

**WILLMAR CITY COUNCIL PROCEEDINGS**  
**COUNCIL CHAMBERS**  
**WILLMAR MUNICIPAL UTILITIES BUILDING**  
**WILLMAR, MINNESOTA**

November 3, 2014  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Frank Yanish. Members present on a roll call were Mayor Frank Yanish, Council Members Denis Anderson, Ron Christianson, Steve Ahmann, Audrey Nelsen, Tim Johnson, Rick Fagerlie, Jim Dokken and Bruce DeBlieck; Present 9, Absent 0.

Others present were City Administrator Charlene Stevens, City Clerk Kevin Halliday, Police Chief Jim Felt, Public Works Director Sean Christensen, Planning and Development Director Bruce Peterson, Finance Director Steve Okins, Fire Chief Gary Hendrickson, Community Education and Recreation Director Steve Brisendine and City Attorney Robert Scott.

Additions to the agenda include, under New Business, the request to set the date for the Board of Canvass meeting. Council Member Ahmann requested to add leaf disposal and the former Mills downtown parking lot. Council Member DeBlieck requested that Boy Scout Troop 224 be introduced after any items that may be removed from the Consent Agenda.

Council Member Anderson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of October 20, Rice Memorial Hospital Board Minutes of October 15, Willmar Municipal Utilities Minutes of October 27, Planning Commission Minutes of October 22, Accounts Payable Report through October 30, Zoning Appeals Board Minutes of October 20, and CER Joint Powers Board Minutes of October 24, 2014. Council Member Ahmann seconded the motion, which carried.

Mayor Yanish acknowledged twelve Boy Scouts from Troop 224 of Calvary Lutheran Church who were in attendance working on their citizenship in Community Merit Badge. One badge requirement is to see City Government in action and observe the governmental process. Council Member DeBlieck thanked the troop leader and scouts for participating. Council Member Ahmann asked each troop member to come forward and introduce themselves.

Bob Skor, 617 SW 14<sup>th</sup> Street, was acknowledged by Mayor Yanish to speak at the Open Forum. Mr. Skor spoke regarding the lead concerns of the City Auditorium and other points in town.

The Finance Committee Report for October 27, 2014 was presented to the Mayor and Council by Council Member Anderson. There were seven items for consideration.

Item No. 1        There were no comments from the public.

Item No. 2        David Euerle, of the audit firm Westberg & Eischens, presented a report as a result of their completion of the 2013 audit. It was noted that the 2013 Financial Statements reflect assets, including the component units of Rice Memorial Hospital and the Willmar Municipal Utilities, in excess of \$422 million with a total debt of approximately \$135 million. The year-end Change in Net Position for governmental activities was a negative \$2,010,430, however, it was noted that the booked market value loss for the year totaled over \$2.7 million. While it is required that market values are recorded, investments are generally cashed in at their original par value. The only Finding resulting from this audit was in reference to OPEB reporting, which relates to other Post Employee Benefits. Hildi, Inc. is the Actuary the City has hired to prepare this report and staff is in the process of completing the required information for them. Finance Director Okins noted that the five-year history of the annual net carryover of income/loss will be provided at

a future meeting. A proposed budgetary control policy will be presented to the council for review at a future meeting as well. This matter was for information only.

Item No. 3 Staff explained that there are several places on the auditorium roof where nails appear to be pushing up into the rubber membrane. The architect for the current auditorium improvement project, Engan Associates, is recommending that the roof be patched per the bid submitted by Corner Stone of Willmar in the amount of \$18,700. If this patching is not done, the nails will soon puncture the membrane which will result in the need to replace the entire roof in a few years at an estimated cost of \$127,500 to \$157,500. This patching will extend the life of the roof and is estimated to pay for itself within approximately three years. Staff recommendation is to proceed with this patching project. Administrator Stevens stated the funds could be used from the contingency for the auditorium improvement project.

Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member Fagerlie, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 8, Noes 0.

#### RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar that the agreement with Corner Stone of Willmar, Inc., of Willmar, Minnesota, for the Willmar Auditorium Renovation project, be amended with Change Order No. 1 as follows:

Patch failed seams and punctures in the auditorium roof, increasing the total project cost by \$18,700.

BE IT FURTHER RESOLVED that the Mayor and City Administrator be authorized to execute the necessary documents on behalf of the City for this Change Order No. 1.

