

**PUBLIC WORKS/SAFETY COMMITTEE
MINUTES**

The Public Works/Safety Committee of the Willmar City Council met on Wednesday, November 4, 2020 by electronic means on GoTo Meeting teleconference.

Present: Andrew Plowman Chair
Julie Asmus Vice Chair
Fernando AlvaradoMember
Audrey NelsenMember

Others present: Public Works Director Sean Christensen; Fire Chief Frank Hanson; Police Chief Jim Felt; Engineering Administrative Assistant Kelsi Delbosque.

Item No. 1 Call to Order

The meeting was called to order at 5:03 p.m.

Item No. 2 Public Safety Update (Information)

Staff brought forth, for information, the public safety statistics for the month of October.

Item No. 3 CGMC Voluntary Assessment (Information)

Staff brought forth, for discussion, the voluntary assessment with the Coalition of Greater Minnesota Cities (CGMC) for an Environmental Action Fund in the amount of \$5,024, with WMU volunteering to pay up to a third of the fee. The assessment would help to weigh in on federal and state regulations, permits, legislation and other precedent-setting matters affecting cities. We are currently a member in the CGMC, with 2021 dues set at \$40,888, which does the lobbying for matters such as LGA, environmental concerns, annexation, transportation, and municipal issues which impact cities in outstate Minnesota.

Item No. 4 Potential 20201 Project: 2nd Street SE (Information)

Staff brought forth, for discussion, the potential of 2nd Street SE from Trott Avenue to Olena Avenue as a project for 2021. The scope of work would include a complete reconstruction of the street and infrastructure, designed for one-way traffic with parking on one side and sidewalk on the west side.

Item No. 5 Project No. 1901-A Change Order No. 2 & Final (Resolutions)

A motion was made by Council Member Asmus, seconded by Council Member Alvarado to adopt the resolution authorizing Change Order No. 2 in the amount of \$31,575.07 for Project No. 1901-A 5th Street SW reconstruction. A motion was made by Council Member Alvarado, seconded by Council Member Asmus to adopt the resolution accepting the project and authorizing final payment to Duininck, Inc. in the amount of \$56,857.39. The Change Order resulted from several quantity overruns including additional seeding and hydraulic bonded fiber for disturbed areas, added granular material, and extra concrete curb and gutter were replaced. The additional cost will be paid from the project's contingencies budget. The project has been reviewed by staff and recommended for final payment to the contractor. The motion carried.

Item No. 6 Project No. 2001-C Change Order No. 1(Resolution)

A motion was made by Council Member Nelsen, seconded by Council Member Asmus to adopt the resolution authorizing Change Order No. 1 in the amount of \$4,490.84 for Project No. 2001-C West Highway 12 Watermain. The Change Order resulted from the existing watermain leaking in two locations due to construction activity. It warranted repair with clamps as the temporary service for adjoining property owners within construction limits. It will be funded from the project's contingencies budget. The motion carried.

There being no further business to come before the Committee, the meeting was adjourned at 6:29 p.m. by Chair Plowman.

Respectfully submitted,



Sean E. Christensen, P.E.
Public Works Director