

**ORDINANCE NO. 1514**

**AN ORDINANCE AMENDING THE CHARTER OF THE CITY OF WILLMAR**

WHEREAS, Pursuant to Minn. Stat. § 410.12, subd. 7, the Charter Commission for the City of Willmar convened on July 27, 2023, and at such meeting recommended that the City Council of the City of Willmar enact a charter amendment by ordinance pursuant to which Section 4.02 of the Willmar Charter be amended to revise the Willmar Planning Commission's responsibilities to review capital improvement reports of the City of Willmar and other Charter-established boards and commissions of the City; and

WHEREAS, the City Council of the City of Willmar received the above-mentioned recommendation of the Charter Commission when it received the draft minutes of the Charter Commission's July 27, 2023 meeting at the City Council's August 7, 2023, regular meeting.

NOW THEREFORE, THE CITY OF WILLMAR HEREBY ORDAINS:

Section 1. AMENDMENT OF CHARTER SECTION 4.02. Article IV, Section 4.02 of the Willmar Charter, is hereby amended as follows (deleted material is crossed out; new material is underlined; sections and subsections not being amended are omitted):

**Section 4.02.—The Planning Commission.**

\*\*\*\* [Subdivisions 1 through 3 omitted] \*\*\*\*

Subdivision 4. Recommended capital improvements. The Commission shall ~~prepare and submit annually to the Council and to the and Municipal Utilities Commission where appropriate, a recommended capital improvements report which shall contain~~ review the City of Willmar's, and as applicable, the Municipal Utilities Commission's and Rice Memorial Hospital Board's recommended capital improvements report(s) containing recommended capital improvements which in the opinion of the Commission are necessary or desirable in the forthcoming five (5) year period. The report shall include estimated budget requirements for such improvements, and it may contain a priority list and an arrangement of such improvements with respect to the year they are recommended to begin. The Commission shall submit a response to the body that prepared the report stating whether, in the opinion of the Commission, the recommended capital improvements are necessary or desirable in the forthcoming five (5) year period, provided that in the event that the Commission shall have failed to act thereon within a period of sixty (60) days after the adoption of the motion or resolution submitting or referring it to the Commission, the report shall be deemed to have been approved by the Commission as submitted.

\*\*\*\* [Subdivisions 5 through 9 omitted] \*\*\*\*

Section 2. EFFECTIVE DATE. Pursuant to Minn. Stat. § 410.12, subd. 7, this ordinance shall be effective 90 days after its adoption and second publication.

Passed by the City Council of the City of Willmar this 18th day of September, 2023.

ATTEST:

/s/ Judy R. Thompson  
Judy R. Thompson, City Clerk

/s/ Douglas E. Reese  
Douglas E. Reese, Mayor

VOTE:       X   O'BRIEN   X   SHULDES   X   DAVIS   X   ASMUS  
            X   FAGERLIE   X   ASK   X   BUTTERFIELD   X   NELSEN

This Ordinance introduced by Council Member:   Ask  

This Ordinance introduced on:   August 21, 2023  

This Ordinance published on:   August 26, 2023  

This Ordinance given a hearing on:   September 18, 2023  

This Ordinance adopted on:   September 18, 2023  

This Ordinance published on:   September 23, 2023