Dated this 3rd day of November, 2014.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 4 Staff explained that the 2014 Street Improvement Project had an estimated 4.75% interest rate on the special assessments duly adopted on June 16, 2014. Bonds were sold to five local banks with a net interest rate of 2.17%. Pursuant to Council policy, the adopted interest rate for special assessments should be set at two percentage points over the bond interest rate to cover lost revenues due to senior citizen deferments, permanent disabled deferments, agricultural deferments, and delinquent tax properties. Subsequently, it is staff's recommendation to lower the interest rate charged on special assessments to 4.17%.

Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Nelsen, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 8, Noes 0.

#### RESOLUTION NO. 2

##### **AMENDING ASSESSMENT ROLL**

**WHEREAS**, The City Council of the City of Willmar, Minnesota duly adopted the assessment roll for the 2014 Street Improvement Project on June 16, 2014 totaling the sum of \$475,491.45, and

**WHEREAS**, the date of borrowing was conducted on July 21, 2014 and the stated interest rate on the assessment notice should be reduced to the rate of 4.17 percent.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Willmar, Minnesota, as follows:

1. Such assessment roll interest rate be amended to four and seventeen hundredths (4.17%) percent.

2. Such assessments shall be as follows:

A. The assessments shall be payable in equal annual installments extending over a period of ten (10) years, the first of said installments to be payable with general taxes for the year 2015, collectible with such taxes during the year 2015.

B. To the first installment shall be added interest at the rate of four and seventeen hundredths (4.17) percent per annum on the entire principal amount of the assessment from the date of the funding of July 21, 2014, until December 31, 2015. To each subsequent installment, when due there shall be added interest for one year at said rate on the unpaid principal amount of the assessment.

C. The owner of any property so assessed may at any time prior to the certification of the assessment or the first installment thereof to the County Auditor (Treasurer), pay the whole of the principal amount of the assessment on such property with interest accrued to the date of payment to the City Clerk-Treasurer, except that no interest shall be charged if the entire assessment is paid by October 31, 2014, and such property owner may at any time prior to November 15 of any year pay to the City Clerk-Treasurer the entire principal amount.

3. The City Clerk-Treasurer shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

Dated this 3rd day of November, 2014.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 5      2015 Mayor Proposed Budget Discussions

A. Agricultural Deferments

Staff reported that currently there is a total of \$642,000 in ag deferments qualified under the special assessments policy. Parcels need to meet certain criteria and must apply for this deferment annually. It was noted that there were some ag-deferred assessments written off recently because the improvement has exceeded its useful life. Staff also noted that there is a Green Acres law following State Statute No. 273.111 under which a parcel could qualify for a deferment. Discussion raised the question of how other similar-sized cities were implementing deferments of this nature. Also, there was some concern that there would not be much benefit to the City if the policy were changed to cease allowing ag deferments. Staff will contact other regional centers to learn how they handle these issues and provide the information at a future meeting

B. Utility Fee

Staff explained that the City currently has a Utility Fee of \$4.00 per connection which consists of \$1 for street, \$1 for sewer, \$1 for stormwater, and \$1 for curb and gutter improvement costs. The revenue generated is placed in the Public Works Reserve fund and is collected by the MUC. The annual revenues are used in combination with the Community Investment funds to cover the City portion of annual debt service payments. The proposed increase of \$1.50 could be used or leveraged in the same manner and would generate approximately \$150,000 of additional revenue annually. It was the consensus of the Committee that

the increase in the Utility Fee should not be pursued for 2015 but should be addressed for 2017. Council Member Nelson would like to know how much the MUC is able to contribute toward utility improvements during street reconstruction. Staff is in the process of obtaining this information from the MUC.

C. \$147,000 Allocation of Tax Levy

The Committee explored the possibility of dedicating the \$147,000 portion of the tax levy that the Mayor had previously included in the budget for street improvements to be used as an annual debt service for ten years on a \$1.2 million street improvement bond. The Committee requested staff to compile information on how this proposal would work and to present it at a future meeting. Council Member Nelsen stated that the Pavement Management Plan needs to be reviewed to determine exactly what immediate priorities need to be addressed and then commit to a plan to accomplish that objective.

D. Franchise Fee

Staff reported that the City explored a possible Franchise Fee in 2007 for additional budgetary revenue. At that time, there were 6,478 connections that would have generated approximately \$250,000 of additional revenue. 2014 information obtained from CenterPoint Energy indicates the number of connections has increased to 6,774 or about 5% which, applied to the 2007 fees, would generate additional revenue of \$12,500 over the 2007 projections for a total of \$262,500 annually. Chair Anderson said the City should institute either the franchise fees or the additional levy proposed of \$250,000 but not both. He duly noted that council member concerns have been raised in the past that the City should tax directly rather than indirectly as in franchise fees.

