proposal has been made by, and an agreement prepared to retain, the Humane Society of Kandiyohi County, Minnesota to provide these services for a minimum period of one year commencing on September 1, 2002;

Now therefore be it resolved by the City Council of the City of Willmar that said agreement be approved and that the Mayor and City Administrator be authorized to execute the same.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 7 The Committee discussed an amendment to the present animal-licensing ordinance, which would allow area veterinarians and the humane society to sell licenses. Staff recommended amending the ordinance to read "the city clerk-treasurer and/or its agents shall issue....." The Committee was recommending to the Council to introduce an amendment to the ordinance for hearing on June 17, 2002.

Council Member Reese moved to introduce an Ordinance amending the dog and cat license ordinance and to schedule a hearing for July 3, 2002. Council Member Christianson seconded the motion, which was eventually withdrawn. The Council then discussed moving the July 3, meeting to July 1, 2002. Council Member Reese moved to set the first meeting and hearing in July to Monday, July 1, 2002, with Council Member Anderson seconding the motion, which carried. Council Member Reese moved to introduce an Ordinance amending the dog and cat license Ordinance and to schedule a hearing for July 1, 2002. Council Member Christianson seconded the motion, which carried.

Item No. 8 The Committee reviewed a proposed administrative fee for agents issuing animal licenses, and was recommending to the Council to approve the addition of a \$2.00 administrative fee for animal licenses to be retained by the agent. Council Member Reese moved to include a \$2.00 administrative fee in the proposed dog and cat Ordinance. Council Member Chapin seconded the motion, which carried.

Item No. 9 The Committee received an update on the land acquisition for the new airport. The City has settled with three landowners for six parcels. There are currently 12 landowners left and negotiations are continuing. Staff advised the Committee that in order to keep



up with time constraints for funding and construction requirements, it is necessary for the City to move forward with the eminent domain process. The Committee was recommending to the Council to authorize the City Attorney to move forward with the eminent domain process for the new airport land acquisition.

Resolution No. 7 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 7

AUTHORIZATION TO EXECUTE EMINENT DOMAIN PROCESS FOR  
ACQUISITION OF NEW AIRPORT PROPERTY

WHEREAS, the City of Willmar is in the process of acquiring approximately 803 acres of land for a new airport facility; and

WHEREAS, an effort has been made to acquire the land by negotiation with property owners; and

WHEREAS, the City of Willmar has not been able to acquire all of the necessary land by negotiation; and

WHEREAS, new airport property is needed by October, 2002, to begin construction; and

WHEREAS, the construction of a new airport will serve a public purpose.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that an action be commenced in the Kandiyohi County District Court for purposes of acquiring all necessary properties designated by Willmar Municipal Plat No. 1-1. -2. 1-3. by means of eminent domain for purposes of constructing the new Willmar Municipal Airport.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Item No. 10 The Committee was informed by staff that subsequent to receipt of a cost analysis from HNTB, the Airport Commission was looking into ways to lower the costs. One item was the reduction of the length of the crosswind runway and changing the surfacing to turf. For additional funding sources, staff suggested contacting the County for participation in items such as road relocations/changes and other costs. The Committee approved the concept and authorized staff to contact County officials. This matter was for information only.

Item No. 11 The Committee viewed a video taken by Council Member Fagerlie of the walk path in the Sunrise Park area before and after dark. The Committee felt the video clearly showed the area is in need of some type of lighting. The matter was referred back to staff to explore options to be brought back to Committee. This matter was for information only.

Item No. 12 The Committee asked for an update on Library pedestrian traffic and parking issues. They were informed that carriage walks are being installed in the near future. This matter

was for information only.

The Public Works/Safety Committee Report was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Christianson, and carried.

The Community Development Committee Report of May 29, 2002, was presented to the Mayor and Council by Council Member DeBlieck. There were six items for Council consideration.

Item No. 1 The Committee discussed the campground development issue as referred by the City Council. Council Member Reese showed a video of campgrounds at Litchfield and Hutchinson to use as examples of what a municipal campground could be in Willmar. The specifics of each campground were noted and discussed by the Committee. Mr. Reese was advocating a campground at Robbins Island with gravel pads and minimal amenities.

Michelle Schwitters of the CVB informed the Committee that the Chamber of Commerce regularly receives phone calls for camping in Willmar. It was her opinion that a municipal campground would serve campers that are not interested in the county parks.