Chair Anderson reminded the Committee Members that on November 10, 2014, there will be another Finance Committee Meeting with Full Council Participation during which the Council will be discussing Community Groups' requests as well as hearing the Rice Hospital 2015 Budget Presentation. It was noted the Willmar Municipal Utilities will be unable to attend that meeting but will be presenting their 2015 Budget at the November 17, 2014, Council Meeting. On November 24, 2014, the Finance Committee will be meeting to make a recommendation to the Council for the final 2015 Budget approval. Committee members requested staff to verify the estimate of potential revenue that fire calls would generate in a year if the City institutes this type of fee. Staff will provide this information at a future meeting. These budget discussion items were received by the Council for information only.

Item No. 6 The Committee received the following reports: September Rice Trust, Cash/Investments as of September 30, 2014, 3rd Quarter Investment Activity, Ten-Year Investment Balances per Quarter, 3<sup>rd</sup> Quarter Interest/Dividends, and Ten-Year Interest/Dividends per Quarter. Chair Anderson requested a five-year historical report of expenditures out of the Rice Trust Fund. Finance Director Okins stated that future meetings will include quarterly reports of market value adjustments. The reports were received for information only.

Item No. 7 There was no Old Business.

Item No. 8 There was no New Business.

The Finance Committee Report for October 27, 2014, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Fagerlie, and carried.

The Public Works/Safety Committee Report for October 28, 2014 was presented to the Mayor and Council by Council Member Christianson. There were seven items for consideration.

Item No. 1 There were no public comments.

Item No. 2 Chief of Police Jim Felt noted the jail census for October 28, 2014, was 110; 60 of those being Kandiyohi County inmates, 49 inmates from the MN Department of Corrections, and 1 inmate from Swift County. The calls for service for the previous two weeks totaled 760. The majority of the calls are for traffic stops, followed by public assists and lost and found complaints. The drug activity was discussed with the continued joint effort with the CEE-VI Drug Task Force.

Item No. 3 Public Works Director Sean Christensen brought forth, for review, to accept the bid and award the contract to R&R Excavating, Inc. for the Industrial Park 4<sup>th</sup> Addition, Project No. 1405. The City Council authorized advertisement for bids of the project at the April 7, 2014 council meeting for the construction of Industrial Park, 4<sup>th</sup> Addition. Considerable discussion was had on awarding only the base bid or including Alternate A in the award. It was recommended to award only the base bid and hold further discussion at the Council Meeting.

It was the recommendation of staff to award the base bid including Alternate A to R & R Excavating. The members of the Council discussed at length ways to fund the entire project to complete the construction of Industrial Park, 4<sup>th</sup> Addition. It was the consensus of the Council to move forward with the entire project to include Alternate A for a total contract amount \$3,657,690.57.

Resolution No. 3 was introduced by Council Member Christianson, seconded by Council Member DeBlieck, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 8, Noes 0.

#### RESOLUTION NO. 3

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of R&R Excavating, Inc. of Hutchinson, Minnesota for Project No. 1405 is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$3,657,690.57.

Dated this 3rd day of November, 2014.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 4 Public Works Director Christensen brought forth, for approval, acceptance of Project No. 1311 and to authorize final payment to Geislinger and Sons, Inc. in the amount of \$275,000. The City Council entered into an agreement with Geislinger and Sons, Inc. on August 19, 2013 for the Sperryville Lift Station. The final pay request has been submitted and staff is recommending final payment be made. The Committee was recommending the Council accept the project and issue final payment.

Resolution No. 4 was introduced by Council Member Christianson, seconded by Council Member Ahmann, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 8, Noes 0.

#### RESOLUTION NO. 4

#### **ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT**

IMPROVEMENT: Project No. 1311 – Sperryville Lift Station

CONTRACTOR:	Geislinger & Sons, Inc.
DATE OF CONTRACT:	August 19, 2013
BEGIN WORK:	September 9, 2013

COMPLETE WORK: September 16, 2014  
APPROVE, ENGINEERING DEPT: October 2, 2014

**BE IT RESOLVED** by the City Council of the City of Willmar, Minnesota, that:

1. The said City of Willmar Project No. 1311 be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT:	\$285,000.00
Change Order None	\$0.00
FINAL NET CONTRACT AMOUNT, PROPOSED:	\$285,000.00
ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED:	\$285,000.00
Less Previous Payments & Liquidated Damages	-\$10,000.00
<b>FINAL PAYMENT DUE CONTRACTOR:</b>	<b>\$275,000.00</b>

Dated this 3rd day of November, 2014.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 5 Public Works Director Christensen brought forth, for approval, to accept bids and award the contract for MN/DOT SP A3401-65 Drainage Improvements around NAVIDS to Land Pride Construction LLC from Paynesville, MN in the amount of \$11,883.00 contingent on MN/DOT concurrence. Bolton and Menk obtained bids from contractors for grading and drainage improvements around the NAVAIDS equipment, with Land Pride Construction LLC being the lowest submitter. The Committee was recommending the Council award the contract for MN/DOT SP A3401-65 Drainage Improvements around NAVAIDS to Land Pride Construction, LLC in the amount of \$11,883.00.

Resolution No. 5 was introduced by Council Member Christianson, seconded by Council Member Ahmann, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 5

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Land Pride Construction, LLC of Paynesville, MN for drainage improvements around NAVAIDS at the Willmar Municipal Airport is accepted.

BE IT FURTHER RESOLVED that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$11,883.00.

Dated this 3rd day of November, 2014.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 6 Public Works Director Christensen brought forth, for approval, to adopt the resolution accepting MN/DOT Grant Agreement SP A3401-65, Agreement #06799 for drainage improvements around NAVAIDS. Bids were obtained for the drainage improvements and with Land Pride Construction LLC being the awarded contractor. The grant will fund eighty percent of the project, totaling \$11,858.00, with the remaining twenty percent, totaling \$2,964.60, is the City's share. The Committee recommended the Council adopt the resolution accepting the MN/DOT Grant Agreement SP A3401-65, Agreement #06799.

Resolution No. 6 was introduced by Council Member Christianson, seconded by Council Member Dokken, reviewed by Mayor Yanish, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 6

IT IS RESOLVED by the City of Willmar as follows:

1. That the state of Minnesota Agreement No. 06799, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. A3401-65 at the Willmar Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this agreement and any amendments on behalf of the City of Willmar.

Dated this 3rd day of November, 2014.

/s/ Frank Yanish  
MAYOR

/s/ Kevin Halliday

Item No. 7 There were no items for Old Business.

Item No. 8 Under New Business Public Works Director Christensen stated the tree bids will be opened on Thursday, October 30<sup>th</sup> at 1 p.m. The trees listed in the quote request include Spring Snow Crab, Amur Choke Cherry, Maple, Elm, Linden, and Oak varieties. A tour of the Auditorium is being set up for Council Members to attend and dates are being finalized. The Auditorium gutters have recently been lined and the fascia and corbels have been painted. The installation of the new LED lights along Willmar Avenue SW has been completed. The Brush Site is scheduled to close on Saturday, November 22<sup>nd</sup>. A couple existing and potential traffic light locations were also discussed. This was received for information only by the Council.

The Public Works/Safety Committee Report for October 28, 2014, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Christianson, seconded by Council Member Ahmann, and carried.

The Community Development Committee Report for October 29, 2014 was presented to the Mayor and Council by Council Member Fagerlie. There were three items for consideration.

Item No. 1 There were no public comments.

Item No. 2 Gus Wurdell presented his request for tax abatement. He explained the redevelopment project to repopulate the east mobile home park. Mr. Wurdell said the tax abatement would not offset the negative cash flows. The capital expenditures are not included in the cash flows, which makes the cash flow deficit even greater. Kandiyohi County will also be asked to abate all or a portion of the taxes on the mobile home park redevelopment.

Mr. Wurdell said the existing infrastructure is well engineered. Not all streets need to be replaced, but parking pads will be. Sewer and water lines will be repaired as needed. Electrical upgrades were done several years ago, but services will be reconstructed as new homes are brought into the park. Also planned for the redeveloped park are a new playground, soccer field, and a full security system. Over 100 trees will be trimmed and privacy fencing is planned for the frontages on Lakeland Drive and Civic Center Drive.

All of the new homes will go on concrete foundations; he estimated 118 homes at full build out. There are 36 homes currently in the park. Three of those are to be removed in the near future. Applications have been received from seven current residents to purchase new houses. That leaves 29 homes to be removed over time. Mr. Wurdell will be working with housing agencies and local financial institutions to coordinate home purchases. Buyers will be able to choose between single or double wide homes. It is anticipated that most will be 16ft. by 76ft. All homes will be required to be owner occupied.

The Committee discussed the project and how the City could provide assistance on this major housing project through the use of tax abatement and recommended the Council set a public hearing for December 1, 2014; and to move to establish a 10-year abatement of the City portion of real estate taxes, not to exceed \$2,500 per year with a \$25,000 total. Council Member Fagerlie made a motion to set the tax abatement hearing date as December 1, 2014 at 7:01 p.m. with Council Member DeBlick seconding the motion, which carried.