Darrell Modica, representing the Good Sam Camping Club, was present and stated the type of campground that's needed in Willmar does not have to include a lot of amenities. It would be for one to two day stays and overnight camping. Robbins Island would be ideal for that purpose.

Following a lengthy discussion, the Committee was recommending to the Council that the Public Works Director be directed to determine the level of campground that could be developed at the Civic Center or Robbins Island for the \$20,000 of budgeted funds. The Council discussed concerns of limiting the research to two sites. Council Member DeBlieck moved to approve the recommendation of the Public Works/Safety Committee with Council Member Fagerlie seconding the motion which carried on a roll call vote of Ayes 6, Noes 2 – Council Member Christianson and Dokken voted “No.”

Item No. 2 Staff presented to the Committee a brief review of siding/windows and mechanical permit requirements in other communities. Following a discussion of the International Building Code, the Committee asked staff to invite mechanical contractors and the Building Inspector to participate in a future discussion about the permits and fees. This matter was for information only.

Item No. 3 The Committee discussed the matter of community aesthetics and new development. It was determined that it was not necessary for the Council to do anything with this matter at this time. The Planning Commission was asked to remain vigilant in their project reviews to ensure that the aesthetics of the community were protected. This matter was for information only.

Item No. 4 The Committee received updates on the following: the full-time starting date for the new building inspector, air cargo project, helicopter base project, South 1<sup>st</sup> Street retail development, motel development, Abbott Drive project, and Census challenge. This matter was for information only.

Item No. 5 The Committee considered a request that the parking lot at the intersection of SW 3<sup>rd</sup> Street and Highway 12 be designated for Rice Hospital parking during the upcoming hospital project. It was a consensus of the Committee that the regular users of the parking lot need

to be accommodated, but that the City should work with Rice Hospital to accommodate their needs as well.

The Committee was recommending to the Council that the matter be referred to the Public Works/Public Safety Committee. Council Member DeBlieck moved to approve the recommendation of the Community Development Committee with Council Member Christianson seconding the motion, which carried.

Item No. 6 The Committee discussed the date and frequency for future Committee meetings. It was decided that they would try to keep a Thursday schedule, but would be flexible to accommodate conflicts. This matter was for information only.

The Community Development Committee Report of May 29, 2002, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member DeBlieck, seconded by Council Member Fagerlie, and carried.

City Administrator Schmit informed the Mayor and Council that the City has received notice from the Federal Aviation Administration of an allocation in the amount of \$2,227,700 for runway, taxiway, and apron construction for the new airport. This allocation of funds is the first step to the issuance of a grant offer. This matter was for information only.

The Mayor and Council considered a premise permit for the Son's of the American Legion Post 167. Following discussion, Resolution No. 9 was introduced by Council Member Reese, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 6, Noes 1 – Council Member Chapin voted “No,” Pass – Council Member Christianson.

#### RESOLUTION NO. 9

#### REQUESTING THAT THE MINNESOTA GAMBLING CONTROL BOARD APPROVE THE APPLICATION FOR A PREMISE PERMIT FOR THE SON'S OF THE AMERICAN LEGION

WHEREAS, the Son's of the American Legion has applied to the Minnesota Gambling Control Board to obtain a Premise Permit for a Gambling License at the American Legion Post 167, 220 Southwest 19<sup>th</sup> Avenue, Willmar, Minnesota;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that the City approves of the Premise Permit for the Son's of the American Legion and respectfully requests that the State of Minnesota Gambling Control Board approve the Premise Permit to the Willmar Blue Line Club, Inc.

Dated this 5<sup>th</sup> day of June, 2002.

/s/ Lester Heitke  
MAYOR

/s/ Michael Schmit  
Attest: CITY ADMINISTRATOR

Announcements for Council Committee meeting dates were as follows: Finance, June 10; Public Works/Safety, June 11; Community Development, June 20; and Labor Relations Committee, June 26, 2002. League of Minnesota Cities annual conference will be held June 19 through 21, 2002, in Rochester, Minnesota.

Mayor Heitke acknowledged that Don Handle will be retiring at Jennie-O after many years of service to the company and the community, and wished him well in his retirement.

There being no further business to come before the Council, the meeting adjourned at 9:46 p.m. upon motion by Council Member Reese, seconded by Council Member Fagerlie, and carried.

Attest:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
ACTING SECRETARY TO THE COUNCIL