Item No. 3            There was no Old Business to come before the Committee.

Item No. 4            Under New Business the Committee discussed a preliminary request by Oil-Air Products for tax abatement assistance in a planned move from Litchfield to Willmar, including business expansion. Steve Renquist from the EDC, who prepared the initial request letter, was unable to attend the meeting. Doug Fenstra, project realtor, provided information about the proposal by the company to lease a portion of the Donner building on East Highway 12. Approximately 18,000 square feet would be leased by the company. This will be a new business in town with nine employees initially, and plans to add four more in the near future. There is a possibility that, as the company grows; they could relocate to a new building in the Industrial Park. Mr. Fenstra explained the additional costs being faced by the company in their move to Willmar, primarily in the area of real estate taxes. It was acknowledged that the facility that they lease in Litchfield is one-half as large and not nearly in as good of condition as the Donner property, so it was naturally not valued as high as the Willmar property. Staff told the Committee that a review of the City's tax abatement policies found that the project request would meet the criteria for the use of tax abatement. It was noted that at this time, staff was recommending preliminary approval and that the company be invited to submit a complete application for further review.

The Committee was recommending the Council offer preliminary approval to the tax abatement request and invite the company to submit a full application. Council Member Fagerlie made a motion to invite Oil-Air Products to submit an application for the City's consideration. Council Member Dokken seconded the motion, which carried.

The Community Development Committee Report for October 29, 2014, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Fagerlie, seconded by Council Member Dokken, and carried.

Community Education and Recreation Director Steve Brisendine presented for the Council's consideration a Joint Powers Agreement. Since March of 2000 the City and School District have had an agreement to provide Community Education and Recreations services jointly. The agreement is brought before each organization every three years for renewal. The School Board voted in October to renew the agreement with the following changes from the previous document. In Article 5.7 it addresses changes in how the five-year CIP is presented to the CER Board and in Article 8 there is an increase in the required notice if either entity wishes to drop the partnership from 6 to 12 months, which allows both parties time to adjust



budgets accordingly. Council Member Anderson made a motion to approve the Joint Powers Agreement as presented. Council Member Fagerlie seconded the motion, which carried.

City Clerk Kevin Halliday brought forth for consideration two applications for 2015 Currency Exchange License renewals. The applicants are Quick Funds Inc. and Bennett Ventures, Inc. Minnesota Statutes Chapter 53A.04 requires any application for licensure as a currency exchange be made to the governing body of the municipality in which the currency exchange conducts business. Staff recommended the Council set hearings to consider any objections. Council Member Anderson made a motion to set both hearings for November 17, 2014 at 7:01 and 7:02 p.m. respectively. Council Member Christianson seconded the motion, which carried.

Planning and Development Services Director Bruce Peterson presented the proposed final plat for Industrial Park Fourth Addition. The proposed plat is a 25-lot subdivision and two outlots for stormwater retention for industrial park expansion west of County Road 5. Utilities and street improvements will be part of the development. The Planning Commission has approved the final plat. Council Member Ahmann made a motion to approve the final plat for Industrial Park Fourth Addition. Council Member DeBlieck seconded the motion, which carried.

Under New Business to come before the Council, City Clerk Kevin Halliday informed the Council that a date and time needs to be set to canvass the ballots subsequent to the General Election between the third and tenth days following the election pursuant to State Statute. Staff recommended the Board of Canvass be held on November 7, 2014 at 3:00 p.m. in Conference Room 1 of City Hall. Council Member Anderson made a motion to set the time and date for the Board of Canvass for the General Election for November 7, 2014 at 3:00 p.m. Council Member Christianson seconded the motion, which carried.

Council Member Ahmann mentioned contacting Mills regarding using their former dealership property in the downtown area for overflow parking. Council Member Christianson stated there are currently signs prohibiting parking possibly for liability reasons.

Council Member Ahmann requested to discuss, at a future Public Works/Safety Committee meeting, the recycling of leaves with biodegradable bags. The bags could be obtained by citizens at a cost, with the City providing pick up and disposal.

Mayor Yanish reminded citizens of the polls being open Tuesday at 7:00 a.m. until close at 8:00 p.m. and encouraged citizens to "please vote."

Announcements for Council Committee meeting dates were as follows: Finance (full Council), November 10 at 4:00 p.m. in the Council Chambers and Public Works/Safety, 4:45 p.m. at City Hall, November 13, 2014.

There being no further business to come before the Council, the meeting adjourned at 8:15 p.m. upon motion by Council Member Anderson, seconded by Council Member Christianson, and carried.

Attest:

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MAYOR

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SECRETARY TO THE COUNCIL